

Administrative Leadership Conference Workshops

Please register by **June 30th** for workshop sessions using this [Workshop Registration Link](#)

Tuesday, August 5th and Thursday, August 7th




Fort Herriman Middle School





14058 Mirabella Dr, Herriman, UT 84096





GENERAL INFORMATION






- Workshop sessions will be limited to 25 participants. Please register early.
- Many sessions will require you to bring your own device - laptop, Chromebook, or iPad
- Tuesday's workshops (session 1) will be included as part of the conference schedule.
- Principals' level meeting will be held August 7th from 8:00 AM - 9:30 AM.
- Principals will be available to attend 3 workshops after the principal meeting (Sessions 3, 4, 5).
- All Administrators are invited to attend the workshop sessions 2-5 on Thursday.

Session 1	Tuesday, August 5th - 2:15 PM	All Administrators
Session 2	Thursday, August 7th - 8:15 AM	All Assistant Principals, District Administrators
Session 3	Thursday, August 7th - 9:45 PM	All Administrators
Session 4	Thursday, August 7th - 12:45 PM	All Administrators
Session 5	Thursday, August 7th - 2:15 PM	All Administrators

Strategic Plan Pillar	Workshop Title	Workshop Description	Presenters	Workshop Dates/Times:
High Quality Instruction 	Right Data, Right Goals, Right Questions	In this workshop, Brooke and Ben will lead participants through evaluating, revising, and creating goals for school improvement. As you prepare for future Land Trust, TSSA, and school improvement plans, come learn about the criteria for writing goals that are clear to all stakeholders, measure what you want to measure, and help you focus on the right initiatives. We'll discuss strategies and considerations for using the right data for the right goals and the right reports.	Brooke Anderson, Ben Jameson - Research and Accountability	SESSION 1 - August 5th, 2:15 PM SESSION 2 - August 7th, 8:15 AM SESSION 4 - August 7th, 12:45 PM
High Quality Instruction 	From Vision To Practice: Wit & Wisdom In Action	Participants will explore how the Wit & Wisdom curriculum can elevate literacy instruction across your school. In this session, designed specifically for principals and school leaders, you'll learn how to identify the key characteristics of a strong Wit & Wisdom lesson, recognize best practices in planning and instruction, and use reflection protocols to help teachers grow. Together, we'll explore how to elevate student outcomes through intentional leadership and aligned support. Walk away ready to lead with confidence.	Michelle Lovell and Mandy Thurman, Teaching and Learning	SESSION 1 - August 5th, 2:15 PM SESSION 3 - August 7th, 9:45 AM SESSION 4 - August 7th, 12:45 PM
High Quality Instruction 	Empowering Principals as Instructional Leaders: Proactive Strategies for Supporting Teacher Success in Mathematics Curriculum Adoption	During this workshop, participants will: <ol style="list-style-type: none"> 1. Experience a mathematics instructional routine firsthand, modeling how teachers and students interact with the curriculum. 2. Learn and discuss five proactive strategies to support successful math curriculum implementation. 3. Explore how high-quality curriculum promotes a safe, supportive environment for both teachers and students. 4. Review how to effectively use student notes and determine the right amount of practice for student mastery. 5. Analyze real student work to differentiate between reengagement and reteaching approaches. 6. Collaborate in a brainstorming session to share leadership practices that have worked in their schools. 		SESSION 1 - August 5th, 2:15 PM SESSION 2 - August 7th, 8:15 AM SESSION 5 - August 7th, 2:15 PM

