

Reporting System User Guide

For RISE Assessments

2020-2021

Published May 7, 2021

Prepared by Cambium Assessment, Inc.



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Introduction to the User Guide

This user guide gives instructions on using the Reporting System for the following within the RISE program:

Accessing Benchmark Module data

Benchmark modules are fixed-form assessments within a single reporting category; fixed-form means that all the students will see the same questions in the same order.

The items and student responses can be viewed in the Reporting System. The Benchmark Modules are reported with raw scores; a raw score is a summary of how many points the student received based on how many questions they answered correctly.

The items included in a Benchmark Module have different levels of difficulty (DOK) and, therefore, may be weighted differently. Students can have the same raw score and receive different performance proficiency based on the items that were answered correctly/incorrectly. It's important to review the individual student responses to determine individual student proficiency. Performance by item can be seen at the student and aggregate levels.

Benchmark Modules are used by teachers to inform instruction and by students to set learning goals. The results are not predictive of performance on Summative assessments.

Accessing Interim assessment data

Interim assessments are adaptive assessments; adaptive assessments mean that students will see different questions depending on how they answered the previous questions.

The items and student responses can be viewed in the Reporting System and are reported with scale scores and proficiency levels. A scale score is a transformation of a raw score; it takes into account the difficulty of the item and how the student answered the question based on how they answered the rest of the questions on the test. A scale score makes it possible to compare one student's score to another student's score, even if they didn't respond to the same questions. Performance by item can be seen at the student level.

Interim assessments are used by teachers to inform instruction and by students to set learning goals. The results can be predictive of performance on Summative assessments.

Accessing Summative assessment data

Summative assessments are adaptive assessments; adaptive assessments mean that students will see different questions depending on how they answered the previous questions. The items and student responses cannot be viewed in the Reporting System and are reported with scale scores and proficiency levels. Scale score is a transformation of a raw score; it takes into account the difficulty of the item and how the student answered the question based on how they answered the rest of the questions on the assessment. A scale score makes it possible to compare one student's score to another student's score, even if they didn't respond to the same questions.

Summative assessment scores are used to evaluate students at the end of a course to determine learning progress and achievement. Performance by item cannot be seen at any level, but users can see strength or weakness at aggregate levels.



The *Reporting User Guide* begins with general instructions on how to access and understand the Reporting System in the following sections:

- How to Access and Understand the Reporting System and Dashboard
- How to Set Up Your Reports So They Make Sense

The *Reporting User Guide* is then organized into sections that specifically address how to use the system and interpret the data for each of the following:

- Benchmark Modules
- Interim Assessments
- Summative Assessments



How to Access and Understand the Reporting System and Dashboard

This section describes how to log in to the Reporting System.

Do not share your login information with anyone. All RISE systems provide access to student information, which must be protected in accordance with federal privacy laws.

How to Log In to the Reporting System

1. Navigate to the RISE Portal (see Figure 1) at UtahRISE.org.



Figure 1. RISE Portal Home Page

2. Click the **Reporting** card (see Figure 2). The login page appears.

Figure 2. Reporting Card





3. On the login page (see Figure 3), enter the email address and password you use to access all RISE systems.



a. Click Secure Login.

If the *Enter Code* page appears (see Figure 4), an authentication code is automatically sent to your email address. You must enter this code in the Enter Emailed Code field and click Submit within 15 minutes.

If the authentication code has expired, click **Resend Code** to request a new code.

Enter Code
A code has been sent to your email address. The code will expire after 15 minutes.
Enter Emailed Code
Submit
Resend Code
Cancel

Figure 4. Enter Code Page

If your account is associated with multiple institutions, you are prompted to select a role, as in Figure 5. From the **Role** drop-down list, select the role and institution combination you wish to use. You can also change your institution after logging in.



Figure 5. Select Role Window

Select Ro	le	
Please select the	e role you wish to use.	
Role:	Role Name @ Entity: Entity Name	•
	Continue	

The dashboard for your user role appears.

How to Set or Reset Your Password

Your username is the email address associated with your account in TIDE. When you are added to TIDE, you receive an activation email containing a temporary link to the *Reset Your Password* page (see Figure 6). To activate your account, you must set your password within 15 minutes.

All users are required to do a one-time password reset at the beginning of every school year, for security purposes.

If your first temporary link expired:

In the activation email you received, click the second link provided and request a new temporary link.

If you forgot your password:

On the *Login* page, click **Forgot Your Password?** and enter your email address in the *E-mail Address* field. Click **Submit**. You will receive an email with a new temporary link to reset your password.

Figu	are b. Reset four Password Page	
Reset Your Password Enter your email address and select Submit. You will receive an email that contains a link to create a new password. Need More Help? If you forgot your password or need a new password, please use the Forgot Your Password link to resel it. For assistance, contact the WV Help Desk at 1-844-560-7367 wheldesk@air.org	Reset Your Password Reset Your Password E-mail Address Submit Return to Login Page	

Figure 6. Reset Your Password Page

If you did not receive an email containing a temporary link or authentication code:

Check your spam folder to make sure your email program did not categorize it as junk mail. If you still do not see an email, contact your School or LEA Assessment Coordinator to make sure you are listed in TIDE.

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Additional help:

If you are unable to log in, contact your Helpdesk for assistance. You must provide your name and email address.

How to Navigate and Understand the Reporting Dashboard

Please note: the dashboard has been updated in appearance and functionality for the 2020-2021 administration, and the instructions throughout this guide have been updated as applicable. Many of the minor appearance changes were designed to streamline workflows and should not have substantively different processes from previous administrations. The default dashboard view will default to show Summative Assessments; to view Benchmark Modules or Interim Assessments or to otherwise sort the assessments on the dashboard, click on the Test Groups tab on the left side of the dashboard and select the desired assessments.

