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April Gaydosh, Administrator of Human Resources

JAM - Teacher Transfer Opportunities

We are currently in the Teacher Transfer Window from February 1-28, principals may advertise available positions for the 2025-26 school year through an internal Google Form. Please <u>click</u> <u>here</u> to advertise your openings for teachers and other licensed employees. This will enable our teachers to <u>view your postings</u> during the Transfer Window.

Teachers interested in your positions must either complete the Skyward Teacher Transfer Request form in their Employee Access and/or attend the Teacher Transfer Fair on February 24th.

Each Monday during February, a Teacher/Educator Transfer Request Report will be emailed to principals, listing all interested licensed teachers and educators requesting a transfer for the upcoming school year.

To submit a transfer approval request for these educators, please complete the following form: Transfer Approval Request. This request form will be available until 5 pm on February 28, 2025.

Beginning March 1, current JSD teachers and educators can view openings for the 2025-26 school year at employment.jordandistrict.org and must apply and be hired through Frontline. Please note that transfer requests will be accepted until August 1, 2025.

Thank you for your attention to this important process and for helping to facilitate opportunities for our educators.