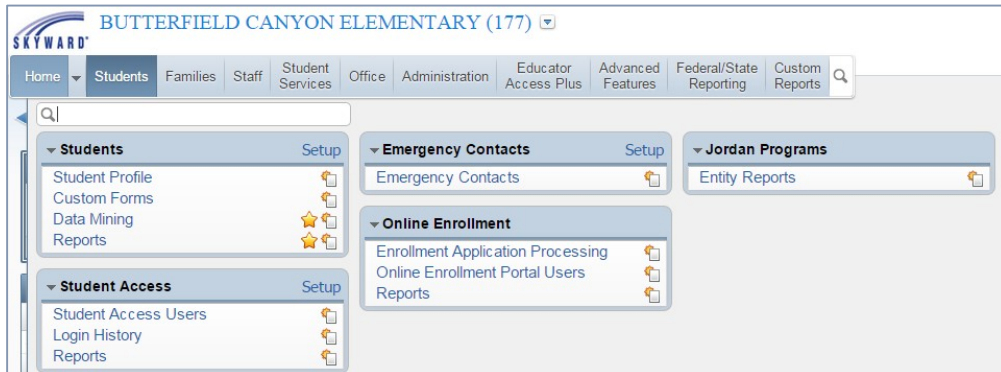


Student Enrollment Count by Entity

To run the Student Enrollment Count by Entity, go to **Skyward Student**, and under the **Students** tab, click **Jordan Programs, Entity Reports**.



Once on Entity Reports, click **Student Enrollment Count by Entity**.



To run the report for **the current year**, enter the ranges as shown below, with the "as of" date needed. Checkmark **Print Student Detail** to print each student's detail if necessary, or leave unchecked for totals only. Click **Save and Print**.

A screenshot of the 'Student Enrollment Count' report configuration screen. The screen is divided into several sections: 'Template Settings', 'Report Ranges', and 'Printing Options'.
- **Template Settings:** Includes a 'Template Description' field with the value '177 Student Enrollment Count'. There are checkboxes for 'Share with other users in entity 177' and 'Print Greenbar'. There are radio buttons for '6 Lines Per Inch' (selected) and '8 Lines Per Inch'.
- **Report Ranges:** Includes fields for 'Entity' (177), 'Student Key' (ZZZZZZZZZZ), 'Grade/Grad Yr' (9999, 0000), and 'Enrollment As Of' (10/01/2016, Saturday). There are radio buttons for 'Current Year Status' (Active, Inactive, Both) and 'Next Year Status' (Active, Inactive, Both). There is a 'Sort By' field with radio buttons for 'Name' and 'Grade'.
- **Printing Options:** Includes a checked checkbox for 'Print Student Detail' with a dropdown menu showing 'Other ID'. There are unchecked checkboxes for 'Print Special Ed Only' and 'Page Break by School'.
- **Buttons:** On the right side, there are buttons for 'Save', 'Save and Print', and 'Back'.
- **Footer:** At the bottom, it says 'Asterisk (*) denotes a required field'.

An example report for the **current year**:

1stuenrollscl.p 07-4 05.16.06.00.03		Jordan School District Student Enrollment Count Report				09/19/16 Page:1 2:36 PM		
As of Date: 10/01/2016 Entities: 177 - 177								
School	Grade	Home + Hospital		Cluster	Special School	Resource	Regular	Total
		Self-Contained (C,F,D)	(G,I)					
BUTTERFIELD CANYON ELEMEN	0	0	0	0	0	0	119	119
	1	0	1	0	0	9	130	140
	2	0	1	0	0	10	121	132
	3	0	0	0	0	8	135	143
	4	2	0	0	0	10	143	155
	5	2	0	0	0	14	116	132
	6	0	0	0	0	11	121	132
TOTAL		4	2	0	0	62	885	953

To run the report to project enrollment for the coming year, enter the ranges as shown below. (Use the 1st of October in the NEXT school year for the "as of" date.)

Student Enrollment Count

Template Settings

* Template Description:

Share with other users in entity 177
 Print Greenbar
 6 Lines Per Inch 8 Lines Per Inch

Report Ranges

Low Entity: High Entity:
 Student Key:
 Grade/Grad Yr:
 Enrollment As Of:

Current Year Status: Active Inactive Both
 Next Year Status: Active Inactive Both
 Sort By: Name Grade

Include All Calendars
 Include All Schools

Printing Options

Print Student Detail
 Print Special Ed Only
 Page Break by School

Asterisk (*) denotes a required field