		<p>Expected Outcomes:</p> <p>Participants will leave with practical strategies and tools to empower teachers, foster a safe and positive learning culture, and lead effective curriculum adoption in mathematics. They will also build a network of peers for ongoing support and idea sharing.</p>		
<p>High Quality Instruction</p> 	<p>Principal Power Ups with the Big Six</p>	<p>Participants will explore targeted application of the Big Six. You'll explore using Google, SchoolAI, Canva, and more. Come ready to play with the tools and learn how you can take your tech knowledge to the next level!</p>	<p>Jared Covili - Digital Teaching and Learning</p>	<p>SESSION 2 - August 7th, 8:15 AM SESSION 3 - August 7th, 9:45 AM SESSION 5 - August 7th, 2:15 PM</p>
<p>Opportunities for All Learners</p> 	<p>Sustaining Biliteracy for our Multilingual Learners</p>	<p>Participants will learn of the policies, practices, and programs for Multilingual Learners (MLs). Together, we will look at alternative practices to transform our schools and students' futures, such as building on students' home languages, literacy practices, and ways to incorporate curriculum and content innovations.</p>	<p>Michelle Love-Day, Nathan Moore - Language and Culture Services</p>	<p>SESSION 1 - August 5th, 2:15 PM SESSION 2 - August 7th, 8:15 AM SESSION 5 - August 7th, 2:15 PM</p>
<p>Opportunities for All Learners</p> 	<p>IEP Essentials For Administrators</p>	<p>Expected Outcomes:</p> <p>Participants will be able to identify the appropriate procedures for running an effective IEP. This will include interactive scenarios to help participants feel confident in their role as LEA.</p>	<p>Kim Lloyd - Special Education Director Brian King - Assistant Special Education Director Mike Trimmell - Assistant Special Education Director</p>	<p>SESSION 1 - August 5th, 2:15 PM SESSION 3 - August 7th, 9:45 AM SESSION 4 - August 7th, 12:45 PM</p>
<p>Opportunities for All Learners</p> 	<p>BEHAVIOR BOOT(y) CAMP: Empowering your Crew to Sail on Smoother Seas with the aRRRghs of Behavior and BEYOND!</p>	<p>Ahoy, Administrators! It's time to set sail once more! Come for the pirate booty and leave with a checklist of indicators aligned to the aRRRghs of Behavior to uncover what yer crew be needin' right NOW. With all hands on deck, you'll create an action plan for your leadership team that prioritizes which resources from the Bite-Size PDS to use first and how to anchor them to additional resources from the Teaching and Learning Department. Let's continue to chart the course and prepare your crew to sail on smoother seas!!</p>	<p>Melanie Dawson, Principal of River's Edge & Program Administrator of Behavior Katie Jarvis, Assistant Principal of River's Edge. Rebecca Kirkman, Coaching Specialist</p>	<p>SESSION 1 - August 5th, 2:15 PM SESSION 3 - August 7th, 9:45 AM SESSION 5 - August 7th, 2:15 PM</p>

<p>Effective Communication</p> 	<p>GRAMA, FERPA, and Records Management</p>	<p>In this workshop, participants will review record management practices and procedures, including discussions on how to respond to patron requests for access to records, including video and student statements.</p>	<p>Caleb Olson, Student Services; Communications Department (TBD)</p>	<p>SESSION 2 - August 7th, 8:15 AM SESSION 5 - August 7th, 2:15 PM</p>
<p>Effective Communication</p> 	<p>Employee Investigations and Discipline</p>	<p>Participants will conduct an employee investigation, including conducting witness interviews to determine what, if any, policies were violated. Participants will also hold a sanctions committee meeting to determine possible discipline implementation. This training will provide a realistic experience conducting an investigation and provide each participant with an overview of the discipline process.</p>	<p>April Gaydosh, Brent Burge, HR Administrators</p>	<p>SESSION 1 - August 5th, 2:15 PM SESSION 3 - August 7th, 9:45 AM SESSION 5 - August 7th, 2:15 PM</p>
<p>Effective Communication</p> 	<p>How to Manage Your Social Media and Magnify Your Positive Messages</p>	<p>How many active social media accounts exist at YOUR school? Do you have one, two, or potentially hundreds? Who is managing those accounts, and do you know what is being shared?</p> <p>In this session, participants will learn how to identify the Facebook, Instagram, X, and other social media accounts that have YOUR school name and image attached to them. We'll tell you how to better manage those accounts and how to more effectively use them.</p> <p>We will also tell you how to identify and share your school's positive stories in a way that will magnify your messages and reach a larger audience than you ever thought possible! Find out how to get hundreds of likes and thousands of people reached on just one social media post.</p>	<p>Sandy Riesgraf, Director of Communications Kraig Williams, Social Media and Marketing Specialist</p>	<p>SESSION 1 - August 5th, 2:15 PM SESSION 2 - August 7th, 8:15 AM SESSION 4 - August 7th, 12:45 PM</p>
<p>Effective Communication</p> 	<p>Best Practices for ParentSquare: How to keep parents tuned in!</p>	<p>Are your parents drowning in school communication? This session moves beyond "how-to" and dives into the strategic "when" for administrators. We'll explore best practices for routine posts and timely alerts to ensure effective communication without overwhelming families. Learn to differentiate between crisis communication</p>	<p>Jennie Sisco, Customer Success Manager at ParentSquare, Steffany Ellsworth, Support Services Manager in Information</p>	<p>SESSION 3 - August 7th, 9:45 AM SESSION 5 - August 7th, 2:15 PM</p>

