



True Time Status/History - Employee

Log in to Skyward Employee Access – contact the Help Desk at 801-567-8737 for login assistance

Jordan School District

SKYWARD

Home Employee Information Time Off **True Time** FastTrack Open Positions

True Time

- Quick Entry
- My History
- My Setup
- Data Mining
- Reports

My Time Sheets

- Unsubmitted
- History**

Click UNSUBMITTED to find any unsubmitted or denied time sheets for you to submit

Click HISTORY to show time sheet status:

- Waiting for Approval – waiting for the name listed to approve
- Waiting for Payroll – scheduled for pay
- History – shows check date paid

Can click on ► or select VIEW TIME SHEET for time sheet details

My Time Sheet History

Views: Time Sheet History Filters: Skyward Default Clone

Week Start	Week End	(1) Status	(1) Name	(1) Date	(1) Time	(1) Notes	(2) Status
► 11/08/2021	11/14/2021	Waiting for Approval	PALMER, SARAH				Submitted
► 11/01/2021	11/07/2021	Waiting for Payroll					Approved
► 10/25/2021	10/31/2021	Waiting for Payroll					Approved
► 10/18/2021	10/24/2021	Waiting for Payroll					Approved
► 10/11/2021	10/17/2021	Waiting for Payroll					Approved
► 10/04/2021	10/10/2021	Waiting for Payroll					Approved
► 09/27/2021	10/03/2021	History				Check Date: 10/25/2021 - Cl	Approved
► 09/20/2021	09/26/2021	History				Check Date: 10/25/2021 - Cl	Approved
► 09/13/2021	09/19/2021	History				Check Date: 10/25/2021 - Cl	Approved
► 09/06/2021	09/12/2021	History				Check Date: 10/25/2021 - Cl	Approved
► 08/30/2021	09/05/2021	History				Check Date: 09/24/2021 - Cl	Approved
► 08/23/2021	08/29/2021	History				Check Date: 09/24/2021 - Cl	Approved
► 08/16/2021	08/22/2021	History				Check Date: 09/24/2021 - Cl	Approved
► 08/09/2021	08/15/2021	History				Check Date: 09/24/2021 - Cl	Approved
► 08/02/2021	08/08/2021	History				Check Date: 09/24/2021 - Cl	Approved

View Time Sheet Resubmit Time Sheet

Questions regarding "Employee True Time History" should be directed to Payroll – 801/567-8154