Intradistrict Communication

DATE: Thursday, September 26, 2019

TO: All Principals

FROM: Dr. Shelley Nordick, Administrator of Teaching and Learning
                Ben Jameson, Director of Evaluation, Research and Accountability

SUBJECT: Student Data Privacy Integration into Existing Purchasing Procedures

As was discussed in September's Principals Meeting, purchased apps, software programs and online subscriptions that gather personally identifiable student data need to be vetted for student data privacy. If the app or software program schools are purchasing exceeds the $1,999 cost threshold, the Purchasing Department will refer the program to the Evaluation, Research & Accountability Department for vetting. If the app or software program schools are purchasing costs less than $1,999, principals will need to submit the app or software program to the Evaluation, Research & Accountability Department for vetting using this link: https://sdpc.a4l.org/new_request.php?districtID=6584

Please plan for an additional 2-3 day time period during the purchasing process for us to complete the app and software program vetting process.

A list of apps, programs and online subscriptions that have already been vetted and approved for use can be found at this link: http://assessments.jordandistrict.org/

Principals were asked to assign a School Student Data Privacy Representative that would be responsible for the preliminary vetting of app, software program and online subscription privacy policies and terms and conditions. The Evaluation, Research & Accountability Department will provide the necessary training so that each person will know what to look for. Please provide the contact information for your school's representative at this link:
https://docs.google.com/forms/d/e/1FAIpQLSc529OucbinYUmi8ASs8KilXyK1DBDfKa AzTSliKlAScP4nCw/viewform

The slide deck used for the presentation at Principals Meeting is attached with this memo.

Please contact Ben Jameson or our district's Student Data Managers, Holly Allen (holly.allen@jordandistrict.org or 801-567-8115) or Steven Harwood (steven.harwood@jordandistrict.org or 801-567-8257), with any questions.