

## SLO Frequently Asked Questions

- Q: What do I do if I have not received a link to a folder?  
A: Contact Holly Allen [holly.allen@jordandistrict.org](mailto:holly.allen@jordandistrict.org). She can either make you a folder and send you a link or let you know whether or not you need a folder.
- Q: What do I do if my SLO Folder is empty?  
A: Contact Holly Allen [holly.allen@jordandistrict.org](mailto:holly.allen@jordandistrict.org) or Brooke Anderson [brooke.anderson@jordandistrict.org](mailto:brooke.anderson@jordandistrict.org). They can put the correct information into your SLO Folder.
- Q: Can I change the names of my folders?  
A: No. If you change the name of any of the folders or any of the files, the program used to download and process educator scores will not be able to access your score.
- Q: How many SLO Growth Sheets do I need to submit?  
A: You only need to submit one SLO Growth Sheet. You do NOT need to submit one of each. Please refer to the tutorials in the SLO Folder to understand which growth worksheet you should submit.
- Q: How many classes does a teacher need to submit for their SLO assessments?  
A: Teachers will submit only one class for an SLO.
- Q: If a teacher teaches multiple subjects, how many class periods should they submit?  
A: Teachers will submit only one period for an SLO.
- Q: If a teacher teaches a year-long class, but kids moved to a different class period at the semester, how should they sync student scores?  
A: Include only the students that are in the same class period the whole year.
- Q: What if I want to use my SAGE MGP?  
A: If you are using your SAGE MGP, you do not need to turn in an SLO growth sheet. (Be aware that as per legislation, there are questions whether SAGE MGPs can be used for evaluation purposes after this year.)
- Q: Is there a different due date for teachers that are completing a full JPAS evaluation versus an interim??  
A: No. The due date is the same whether the teacher is on a full JPAS or an interim.
- Q: Do teachers submit their SLO growth worksheet to the principal who then stores it in each individual teacher folders?  
A: No. Teachers will submit their SLO growth worksheet to the "TURN\_IN" folder that is located in their SLO Folder.

Q: What is the very last day I can submit my SLO Growth Sheet?

A: That depends on whether you are traditional or year-round or kindergarten. See the schedule below:

CRITERIA	DEADLINE
Traditional Grades 1 – 12	May 12 at 4:00
Traditional Kindergarten and Tracks A & B Grades K-6	May 20 at 4:00
Tracks C & D Grades 1 – 6	June 8 at 4:00
Tracks C & D Kindergarten	June 17 at 4:00

Q: What if I would like some help completing my SLO Growth Sheet?

A: Step-by-step instructions can be found from the District SLO website <http://learning.jordandistrict.org>. Elementary team leaders and CTE Coordinators have had some training and may be able to help. Your school may provide training. The District will provide a series of SLO open houses. You may bring your laptop with your data, and someone will work with you one-on-one or in a small group to complete your SLO Growth Sheet and submit it. See the schedule below:

DATE AND TIME	LOCATION
Wednesday, April 20, 4:30 – 6:30	ASB PDC 103
Thursday, April 21, 3:00 – 5:00	ASB PDC 103
Wednesday, April 27, 3:00 – 5:00	ASB PDC 113
Thursday, April 28, 4:30 – 6:30	ASB PDC 103
Wednesday, May 4, 4:30 – 6:30	ASB PDC 113
Thursday, May 5, 3:00 – 5:00	ASB PDC 103
Wednesday, May 11, 3:00 – 6:30	ASB PDC 103
Thursday, May 12, 3:00 – 6:30	ASB PDC 103
Wednesday, June 1, 4:30 – 6:30	ASB PDC 103
Thursday, June 2, 4:30 – 6:30	ASB PDC 103
Wednesday, June 15, 4:30 – 6:30	ASB PDC 103

Q: What if MasteryConnect isn't working?

A: Contact User Support (the help desk): 567-8737.

Q: What if I teach special education?

A: Special education has their own growth worksheet that was provided by the District Special Education Department. If you do not have one or have lost yours, contact Trevor Warburton [trevor.warburton@jordandistrict.org](mailto:trevor.warburton@jordandistrict.org).

Q: What if students have left or been added to my class since the SLO pre-test?

A: Do not count students who were not present for BOTH the pre- and post-test.