When you log in to the Reporting System, the first thing you see is the dashboard where you can view overall assessment results for all your assessments, listed by assessment. Teachers can also view a list of their students.

How can I use the dashboard to view my overall test results?

On the dashboard, all users except state-level users see the standard dashboard. It displays an aggregation card for each assessment group. A typical assessment group comprises a single assessment type, a single subject, and all grades see the standard dashboard. It displays an aggregation card for each assessment group. A typical assessment group comprises a single assessment type, a single subject, and all grades. (see Figure 7) Please note that the filters default to displaying Summative assessment information upon accessing the dashboard once they are available during the school year. To review reporting information for Benchmarks or Interims after this point in time you can select the appropriate test group from the left side filters menu.



Figure 7. Teacher View: Dashboard



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Each aggregation card displays the assessment group name, a list of grades included, the number of students who completed assessments in the group, the date of the assessment last taken, and a performance distribution bar displaying both percentages and student counts below it. Assessment

group cards are sorted by date last taken. Clicking the button beside the performance distribution bar displays a legend with more information about performance levels.



Figure 8. Teacher View: Dashboard



How to Set Up Your Reports So They Make Sense

You can set up your reports so it's easier to access the data that are most important to you. For example, if you're a teacher, you may want to hide certain assessments in subjects you don't teach, or you may want to narrow down your reports to a single roster.

This section explains how to make several different adjustments to reports: filtering to show only the assessments you're interested in; filtering to show only the classes (rosters) you're interested in; and viewing data from a previous point in time.

Please note: additional filters are available for the 2020-2021 administration, and the following pages have been updated as applicable to account for the new functionality. Additional filters include student count, test group, filtering by school for district level users, and filtering by roster for school level users.

For Teachers: How to Set Preferences for Assessments to Display

If you're a teacher, not only can you filter which assessments you want to view, you can also make that type of filter persist after you log out. You may want to do this, for example, if you are an ELA teacher and you don't want to see your students' math scores. By default, the data for those math assessments appear in your reports.

Once you've set your persistent assessment preferences, school- and LEA-level users will have the option of using them too. That means that when you've excluded certain assessment results from your preferences, they will not see any rosters belonging to you in those assessment results.

1. Open the **My Settings** menu in the banner and choose **Select Tests to Include on Reports** (see Figure 9). A window appears, showing assessments organized hierarchically by subject, grade, and assessment name (see Figure 10).



Figure 9. Teacher View: Detail of Banner with Expanded My Settings Menu



Figure 10. Teacher View: Select Tests to Include on Reports Window



- **3.** Select the checkboxes beside the assessments or groups of assessments you want to display (see Figure 10).
- 4. Click Save & Close at the upper-right corner of the window.



For School- and LEA-Level Users: How to Set Preferences for Classes (Rosters) to Display

How can I set preferences for classes (rosters) to display?

1. From the **My Settings** drop-down list in the banner, select **Use Teachers' Test Selections** (see Figure 11). The **Use Teachers' Test Selections** window appears (see Figure 12).



Figure 11. School-Level User View: Detail of Banner with Expanded My Settings Menu

Figure 12. Use Teachers' Test Selections Window



- 2. Mark one of these two options:
 - All Rosters: This is the default option. When this option is selected, all data for all classes (rosters) appear in all your reports.
 - Teacher Preferences: If you select this option, teachers who excluded a given assessment from their own reports will not appear in the school assessment results for that assessment.
- 3. Click Save & Close at the upper-right corner of the window.



4. For All Users: How to Filter Tests to Display

How can I filter reports by assessment?

You can temporarily filter which assessments you want to see in your reports. You may want to do this, for example, if you are an ELA teacher and you don't want to see your students' math scores. By default, the data for those math assessments appear in your reports.

On the left side of the dashboard or the Performance on Tests report, click either the Filters panel expand button
 or the Test Group button (see Figure 13). The Filters panel expands (see Figure 14).



Figure 13. Teacher View: Dashboard

2. Mark as many selections as you like in the **Test Group** section of the filters panel (see Figure 14). Assessments are organized by assessment type, subject, and grade.



Figure 14. Teacher View: Dashboard with Expanded Filters Panel



- 3. Click Apply. The report updates to show only data for those assessments.
- 4. *Optional*: To revert all filters to their defaults, open the filters panel again and click **Clear Filters**. Click **Apply**. Filters also revert when you log out, switch user roles, or switch systems.

For Teachers: How to Filter Classes (Rosters) to Display

Rosters usually represent classes, but can represent any group that's meaningful to users, such as students who have taken honors courses, or rosters created to support remediation. Each roster is associated with a teacher. On the dashboard, teachers can filter by roster.

How can I filter reports by class (Roster)?

When you filter, you narrow down the set of rosters you're viewing.

Filtering by roster makes it easy to focus on a particular class' performance. By switching filters, you can easily compare it with another class. If you don't filter by roster, the reports default to showing data for all classes. You may find data for a single class easier to view.





1. On the left side of the Performance on Tests report, click either the Filters panel expand button or the Rosters button 4 (see Figure 15). The Filters panel expands (see Figure 16).

