

Intradistrict Communication

DATE: January 24, 2024

TO: Principals
Assistant Principals

FROM: Michael Anderson, Associate Superintendent
Travis Hamblin, Director of Student Services
Matt Alvernaz, School Safety Coordinator

SUBJECT: Safe Routes to Schools Update and Clarification

The only part of your schools Safe Routes plan that is due by Friday January 26th is the [24-25 Safe Routes Form](#). Please save your own copy and rename it with your school. Once you have the form, share it back to Matt Alvernaz via the Google Drive. This will enable you to continue to make changes and add signatures as needed. You will have more time to complete the remaining steps needed on the new website.

The Safe Routes form will also be shared with the corresponding city engineer pertaining to your school so be sure to add your notes for review. The city engineer will be able to respond and add to the shared form directly as well. Having this information included and already exchanged will help our meetings with each city be more efficient.

The new website has presented some difficulties we are working through together. When accessing your maps on the new website, found at [Safe Routes Utah](#), please ensure the routes are accurate and complete. Most maps did not copy over correctly from the old website. The most common issue is sudden gaps in the route lines. Some have corrected the issues and resubmitted the map only to have it not reflect the updates. According to the state, this issue should self-correct for the maps that were re-submitted with your corrections.

The description portion can only be accessed on the website once the map is approved. Maps cannot be approved until the corrections are either made or a confirmation of the corrections have been made. Please email Matt Alvernaz at matt.alvernaz@jordandistrict.org to confirm your maps were checked and/or corrected so they may be approved. Please have this done as soon as you are able.

If you have any trouble gaining access to it or your school is not found on the website, please reach out directly to Kristen Hoschouer at khoschouer@utah.gov.

For any additional assistance or clarification please contact Matt Alvernaz at matt.alvernaz@jordandistrict.org or by phone at 801-567-8623.