

# Intradistrict Communication

DATE: Thursday, November 18, 2021

TO: All School Administrators

FROM: Shelley Nordick, Ph.D., Administrator of Teaching and Learning  
Ben Jameson, Director of Evaluation, Research and Accountability

SUBJECT: WIDA ACCESS 2.0 Test Administration Training for Schools

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As part of a federal requirement and the state's accountability system, districts are required to administer the WIDA Access 2.0 annually to all EL students who have earned a Language proficiency Level (LPL) of less than 5. The 2021-22 WIDA test administration window begins on January 6 and ends on March 4, 2021.

Administration of the WIDA Access 2.0 for students in grades 1-12 will be accomplished by individual schools for the 2021-22 school year and future years. Because the WIDA Access test is administered one-on-one to kindergarten students as well as students with severe cognitive disabilities that are eligible for the WIDA alternate assessment, Evaluation, Research & Accountability will complete testing for these students.

WIDA test coordinators (this could be your school test coordinator or even your ELD lead) and WIDA test proctors are asked to attend a mandatory test administration training. We recommend there be at least two proctors in the room (with more than 15 students testing at the same time) to handle testing as the process is a little more interactive between proctors and students than other online tests. Six training sessions will be offered, though participants are required to attend only one of the sessions. Training participants will need to bring a device. Please note: USBE requires that all test coordinators and proctors pass a certification quiz in order to administer the WIDA test. We will help participants pass this quiz as part of the training. **Please note that if schools choose to send a classroom teacher, principals will need to cover the cost of the sub. Testing pool hours may be used to pay for the cost of a sub.**

Please note that the WIDA Access requires the use of headsets equipped with a microphone for the speaking portion of the assessment. Evaluation, Research & Accountability purchased a class set of headsets for schools. As this was a one-time and very expensive purchase, schools that need to replace or purchase new headsets must do so at their own expense. If schools require more than a lab set of headphones with microphones, they will need to purchase additional headsets themselves. Please work with Gaylene Miller in Evaluation, Research & Accountability to ascertain what type of headsets should be purchased.

Those who are to be trained to administer the WIDA should register in JPLS so that we may create their accounts in the testing and training platforms prior to their selected training date. Following are the training dates and times:

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Additional Information</b>
Thursday, Jan. 6	8-11 am	ASB Auditorium	All participants should register on JPLS – Course #101871.
	1-4 pm		
Wednesday, Jan. 12	8-11 am	JATC-South Auditorium	Participants should bring a laptop/device.
	1-4 pm		
Thursday, Jan. 13	8-11 am	JATC-South Auditorium	If schools choose to send a classroom teacher, principals will need to cover the cost of a half day sub.
	1-4 pm		

Please contact any of the following individuals with questions about WIDA testing:

Ben Jameson	<a href="mailto:ben.jameson@jordandistrict.org">ben.jameson@jordandistrict.org</a>	801-567-8243
JoLynn Snelgrove	<a href="mailto:jolynn.snelgrove@jordandistrict.org">jolynn.snelgrove@jordandistrict.org</a>	801-567-8419
Gaylene Miller	<a href="mailto:gaylene.miller@jordandistrict.org">gaylene.miller@jordandistrict.org</a>	801-567-8185