




# Intradistrict Communication

DATE: May 20, 2017

TO: All Principals  
Administrative Assistants, ES/MS/HS

FROM: Administrators of Schools   
Dr. Anthony Godfrey, Associate Superintendent of Schools   
Luann Leavitt, Consultant for Planning and Student Services 

SUBJECT: Student Residency Questionnaire

Enclosed is a copy of the Student Residency Questionnaire form in English and Spanish. This questionnaire has been developed to assist in the process of enrolling homeless students and to keep the district in compliance with the McKinney-Vento Act. **This notification must be included with the 2017-18 registration materials that you send to all parents/students.** Please send both a copy in English and a copy in Spanish.

The forms will be included in the elementary, middle and high school registration information and the Skyward online registration materials. Please make sure that the forms are returned with other registration materials. The form isn't optional. **All students are required to complete and return the questionnaire.**

Please make additional copies of both the English and Spanish versions. (The two versions may be run back-to-back.) **These copies should then be given to the registrar, attendance office, and/or counselors to give to those students entering your school during the school year who did not receive the initial registration materials.** It is imperative that the parents of every student who attends your school, anytime during the school year, complete this residency questionnaire.

At the bottom of the questionnaire are instructions for the parents and the school. If the school has any of the questionnaires returned that indicate a temporary residence, please forward the forms to the Jordan School District Homeless Liaison (Hilda Lloyd) in Alternative Language Services or call Hilda at 567-8308 or 567-8116.

Thank you for your help.

Enclosures



### Student/Family Residency Questionnaire

Your child may be eligible for additional educational services through Title I-Part A, Title I-Part C-Migrant and/or the Federal McKinney-Vento Assistance Act (42 U.S.C. 11435). Please complete this form and return it to your child's school.

1. Presently, are you and/or your family living in any of the following situations? Check all that apply.

- 1. Student is sharing the housing with one or more families due to loss of housing, economic hardship, or similar reason.
- 2. Student is temporarily living in a motel or hotel due to loss of housing, economic hardship, or similar reason.
- 3. Student is living in a shelter (family shelter, domestic violence shelter, youth shelter, or transitional housing.)
- 4. Student is living in a car, park, campground, abandoned building, or public place.
- 5. Student is living in a place without adequate facilities (not designed for heat, electricity, water services, etc.)
- 6. Student is seeking enrollment without an accompanying parent (unaccompanied youth).

**If any of the above conditions were checked, please return this completed form to your child's school office.**

2. Please list ALL children currently living with you that are attending any elementary, middle, or high school in Jordan School District. Please also list preschool age children who will be 3 or 4 years old by September 1<sup>st</sup> of the current year.

First	Middle	Last	M/F	Birthdate	Grade	School Name

Presenting a false record or falsifying records is an offense under Section 73.10, Penal code, and enrollment of the child under false documents subjects the person to liability for tuition of other costs. TEC Sec. 25.003(3)(d). The McKinney Vento Homeless Education Assistance Act ensures rights for students who are homeless.

3.

<b>Name of parent(s)/legal guardian(s)</b>	<b>Signature</b>	<b>Date</b>
<b>Address</b>	<b>City/Zip</b>	<b>Phone</b>

<b>Person completing this form:</b>	<input type="checkbox"/> Parent <input type="checkbox"/> Student	<input type="checkbox"/> Guardian <input type="checkbox"/> Other (please specify _____)	<input type="checkbox"/> School Personnel (Date/Method): _____ (Phone conversation, personal knowledge, etc.)
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**Parents(s), Guardians(s), or Student:**

- ✓ Please notify the school if your living status changes.
- ✓ If your children qualify for services under the McKinney-Vento Assistance Act they have the right to additional services and support which could include school placement, school supplies, intervention, etc.
- ✓ Please call the Jordan School District Homeless Liaison at 801-567-8308 if you have questions.

**School Personnel:**

- ✓ Please return this form for SKYWARD identification purposes to the Jordan School District Homeless Liaison at Alternative Language Services in the Auxiliary Services Building or call 801-567-8308 for questions.



## Questionario de Residencia para Estudiantes y Familias

Su estudiante puede ser elegible para los servicios adicionales a través de Título I-parte A, Título I Parte C- Migrante, y ó el Acto Asistente de McKinney- Vento (42U.S.C. 11435), por favor complete este formulario y regreselo a la escuela de su estudiante.

**1.** Presentemente están ustedes y/ o su familia viviendo en cualquier de las siguientes situaciones? Marque todas las que aplican.

- 1. El estudiante está compartiendo la residencia con una o más familias debido a la pérdida de residencia, dificultad económica o razones similares
- 2. El estudiante está viviendo temporalmente en un motel u hotel debido a la pérdida de su residencia, dificultades o razones similares
- 3. El estudiante está viviendo en un albergue (albergue familiar, violencia doméstica, albergue juvenil, o residencia transitoria).
- 4. El estudiante está viviendo en un carro, parque, zona de campamento, edificio abandonado, o lugar público.
- 5. El estudiante está viviendo en lugar que carece de instalaciones adecuadas (calefacción, agua corriente, etc.)
- 6. El estudiante está solicitando matricularse sin el acompañamiento de sus padres (no está bajo la tutela de un adulto).

**Si a marcado algunas de las de las condiciones mencionadas arriba, regrese este formulario completado a la oficina de la escuela de su estudiante.**

**2.** Por favor mencione TODOS los niños que actualmente están viviendo con ustedes y están asistiendo en la Escuela Primaria, Secundaria o Preparatoria en el Distrito Escolar de Jordan. También por favor mencione los niños en edad pre-escolar quienes tendrán 3 o 4 años de edad para el 1er de Septiembre del presente año escolar.

Primero	Medio	Apellido	M/F	Fecha de Nacimiento	Grado	Nombre de la Escuela

Presentar falsos documentos o documentos falsificados es una ofensa bajo la sección 73.10, código Penal, o matricular a un estudiante menor con falsos documentos la persona es sujeta a la responsabilidad de la matrícula u otros gastos. TEC Sec. 25.003(3)(d). The McKinney Vento Act de Asistencia Educativa garantiza los derechos de los estudiantes desamparados

**3.**

<b>Nombre de Padre (s) Guardián Legal</b>	<b>Firma</b>	<b>Fecha</b>
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<b>Dirección</b>	<b>Código de la Ciudad</b>	<b>Teléfono</b>
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<b>Persona Completando este formulario:</b>	<input type="checkbox"/> Padre <input type="checkbox"/> Estudiante	<input type="checkbox"/> Guardian <input type="checkbox"/> Otro (por favor especifique) _____	<input type="checkbox"/> Personal de la Escuela (Fecha/Método): _____ (conversación telefónica o conocimiento personal)
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**Padre(s) Apoderado (s) o Estudiante**

- ✓ Please notify the school if your living status changes.
- ✓ Si su estudiante califica para los servicios bajo el Decreto de Asistencia de Mejoramiento de McKinney Vento ellos tienen el derecho de servicios adicionales y apoyo que pueda incluir colocación en la escuela, material académico, intervenciones, etc.
- ✓ Por favor llame a la Liaison de los Desamparados 801-567-8308 si tiene alguna pregunta.

**Personal de la Escuela**

- ✓ Por favor regrese este formulario para SKYWARD para los propósitos de identificación para la Liaison de Familias Desamparadas del Distrito Escolar de Jordan y para el Servicio del Lenguaje Alternativo ubicado en el Edificio Auxiliar o llamar al 801-567-8308 por preguntas.