	Performance on Tests						Enter Stud	dent ID
ers Ave	erage Score and Perform erage Nosters: All Rosts	on to exp	band ju	st the	Filters	5	Downlos Studient Rev	d suita Print 🔻
ips	Assessment Name	≜ Test Group ≜	Test Grade 🍵	Fest Reason _≜	Student 🍐	Average 🛓	Performance Distribution	Date Last Taken
st ens	Buttor	n to expa	nd the	Filte	r s pan	el	100% 2	01/18/2019
	Mathematics Grade 5	7					Court 2	01/11/2019
Æ	Mathematics Grade 7	📥 Summative	7	Spring 2019	2	2288 🚯	Percent 100% Count 2	12/12/2018
							Rows per page: 500 3 Items: 🔌	1 of 1
	My Students st Recent Assessment of All Rosters: 2018 ered By Rosters: All Roster Test Reason: All Te Studer	st Reasons Reporting Tin	ne Period: 07/01/2019	\$ St	udent ID 🔶		Recent Assessment 🔶	Date Taken 🍦
Mos	st Recent Assessment of All Rosters: 2018 red By Rosters: All Roster Test Reason: All Te Studer	st Reasons Reporting Tin	ne Period: 07/01/2019	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		Most	Recent Assessment	Date Taken 🖨
Mos	Ist Recent Assessment of All Rosters: 2018 red By Rosters: All Roster Test Reason: All Te Studer	st Reasons Reporting Tin	ne Period: 07/01/2019		<	Most Smarter Balancer	*	•
Mos Filte	st Recent Assessment of All Rosters: 2016 ered By Rosters: All Roster Test Reason: All Te Studer test test	st Reasons Reporting Tin	ne Period: 07/01/2019	990010091	< <	Most Smarter Balancer Smarter Balancer	d Summative Mathematics Grade 11	01/18/2019

Figure 15. Teacher View: Performance on Tests Report

- 2. Make a selection from the drop-down list in the Rosters section (see Figure 16).
 - If you're a school-level user, you must first select a teacher from the drop-down list, and then select a particular class (roster) from the second drop-down list that appears. By default, the first class listed is selected.

Figure 16. Teacher View: Performance on Tests Report with Expanded Filters Panel

Dashboard > Performance	e on Tests									Enter St	udent IC	•
Filters	▶ ◄		ssments and Performance I ters: All Roster Tes		1.1				19	Downl Student P	load Results	Print 🔻
Fest Reason		Asse	ssment Name	\$	Test Group ≑	Test Grade ≑	Test Reason ≑	Student Count	Average Score	Performance Distrib	ution	Date Last Taken
Rosters Rosters			Roste	ers	drop-	down	list			nt 100% rz 3	0	01/15/2019
All Rosters			Smarter Balanceg Summative English Language Arts Grade 3	÷	Summative	3	Spring 2019	5	2301 🚯	Percent 100% Count 5	0	01/14/2019
			Smarter Balanced Summative English Language Arts Grade 5	÷	Summative	5	Spring 2019	2	2319 🚯	Percent 100% Count 2	0	01/11/2019
									Rows per pag	ge: 3 7 Items:	< □	1 of 3 🌗
Clear Filters	7-	My Stu Most Recent. Filtered Britos	Apply Student Name	but	tton a	and C			ost Recent Ass	essment	Da	te Taken 🌲
Apply		. tool tool			000	011037¥		Smarter Baland	ced Summative	English Language Arts	0	1/15/2010

- 3. Click Apply. The report updates to show only data for that class (roster).
- **4.** *Optional*: To revert all filters to their defaults, open the filters panel again and click **Clear Filters**. Click **Apply**. Filters also revert when you log out, switch user roles, or switch systems.

All the reports accessible from this page will be filtered the same way.



For All Users: How to View Data from a Previous Point in Time

Changing the reporting time period allows you to view assessment results from a previous point in time. There are two time period settings: you can select a school year for which to view assessments, and you can enter a date for which to view students.

When you set a school year for which to view assessments, the reports show data for assessment opportunities completed in the selected school year.

When you set a date for which to view students, the reports show data only for the students who were associated with you as of the selected date. Students' enrollment and demographic information is all given as of the selected date as well. You can use this setting to view data for students who have left or recently entered your classes (rosters), school, or LEA.

If you don't change the reporting time period, or if you reset it to the default, all the reports show assessment opportunities only for the current school year (except Longitudinal Reports and Student Portfolio Reports, which always retain the ability to look back to previous years), with current student data.

Some examples of how you can use this feature:

You may want to view the past performance of your current students, including new transfer students. In that case, set a school year in the past and keep the date set to today.

You may want to view the performance of your former students in order to compare them with that of your current students. In that case, set the date to a time when your former students belonged to you and had started testing, and set the school year to the same time. Then switch back to the present to compare.



1. From the My Settings menu in the banner, choose Change Reporting Time Period (see Figure 17). The *Change Reporting Time Period* window appears (see Figure 18).

User: te1@dem	no.user Role: TE @ School: TestSCHOOL9
📩 Inbox (13)	🍄 My Settings 🔻 🕜 Help 📑 Sign Out
	Manage Access Change Role
-	Reporting Options rint Select Tests to Include on Reports
[Change Reporting Time Period
	Set Student Setting on Item View

Figure 17. Teacher View: Detail of Banner with Expanded My Settings Menu

Figure 18. Change Reporting Time Period Window

	Change Reporting Time Pe	eriod	×
	View results for schoolyear:	2019-2020	
	View results for students who were min Note All dates are in Eastern Time		
Sch	nool year and student date selectors		Reset To Today
	Jave	Cancel	Reset To Today

- **2.** From the school year drop-down list, select a school year (see Figure 18). This is the year for which you will view assessment results.
- **3.** In the *View results for students who were mine on* field, use the calendar tool to select a date, or enter it in the format mm/dd/yyyy. You will be viewing all the students who were associated with you on that date, and only those students.
 - To view your current students' past performance, keep the date set to today.
 - To view the performance of your former students, set the date to a day when those students were associated with you and had started testing.



- **4.** Click **Save**. All reports are now filtered to show only data for the selected school year and date. All other filters are cleared.
- 5. *Optional*: To go back to viewing the latest data, open the *Change Reporting Time Period* window again, click **Reset To Today** in the lower-right corner, then click **Save**. The date resets and all filters are cleared. The reporting time period also resets when you log out but persists when you switch roles.



Benchmark Modules

For All Users: How to Set Up Benchmark Module Reports So They Make Sense

There are three ways of setting up reports for your Benchmark Modules. You will assign test reasons to assessment opportunities, filter by test reason, and filter by standard.

