

Student Data Privacy

Purchasing & Vetting Process for Apps & Websites that Use Student Information

School Personnel



1. Check what student information is collected. ✓
2. Check for inappropriate content. ✓
3. Check the intended age. ✓
4. Check that they do not sell or share student information. ✓
5. Send request to principal (or their designee). ✓



Principal
(or designee)

Is the price below the small purchase threshold? (level 1: \$0-\$1,999)



Go through the purchasing approval process



Purchasing

Adds DPA to contract negotiation process



Make a request through the student data privacy website.
<https://sdpc.a4l.org>



Info Systems
Check for security



Accountability
Final approval
Send DPA to vendor