



DON'T FORGET!
OPT OUT OF
YOUR DISTRICT
PRINTED W-2

**by going to Skyward's
Employee Access by
Midnight on
December 15th**

**Choose the
electronic W-2 by
selecting the "I do
not need a printed
copy"...**

**Electronic W-2's
will be available
in Employee
Access for
printing/viewing
by mid-January**

**Opt out and win
one of many
prizes! A drawing
for the prizes will
be held on
December 16th.
Employees will be
contacted.**

**District printed
W-2's will be
mailed by
January 31st**