How to Assign Test Reasons to Benchmark Module Assessment Opportunities

Test reasons are categories used to classify assessment opportunities for reporting purposes. They typically indicate the timeframe in which assessments were taken, and they're a good way to organize results into groups.

For Benchmark Modules, test reasons must be assigned in the Test Administration Site at the time of testing. However, you can use the Test Reason Manager in the Reporting System to assign a different test reason to a Benchmark Module after the module is completed. Assigning test reasons is required when assigning benchmark modules.

How can I change a previously assigned Benchmark Module test reason in the Reporting System?

 From the My Settings drop-down list in the banner, select Manage Test Reasons (see Figure 19). The Test Reason Manager window opens (see Figure 20).



Figure 19. Teacher View: Detail of Banner with Expanded My Settings Menu



Figure 20. Test Reason Manager Window

Session ID:	Please Type a Session ID		Session	n ID field	Fields for start and
	or — Select a Test Reason ▼][Drop-dow	/n list	enddates
Session Start Date:		Ê	End Date:		#

- 5. To search for the benchmark modules you wish to categorize, do either of the following (see Figure 20):
 - i. In the Session ID field, enter the session ID in which the opportunities were completed in TDS.
 - ii. Select the test reason associated with the opportunities you want to edit.
 - iii. Then select a range of dates during which the benchmark module was administered. The date range cannot exceed seven days.
- 6. Click Search.
- A list of retrieved benchmark module sessions appears in the section Select Test Opportunities (see Figure 21). You can click the + buttons to expand the list of benchmark modules in each session and the list of students who took each benchmark module. To navigate through a long list, use the controls in the upper-right and lower-right corners.





Test Reason Mana	ager	×
 Search Test Sessi 	ssions for Test Reason	
Session ID:	Please Type a Session ID	
Test Reason Filter:	Any 🔻	
Session Start Date:	07/02/2019 End Date: 07/04/2019 Please se	elect a date range no more than 7 days. Search
Select Test Opportunit	ities	
Session I	n ID 🔶 Test Date / Time 🔶 TA Name 🜲	# of Students in Session
+ UAT-2604	07/03/2019 01:16 PM - 07/03/2019 01:31 PM TA2, AIRDemo	5
- UAT-0C0E	07/03/2019 03:24 PM - 07/03/2019 03:28 PM TA2, AIRDemo	2
	Test Name 🔶 Subject 💠 Grade 🜲	# of Students
- 💌 (Grade 05 ELA - PerfTask (ICA) ELA grade 5	1
	Student Name 🔶 Student ID 🔶 Test Reason Assigned	\$
Ø	Student, Demo DemoStudentID1 Unassigned	
+ •	Grade 05 ELA - FixedForm (ICA) ELA grade 5	1
	Rows par page	a: 10 2 Items: 4 1 of 1
	Assign Test Reasons	

- 8. Mark the checkboxes for each session, benchmark module, or assessment that you wish to assign to a test reason.
- 9. Click Assign Test Reasons below the list of retrieved sessions.



10. In the window that appears (see Figure 22), select a new test reason to assign to the selected opportunities and click **Confirm**.

 Search Test Ses 	sions for Test Reaso	n			
Session ID:	Please Type a Sess	ion ID			
Test Reason Filter:	Any	- or	Drop-do	own list to sele	ect a test reasc
Session Start Date:	09/19/2019	**	Egel Date:	09/25/2019	#
UAT-4C6/	Student Name A-3 Doe, Jane	1116351 B	rest Taken enchmark Module s per page: 5	Current Test Rea Wri Fall 1 Items:	1 of 1
	n Test Reas Opportunit			rade 4 1 Reason Assigned	\$

Figure 22. Confirm Test Reason and Assign Opportunities Window



How to Filter by Test Reason for Benchmark Modules

Test reasons (shown in Figure 23) are categories used to classify benchmark module assessments for reporting purposes.

	and > Performance on Tests						Enter Stud	ent ID
ф.	My Assessments Average Score and Performance Distribution, by	Assessment Al Roa	Mrs. 2018-2019				and Barrier	- -
æ	Fitured By Rosters: Al Roster Test Reason: Al Te			1.2019				
Ted Droops	Assessment Name	0 Test Group 0	Test Grade (Test Reason ()	Student 0 Count 0	Average 0 Score 0	Performance Distribution	Date Last Taken
	Smarter Balanced Summation Mathematics. Grade. 11	Sumative	11	Spring 2019	2	2411 0	Persent Cover 2	01/18/2019
4	A Smater, Balanced Summative Mathematics, Grade, 1	\$ Summative		Spring 2019	2	2309 0	Persent NOPh Court I	01/11/2019
	Smarter Balanced Summative Mathematics.Grade.7	\$ Sunnative	7	Spring 2019	2	2288 0	Provent Tops 0	12/12/2018
	My Students Most Recent Assessment of All Rosters: 2018-20 Planed by Rosters: Al Roster Test Reason: All Test F		w Period: 07/01/2015				Rows per page. 500 3 items. 🔌	(<u>1</u> d1))
	for the W				1 - 1 - 1 - 1		front for an a	Data Tahun 1
	Student N	atte			dent 10 0		Recent Assessment 0	Date Taken
	Q test.test	ama		0 She 990010091X 990010143X		Smarter Balance	Recent Assessment 0 f Summative Mathematics Grade 11 f Summative Mathematics Grade 11	Date Taken 4
	Q best Jani	atte		990010091X		Smarter Balance Smarter Balance	d Summative Mathematics Grade 11	01/18/2019
	Constant Con	ghe		990010091X 990010143X		Smarter Balance Smarter Balance Smarter Balance	d Summative Mathematics Grade 11 d Summative Mathematics Grade 11	01/16/2019 01/15/2019

Figure 23. Teacher View: Performance on Tests Report

The benchmark module test reasons allow you to filter reports by a single test reason. For example, you may want to filter by Fall and look at ELA performance, then filter by Spring and see if students have improved on ELA material. If you don't filter, you'll see data for all different test reasons. This will allow you to compare multiple test reasons side by side rather than a single test reason. You may find reports easier to understand when you're viewing only a single test reason.

