

Intradistrict Communication

DATE: Thursday, December 6, 2018

TO: Elementary School Principals
Middle School Principals

FROM: Dr. Anthony Godfrey, Associate Superintendent
Ben Jameson, Director of Evaluation, Research and Accountability

SUBJECT: RISE Summative Technology Readiness Check

Each year, school computer specialists and test coordinators work together to ensure that all the computers used for RISE testing are in good working order and updated with the latest testing browser. If you are thinking of doing more testing on your wireless network, it's crucial to check that your network can accommodate all those tests going on at the same time. Please contact your school's computer specialist and make arrangements to **complete this check by Friday, December 21, 2018.**

Please include the following in your RISE Summative System Readiness Check:

- Verify that the Nextera Secure Browser has been installed and functions in every computer lab that will be used for RISE testing.
- Utilize the same computers and labs during the readiness check that will be used for the RISE Summative testing.
- Position mobile testing labs in those locations within your school where they will actually be testing.
- Include several students with each lab using the text-to-speech tool.
- Use as many computer labs during the readiness check as you will on the peak testing day in your RISE Summative testing schedule (i.e., if you will be utilizing 14 computer labs on your busiest day of testing, conduct your readiness check with 14 labs).
- Conducting a RISE Benchmark or Interim test across multiple labs will satisfy the requirements for a readiness check.
- Once the readiness check has been completed, please enter the completion requirements on the RISE test coordinator checklist tab on your school's Opt Out shared Google sheet.
- If you find that your network cannot accommodate the number of devices used, please adjust your RISE Summative testing schedule accordingly.