

Intradistrict Communication

DATE: May 20, 2022

TO: Principals
Special Education Teachers (Preschool and School Age)
Speech-Language Pathologists

FROM: Lisa Robinson, Administrator of Schools
Kim Lloyd, Director of Special Education

SUBJECT: Updated Extended Year for Special Educator Stipend Days 2021-22

The USBE has set up new guidelines for documenting and reporting Extended Year Stipend Days. A specific group of special educators were allowed to work up to 4 additional days for the 2021-22 school year. Eligible staff that have days left to work, and did not work all of their allotted days in the fall, are required to complete an online survey to be paid for those days. After you have completed working the days (between June 7-20, 2022), simply click on the link below to start the survey. This link will open on June 7, 2022 at 7am.

https://jordandistrict.sjc1.qualtrics.com/jfe/form/SV_4OYNwEfK8HQySPA

Please read the survey carefully, making sure you answer all of the questions listed, as you will be paid according to what the survey generates. Only those that complete the survey will be paid. You are no longer required to submit the worksheet or timesheet after you have worked the days. Any timesheets submitted directly to the Special Ed. or Payroll departments will not be paid. Please note that the window for completing the survey closes June 30, 2022 at midnight.

Please remember you cannot count the days you already worked and were paid for in the fall. You can only count the days you work **after your last contract date** at the end of the 2021-22 school year. The State Board of Education has discontinued any leniency on dates that you work. You may **ONLY** work and report the two weeks after your last contract day. Therefore, you will only be paid for dates that are between June 7 to June 20, 2022 and only the number of days you have remaining from fall 2021-22.

As you plan for the coming year, keep in mind the legislature will presumably award days for the 2022-23 school year, which you can begin working two weeks prior to your first contract day, which is August 10, 2022. More information about next year's days will be forthcoming. If you have questions, or need help with the survey, please contact Amanda Hamblin at amanda.hamblin@jordandistrict.org or 801-567-8176.

Please be aware that if you resign or retire effective the end of this school year, you will not be able to work the additional days past the end of your contract.