The **Test Reason** filter is available on the dashboards and Performance on Tests reports for teachers as well as for school- and LEA-level users.

How can I filter reports by test reason for Benchmark Modules?

1. On the left side of the dashboard or Performance on Tests report, click either the **Filters** panel expand button ▲ or the **Test Reason** button (see Figure 24). The **Filters** panel expands (see Figure 25).

Assessment Ration As	Date Last Taken 01/18/2019 01/11/2019 12/12/2010 1 of 1
Image: Second	01/11/2019
Button to expand the Filters panel and Test Buse per page 500 3 terms (My Students Most Recent Assessment of All Rosters. 2018-2019 Plenet By Rosters: All Rosters: A	12/12/2018
Student Name 0 Student ID 0 Most Recent Assessment 0 0	
	Date Taken
kest .test 990010091X Smarter Balanced Summative Mathematics Grade 11	01/18/2019
Q tast_3ast 990010143X Smarter Balanced Summative Mathematics Grade 11	01/15/2019
5 mm - Am	01/11/2019
Scibb. Alex T77777031 Smatter Balanced Summative Mathematics Grade 11 Jackson Cymteia Smatter Balanced Summative Mathematics Grade 8	

Figure 24. Teacher View: Performance on Tests Report



2. Make a selection from the drop-down list in the **Test Reasons** section (see Figure 25).

	on Tests							Enter Student ID	Q
Filters	▶ ∢	My Assessments Average Score and Performance D	istribution, by As	sessment: A	II Rosters, 20	18-2019		Download Student Results	Print 🔻
Yast Groups		Filtered By Rosters: All Roster Test	Reasons: All Test	Reasons R	eporting Time	e Period: 01/2	23/2020		
▼ Test Reasons All Test Reasons	Ĵ	Assessment Name	♦ Test Group ♦	Test Grade ≑	Test Reason ≑	Student Count \$	Average Score	Performance Distribution	Date Last ↓ Taken
Rosters	\prec		Module	8	Unassigned	1	350 🚯	Percent 100% Count 1	01/09/2019
		Most Receive Filtered By Ros Test Ro	eason	drop-o	down	/2020 Most I	Recent Asses	sment 🔶 Da	ate Taken 🍦
		Bartley, O'Conners		991005263	Mod	dule: Math Gra	de 8 - Express	ions and Equations A 0	01/09/2019
						Rov	ws per page:	28 1 Items: 📢	1 of 1 🌗
			outton a						

Figure 25. Teacher View: Performance on Tests Report with Expanded Filters Panel

- 3. Click Apply. The report updates to show only data for that test reason.
- **4.** *Optional*: To revert all filters to their defaults, open the **Filters** panel again and click **Clear Filters**. Click **Apply**. Filters will also revert when you log out, switch user roles, or switch systems.

All the reports accessible from this page will be filtered the same way.

The row of filter details below the table header (see Figure 26) shows the test reason selected, if any.

Figure 26. Teacher View: Performance on Tests Report

							Enter Star	uent tur	
< Prines	My Assessments Average Score and Performance Restaurance	All Rosters, 2018	-2019				and the second second	n	¥
8. 	Filtered By Rosters: All Rost Assessment Name	Test Group Test Group		t Reason 0 Student Count	t	Average 0	Performance Distribution	Date Last Takan	
Test Test	A Q Smatter Balanced Summative	Summative 11	S	pring 2019 2		2411 0	Persett 100% 0		
-	A Q Smarter Balanced Summative Mathematics Grade 5	Summative 6	S	pring 2019 2		2309 0	Persent 100% O	01/11/2019	
	Smarter Balanced Summative Mathematics Grade 7	Summative 7	S	pring 2019 2		2268 0	Persent Total	12/12/2018	
							Rows per page: 500 3 items: 4	((<u>1</u> of 1)	ľ
	My Students Most Recent Assessment Filtered By Rosters: All Rost	asons Reporting Time Period: (07/01/2019	factors 10				Data Tahua	
	Most Recent Assessment Fibrod By Rosters: All Rost Student Na	asons Reporting Time Period: (07/01/2019	Student ID	0		Recent Assessment 0	Date Taken	÷
	Most Recent Assessment Filtered By Rosters: All Root Student Na Q 1681.3621	asons Reporting Time Period: (07/01/2019	990010091X	0	Smarter Balanced	Summative Mathematics Grade 11	01/18/2019	•
	Most Recent Assessment of the non-exercised Flaved by Rosters: All Road Student Na Quality Stations	asons Reporting Time Period: (97.01/2019 ©	990010091X 990010143X	0	Smarter Balancer Smarter Balancer			•
	Most Recent Assessment Filtered By Rosters: All Root Student Na Q 1681.3621	asons Reporting Time Period: (07/01/2019	990010091X	0	Smarter Balancer Smarter Balancer Smarter Balancer	Summative Mathematics Grade 11 Summative Mathematics Grade 11	01/18/2019 01/15/2019	•

How to Filter Item-Level Data on Benchmark Modules by Standards and Standard Categories

An educational standard, sometimes called an assessment target, describes the skill the item measures.



You may want to see how your students performed on a particular standard or category of standards. In certain reports for Benchmark Modules, you can filter by the standard to which items are aligned. That way you can view your students' performance in just one area of skill. Then you can switch filters to compare it with their performance in another skill. If you don't filter by standard, the reports will show results for all standards by default. You may find that comparing different sets of standard data helps you understand students' abilities better.

