

Summer Location for Special Education Files and File Cabinet Keys

School: _____

Information supplied by: _____

Location of file cabinet containing:

Resource Files _____

Primary Speech/Language Files _____

Primary Guidance Files _____

Cluster Files (where applicable) _____

Keys to the above files will be tagged for identification and will be available
from:

_____ Principal

_____ Vice Principal _____
(Name)

_____ Other: _____
(Name and Position)