

JORDAN SCHOOL DISTRICT
Anthony Godfrey, Ed.D. - Superintendent of Schools
West Jordan, Utah

Intradistrict Communication

Date: August 15, 2019

To: All Principals

From: John Larsen, Business Administrator
Derek Anderson, Director of Accounting, Budgets, and Audits

Subject: **2019-20 TSSA Allocations**

Attached are the 2019-20 TSSA allocations. Please work with these amounts as you make plans for TSSA spending.

Remember to plan for benefit costs on all wages paid. For benefited employees (those that can take health insurance) the cost of benefits is about 32.14% of wages plus \$9852 for health insurance and \$156.60 for disability insurance per FTE. For non-benefited employees (e.g. substitutes, 17 hour assistants) the cost of benefits is 8.45% of wages. To help you with this, you may choose to download and use the included loaded salary worksheet.

Until you have turned in your TSSA budget plan, all of your TSSA allocation will show in Skyward in one budget category, instructional supplies (10 E xxx 5678 1090 610). Once you turn in your TSSA budget plan we will revise your TSSA budget in Skyward to reflect your plan. The TSSA budget and its use will be tracked utilizing program code 5678. Your Skyward reports will be revised to include program 5678 so you can see its status whenever you wish, but it will also be emailed to you on the 5th of each month.

If you have any questions about the TSSA allocation or how it will be tracked in Skyward, please contact Derek Anderson at x88275.