Standard filters are available in any report showing item-level data for a particular Benchmark Module. The available standards vary by assessment. The Benchmark Modules Directory (<u>https://utahrise.org/resources/benchmark-modules-directory/</u>) lists the standards assessed in each benchmark module.

How can I filter reports by standards or standard categories on Benchmark Modules?

- 1. Click into the specific benchmark module you would like to sort by standard. The menu on the left side of the screen will update with new sorting options.

Figure 27. My Students' Performance on Test Report: Performance by Roster Tab: with Expanded Reporting Category Section

Dashboard Fiters	Report Reportin	ormance Score, ng Categ	by Stu Perfor Jory: 2	dent manc 020-20	e Dist	par ribution ar	nel	e Points	pand	Benchma			ľ	Breakdown Literature		Enter Stud Download Student Resu est), by Ro	lts 📑 Print
	Roster	• Tota	• 5 Ite	5 Ite	O Tota	VDOD	d th				Total Item		1				
						xpar el ar	nd the	e	4 1 pt	<u>5</u> 1 pt	<u>6</u> 1 pt	 1 pt	8 2 pt	9 1 pt	<u>10</u> 1 pt	<u>11</u> 1 pt	
	District					optio			0.5	0.5	0.5	0.5	1	0.5	0.5	1	
	School		med the Best	med the Worst		0.5	0.5	0	0.5	0.5	0.5	0.5	1	0.5	0.5	1	
	My Students		-	'st		0.5	0.5	0	0.5	0.5	0.5	0.5	1	0.5	0.5	1	
	Erik Embrey					0.5	0.5	0	0.5	0.5	0.5	0.5	1	0.5	0.5	1	

- **3.** Use the drop-down list in the **Standards** section (as in Figure 28) to select a standard. An additional drop-down list appears.
- 4. *Optional*: Keep making selections from the drop-down lists as they appear.



Dashboard > Performance on Tests > My Students' Performance on Test Enter Student ID Q Filters Breakdown By Download Student Results Performance by Roster ▼ Standards Average Score, Performance Distribution and Average Points Earned on **Benchr** (Pre Test), by Roster and Reporting Category: 2020-2021 Filtered By Rosters: All Roster Test Reasons: Pre Test Standards Keys ark Module: ELA Grade 8 - Literature 2 Build Longit Domain All Doma L: Language Standards Standards drop-down RL: Reading Standards for Literature Item Numbers and Points Earned 8 9 1 pt 1 pt 2 pt 1 pt 1 pt 1 pt 1 pt 2 pt 1 pt Students Performed District 0.5 0.5 0 0.5 0.5 0.5 0.5 1 0.5 Performed School 0.5 0.5 0.5 0 0.5 0.5 0.5 0.5 1 the Best the Worst My Students 0.5 0.5 0 0.5 0.5 0.5 0.5 0.5 1 Clear Filters Apply button and Clear 0.5 0.5 0.5 0.5 1 0.5

Figure 28. My Students' Performance on Test Report: Performance by Roster Tab with Expanded Filters Panel

- 5. Click **Apply**. The report updates to show only the items that belong to the selected standard (see Figure 29).
- 6. *Optional*: To revert all filters to their defaults, open the filters panel again and click **Clear Filters**. Click **Apply**. Filters will also revert when you log out, switch user roles, or switch systems.

All the reports accessible from this page will be filtered the same way.

The row of filter details below the table header specifies the standards selected, if any.

Figure 29. My Students' Performance on Test Report: Performance by Student Tab Filtered by Standard





How to Navigate Reports for Benchmark Modules

For Teachers and School-Level Users: Viewing Student-Level Data at Roster Level for Benchmark Modules

Teachers and School-level users can view all student data at the roster level for the Benchmark Modules. Instructions for how to do this are below.

How can I view a list of all my students and their performance on a particular Benchmark Module?

The **Performance by Student** tab displays benchmark module results for each of your students across classes (rosters). To see the results for all your students, follow the instructions below.

- Starting from the dashboard that appears when you log in, click a benchmark module group name (or beside it).
- 8. Click a benchmark module name (or ^Q beside it) in the assessments table at the top of the page.
- **9.** In the report that appears, select the **Performance by Student** tab, as in Figure 30. You will see results listing all your students. The first few rows also show aggregate performance data for your state, LEA, school, and/or total students.





To see which students performed best, click the score or Performance columns to sort them.



You can view your students' performance in each area of the benchmark module by clicking the reporting category section bars to expand them, as shown in Figure 31.

Figure 31. School Performance on Test Report: Performance by Student Tab with Expanded Reporting Category Section



The Benchmark Modules cover one reporting category; as a result, the following is shown in the Reporting System for them:

- Scores are shown as raw scores; a raw score is a summary of how many points the student received based on how many questions they answered correctly.
- Performance distribution is given using standards:
 - If a student is <u>Above Standard</u>, the confidence range of the student's score is above the proficiency cut score, meaning there is confidence that the student is proficient in the reporting category that was assessed.
 - If a student is <u>At/Near Standard</u>, the confidence range of the student's score includes the proficiency cut score, meaning the student may or may not be proficient in reporting category that was assessed and more investigation is needed.
 - If a student is <u>Below Standard</u>, the confidence range of the student's score is below the proficiency cut score, meaning there is confidence that the student is NOT proficient in reporting category that was assessed.

The items included in a Benchmark Module have different levels of difficulty (DOK) and, therefore, may be weighted differently. Students can have the same raw score and receive different performance proficiency based on the items that were answered correctly/incorrectly. It's important to review the individual student responses to determine individual student proficiency.



For All Users: How to View Results for Rosters on a Specific Benchmark Module

You can view a list of rosters that took a specific benchmark module, and you can also view the results for an individual class for your Benchmark Modules.

How can I access test results for all my rosters on a Benchmark Module?

The **Performance by Roster** tab (Figure 32) displays assessment results for each class (roster). To view this tab, follow the instructions for your user role below.

