

Intradistrict Communication

DATE: May 7, 2026

TO: Building Principals

FROM: Michael Anderson, Associate Superintendent
Travis Hamblin, Director, Student Services
Sharon Jensen, Consultant, Student Support Services
Caleb Olson, Enrollment Consultant, Student Services

SUBJECT: Save the Date: Summer 2026 Discipline Training for New Admin

Student Services is happy to provide the following training for administrators new to Jordan School District and for administrative interns:

Date	Time	Location	Intended Audience	Topic
Tuesday, July 28	8 AM – 12 PM	ASB Presentation Room	New Administrators & Administrative Interns	Sharon Jensen:
				<ul style="list-style-type: none">• Investigations• Searches• District Hearings
				Caleb Olson
				<ul style="list-style-type: none">• Skyward Logging

Administrators new to Jordan School District and administrative interns will be invited by Student Services.

Please Note: This training is NOT a regularly scheduled work day for administrative interns. Your flexibility in working with your intern to enable them to attend is greatly appreciated.

Current administrators who would like a refresher on discipline practices may attend the training as well. Please contact Caleb Olson via email to register.

Discipline Updates for 2026-27: At present, no training on discipline updates for current administrators is planned. Updates, if needed, will be communicated by JAM or through other means.