		involving our Communications department versus school information and celebrations. Equip yourself with the knowledge to optimize ParentSquare for maximum parent engagement!	Systems, Office of Communications	
Effective Communication 	Non-school based legal issues confronting your workplace	Participants will learn about non-school based legal issues facing the workplace, including Discrimination or harassment (based on race, sex, religion, disability, age, etc.) under Title VII, ADA, and state laws (including preventing retaliation), FERPA compliance outside the classroom, and an update of non-education based state law changes.	Melissa Flores, Jordan District General Counsel	SESSION 1 - August 5th, 2:15 PM
Effective Communication 	Legal Issues Facing Educators - School-Based	This presentation is interactive. Participants will engage in three tabletop exercises regarding 1) Dealing with difficult/demanding parents, 2) Court or other government agency interactions with school personnel, and 3) Title IX and Title VI issues at school.	Melissa Flores, Jordan District General Counsel	SESSION 3 - August 7th, 9:45 AM SESSION 4 - August 7th, 12:45 PM
Culture of Belonging 	Practical Tools to Support Student Wellness	Participants will learn and practice skills and strategies from the mental health "playbook" that administrators can use to deal with student issues they face every day. These skills are helpful for addressing a broad spectrum of students' social and emotional needs, from academic failure to severely disruptive behaviors.	McKinley Withers - Health and Wellness; Stacey Worthen - School Counseling Consultant	SESSION 2 - August 7th, 8:15 AM SESSION 4 - August 7th, 12:45 PM
Culture of Belonging 	Skills, Resources, and Tools to Support ALL Employees' Wellness	Participants will learn strategies that support employee wellness that don't require money (or massage chairs!) and will deepen knowledge about available District resources and how to best utilize them. Administrators will practice a variety of skills, strategies, tools, and resources that can help them support their most valuable asset—employees.	McKinley Withers - Health and Wellness; Bonnie Brennan - Director of Insurance Services	SESSION 1 - August 5th, 2:15 PM SESSION 5 - August 7th, 2:15 PM
Culture of Belonging 	The Power of Positive: "Can't We All Just Get Along!?" (HS Athletics focus)	Participants will learn how to leverage their leadership roles to promote and ensure positive, healthy cultures throughout the school's athletic program. Strategies will be discussed, and resources will be provided that empower participants to proactively work with all	Bryan Veazie, Director of Athletics and Activities	SESSION 3 - August 7th, 9:45 AM SESSION 4 - August 7th, 12:45 PM

		stakeholders within an athletic program. Participants will learn how to assist student-athletes, coaches, parents, and fans in understanding their roles and the impact they have on the outcomes of a student-athlete's experience and an athletic program's success. By proactively employing the "Power of Positive," leaders can control the narrative, strengthen cultures, and bring stakeholders together to ensure that everyone wins. Let's return the focus back to education-based athletics and let's "give the game back to the kids."		
Business Services	Accounting in Skyward Made Easy	Participants will learn to run reports, read them, and then find more detailed information in Skyward if there are questions.	Dan Ellis, Director, Accounting, and Sarah Palmer, Director, Payroll	SESSION 1 - August 5th, 2:15 PM SESSION 3 - August 7th, 9:45 AM SESSION 4 - August 7th, 12:45 PM
Business Services	Sharpen Your Skills in Skyward Student: Navigation, Student Browse, Data Mining, and More!	Join us for a hands-on session designed to boost your Skyward expertise! We'll dive into practical tips for navigating the system, uncover powerful data mining techniques, and master the Student Browse feature. This interactive workshop also includes targeted training for admins, all focused on collaborative problem-solving and real-world application.	Terry Gammon, Stephanie Southworth, and Lisa Corbett - IT	SESSION 2 - August 7th, 8:15 AM SESSION 4 - August 7th, 12:45 PM
Business Services	Skyward Finance Unlocked: Tips, Tricks, and Tools for Administrators	Navigate Skyward Finance with ease! This interactive session goes beyond the basics, giving you hands-on exploration of the system. Learn how to personalize your dashboard for ultimate efficiency, gain practical insights into task processes, employee time tracking, and essential reporting tools, and get answers to your most pressing questions. Walk away with tools to save time and confidently tackle your administrative responsibilities.	Carrie Norris, Carolyn Butterfield, and Bekkah Friant - IT	SESSION 1 - August 5th, 2:15 PM SESSION 3 - August 7th, 9:45 AM SESSION 5 - August 7th, 2:15 PM

[Workshop Registration Link](#)