Teachers and school-level users:

- 1. From the dashboard that appears when you log in, click a benchmark module group name (or beside it).
- 2. Click a benchmark module name (or beside it) in the table of assessments. Either the My Students' Performance on Test or the School Performance on Test report appears, depending on your role. It is open to the **Performance by Roster** tab.

LEA-level users can view all classes (rosters) in a school. To do so, follow these instructions:

- **3.** From the dashboard that appears when you log in, click a benchmark module group name (or beside it).
- **4.** Click a benchmark module name (or ^Q beside it) in the table of assessments. A page of LEA assessment results appears, listing schools within the LEA.
- 5. Click a school name (or estimate it). The School Performance on Test report appears, open to the **Performance by Roster** tab.



The report shown in Figure 32 displays a list of your classes (rosters) and each class's performance. The first few rows also show aggregate performance data for your LEA, school, and total students.

rd > Performan	ce on Test 🤉 🗓	renom	ance by Rost	ei		Enter Studer	it ID
Performance	e by Roster Perfor	mance by Student			Breakdown By	Download Student Results	🖶 Pri
Average Sco SCHOOL 1		istribution and Averag	ge Points Earned on Benchmar	k Module: ELA Grade 6 - Ec	liting 1 (Pre Test), by Roster and	d Reporting Catego	ory: DEMC
		Test Reasons: Pre Test	Standards Keys				
	Roster	Teacher	•	Total		0	
_							
	- <i>(</i>		g	<i>(</i> , ,)		Total Iten	
	Perfor	mance d	ata for a clas	ss (roster)	Performance Distribution	tal Items	
	Perfor	mance d	g	. ,		tal litems	
District	Perfor	mance d	g	ss (roster) 2/10 •		Items	
	Perfor	mance d	g	2/10	Percent 100% Court 1	Items	
District	Perfor	mance d	g	. ,	Percent 100%	Items	

Figure 32. My Students' Performance on Test Report: Performance by Roster Tab

How can I see which classes (rosters) performed best on a specific Benchmark Module?

To see which classes performed best on the benchmark module, do either of these things (see Figure 33):

Click the score column header to sort by score and look for rosters with high average scores.

Look at the bars in the Performance Distribution column to see where the percentage of students at or above proficient is high.

Figure 33. My Students' Performance on Test Report: Performance by Roster Tab



How can I see which classes (rosters) had the highest completion rates on a Benchmark Module?

To see which classes had the highest completion rate, click the Test Completion Rate column header to sort the column (see Figure 33).


How can I access Benchmark Module results for an individual class (roster)?

The prior section explained how to access Benchmark Module results for all your classes (rosters). To view results for one specific class, click the name of a class that appears in the first column of the report (or Q beside it). The class results listed by student appear (see Figure 34).

On this screen it is possible to view and expand various tabs of classroom level data, such as viewing the top 5 best or worst items for a given benchmark, or by viewing the total items available in the benchmark. After expanding an applicable tab, click on the blue links at top of each column to view additional data, including viewing the answers and rubrics utilized for scoring the questions. This method will allow for sharing and viewing of rubrics and answers without revealing individual student scores.



Figure 34. Teacher View: Roster Performance on Test Report



For School- and LEA-Level Users: How to View School-Level Results for a Specific Benchmark Module

You can view results for all the students in a school on a specific Benchmark Module.

How can I access Benchmark Module results for a school?

School-level users:

- **1.** From the dashboard that appears when you log in, click a benchmark module group name (or beside it).
- **2.** Click a benchmark module name (or we beside it) in the table of assessments. The School Performance on Test report appears.

LEA-level users:

- **1.** From the dashboard that appears when you log in, click a benchmark module group name (or beside it).
- 2. Click a benchmark module name (or ^Q beside it) in the table of assessments. A table listing benchmark module results by school appears.
- **3.** Click the name of the school (or beside it) for which you would like to see results. The benchmark module results for the school appear.

Note that LEA-level users can also access the benchmark module results from a school directly from the Performance on Tests report, by first filtering by school.

The **Performance by Roster** tab is open by default, as in Figure 35.





Figure 35. School Performance on Test Report: Performance by Roster Tab

How can I see which classes (rosters) performed best on a specific Benchmark Module?

In the **Performance by Roster** tab, look at the Performance Distribution column and click the header of the score column to sort by score (see Figure 36). If certain classes (rosters) performed consistently well, you could use them as a model for the classes with lower performance.



Figure 36. School Performance on Test Report: Performance by Roster Tab with Table



For LEA-Level Users: How to View Results for an LEA on a Specific Benchmark Module

You can view assessment results for an LEA on a specific Benchmark Module.

How can I access Benchmark Module results for an LEA?

On the dashboard that appears when you log in, click the name of a Benchmark Module (or \bigcirc beside it). A list of the schools in your LEA appears, with data (see Figure 37).



Figure 37. LEA Performance on Benchmark Module Report

How can I see which schools in the LEA performed best on this Benchmark Module?

Look at the Score and Performance Distribution columns. Click the Score column header to sort by column (see Figure 38).

Dashi	board > District Perfo		Enter Student ID
◆	Average Score and Reporting Categor Filtered By Test Reas	IMN Benchmark Module: Math Grade 4 - Number and Operations Base 10 C (Fall), by Stu	ident and 😮 🗶 👼
		Total Student Count Score Performance Distribution 20 10/12 (1) 20 10/12 (1) 10% 40% 50% 10% 40% 50% 10% 50% 10% 40% 50% 10% 50	
	District	20 10/12 (1)	
	Model Elementary Sc	20 10/12 (1)	
		Rows per page: 10	1 Items: 📢 🚺 of 1 🌗

Figure 38. LEA Performance on Benchmark Module Report Sorted by Score



For All Users: How to View Benchmark Module Results for Individual Students

You can find out how well an individual student performed on a specific completed Benchmark Module and/or view a report for all the Benchmark Modules a student has taken. You can also generate and export both Individual Student Reports (ISRs) and student data files for that student.

