

Upcoming Events and Opportunities – LICENSE RENEWAL

Valued Licensed Employee:

The Human Resource Department is contacting you with important information regarding upcoming events and opportunities.

LICENSE RENEWAL

Teachers and other educators whose educator license will expire on June 30, 2024, are encouraged to begin the license renewal process **IMMEDIATELY** by going to the USBE website <https://www.schools.utah.gov/licensing/renew>. You may begin reviewing the videos and forms; however, license renewals cannot be submitted to the USBE before January 2024. The District HR Department will send you reminders in November, January, and March. A FINAL reminder will be sent to you in April as a 4th and FINAL NOTICE & NOTICE OF TERMINATION should you not receive your license renewal certification **in CACTUS by June 30, 2024.**

DON'T DELAY – START THE PROCESS NOW!