

Intradistrict Communication

DATE: May 4, 2016

TO: Building Administrators

FROM: Scott Thomas, Administrator of Auxiliary Services
Paul Bergera, Staff Assistant of Auxiliary Services
Lance Everill, Facility Staff Assistant of Operations
Ron Boshard, Risk Management Coordinator

SUBJECT: Save the Date – Reunification Workshop and Drill

On Thursday, June 16, 2016, Jordan School District and participating agencies will collaborate in an Emergency Preparedness Workshop and Drill regarding the Reunification Action Plan. We are extremely fortunate in having the opportunity to interact with leaders from each of our city and county municipalities within Jordan School District, which include Fire, Police and Emergency Services.

The objective of the training is to assist building administrators in becoming familiar with the Reunification Action Plan. This plan is utilized when a school is required to conduct a controlled release of students following an emergency or other significant disruption to the normal schedule. Training includes the proper protocol, identifies roles and responsibilities, and use of effective communication to safely account for and release students to parents/guardians. It also provides an opportunity to enhance relationships between JSD and our communities.

We anticipate that the administrator responsible for safety and security (Incident Command) from each school/location will attend. Please register for the workshop and drill on JPLS. Licensure points will be issued.

When: June 16, 2016
Workshop: 10:00 AM – 12:00 PM, Auxiliary Services Building – Auditorium
Reunification Drill: 1:00 PM – 4:-00 PM, Fox Hollow Elementary
Due to limited parking and anticipated heavy traffic during the drill at Fox Hollow Elementary, transportation will be provided.

We look forward to seeing you there!

Cc: Cabinet members
Sandra Riesgraf, Director of Communications