How can I access results for an individual student on a specific Benchmark Module?

Teachers and school-level users:

- **1.** Go to the dashboard and click a benchmark module name (or beside it) in the table of assessments. A page of benchmark module results appears.
- 2. Select the Performance by Student tab.
- **3.** Click the name of an individual student (or beside it) in the report. The Student Performance on Test report appears (see Figure 39).

LEA-level users:

- **1.** Go to the dashboard and click a benchmark module name (or beside it) in the table of assessments. A page of LEA results appears (the LEA Performance on Test report).
- **4.** Click a school name (or est report appears.
- 5. Follow the same steps as teachers and school-level users, starting with step 2 under "Teachers and school-level users" on the page above.



Figure 39. Teacher View: Student Performance on Benchmark Module Report



Because Benchmark Modules are fixed-form assessments, you can see performance by item at both the student and aggregate levels in the Total Items section (see Figure 40 and Figure 41).

		it renom	nance or	i lest													Enter Stude	ent ID	
nance and Po	ints Farned on Ber	nchmark	Module	Math	Grade 4 - Number and Op	eratio	ns Base '	10 C (Fall)	of , by St	udent and	d Reportin	g Categor	ry: 2019-2	020				2	1
Total It	ems colur	mn h	leade	er	Total	-						Total	items						
-		ot				Fotal It					Item Numb	ers, Max P	oints and Po	oints Earne	d				
	Perform	nance	e by	item	ance Distribution	ems	_1	2	3	4	5	6	Z	8	9	<u>10</u>		12	
							1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	
			10/12 (6 40% 50%	\checkmark	0.9	0.95	0.85	0.9	0.1	0.8	0.95	0.9	0.85	0.9	0.8	0.95	
			10/12 (6 40% 50%		0.9	0.95	0.85	0.9	0.1	0.8	0.95	0.9	0.85	0.9	0.8	0.95	
			10/12 (6 40% 50%		19	0.95	0.85	0.9	0.1	0.8	0.95	0.9	0.85	0.9	0.8	0.95	
	7772971		11/12 (i	Above Standard		1	1	1	1	<u>0</u>	1	1	1	1		1	1	
		Total Items colu Perform	Total Items column h	Total Items column header Performance by	Total Items column header Performance by item	Total Items column header Performance by item 10/12 ① ① ① ① ① ① ① ① ① ① ① ① ① ① ① ① ① ① ①	Total Items column header Performance by item ance Distribution 10/12 ① ① ① ① ① ① ① ① ① ① ① ① ① ① ① ① ① ① ①	Total Items column header Performance by item ance Distribution 10/12 (1) (2) (2) (2) (2) (2) (2) (2) (2) (2) (2	Total Items column header Performance by item ance Distribution 10/12 () () () () () () () () () () () () ()	Performance by item tance Distribution Total 10/12 10/12 10/12 10/12 0.9 0.95 0.85 10/12 10/12 10/12 10/12 0.9 0.95 0.85 10/12 10/12 10/12 0.9 0.95 0.85	Performance by item ance Distribution ance Distribution 10/12	Performance by item ance Distribution Image: Construction Image: Construle Image: Construle	Performance by item ance Distribution Image: Construction of the second	Performance by item ance Distribution Image: Construct of the second se	Total Total <th< td=""><td>Performance by item Image: Distribution Image: Distribution</td><td>Performance by item ance Distribution Item Numbers, Max Points and Points Earned 1 2 3 4 5 8 7 8 9 10 10/12 0 00 09 095 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 10/12 0 00 0.95 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 10/12 0 00 0.95 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.9 0.95 0.9 0.1 0.8 0.95</td><td>Performance by item ance Distribution Image: Distribution</td><td>Performance by item ance Distribution Item Numbers, Max Points and Points Earned 1 1 2 2 4 5 8 7 8 9 10 12 12 1</td></th<>	Performance by item Image: Distribution Image: Distribution	Performance by item ance Distribution Item Numbers, Max Points and Points Earned 1 2 3 4 5 8 7 8 9 10 10/12 0 00 09 095 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 10/12 0 00 0.95 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 10/12 0 00 0.95 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.85 0.9 0.1 0.8 0.95 0.9 0.9 0.95 0.9 0.1 0.8 0.95	Performance by item ance Distribution Image: Distribution	Performance by item ance Distribution Item Numbers, Max Points and Points Earned 1 1 2 2 4 5 8 7 8 9 10 12 12 1

Figure 40. Teacher View: Student Performance on Math Benchmark Module Report with Performance by Item Shown

Figure 41. Teacher View: Student Performance on Science Benchmark Module Report with Performance by Item Shown

Filtered By Rosters: All Ro	reat reason. Fair	-		• -					Total	Items						5
Stud	lent performa	ince by ite	m	Total It				Item Numb	ers, Max Po	oints and Po	oints Earne	d				
		00010	e onernance Distribution	Items 1	2	2	4	5	<u>6</u>	Z	<u>8</u>	z	<u>10</u>	11	12	
				1 pt	l pt	1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	
District		10/12 (j	10% 40% 50%	0.9	0.95	0.85	0.9	0.1	0.8	0.95	0.9	0.85	0.9	0.8	0.95	G
School		10/12 (j	10% 40% 50%	0.9	0.95	0.85	0.9	0.1	0.8	0.95	0.9	0.85	0.9	0.8	0.95	G
My Students		10/12 (j	10% 40% 50%	0.9	0.95	0.85	0.9	0.1	0.8	0.95	0.9	0.85	0.9	0.8	.95	
Russell, Jennifer	7772972	10/12 (j	At/Near Standard	1	1	1	1	Q	1	1	1	1	1	2	1	

For grades 6 – 8 science Benchmark Modules, the scores for each assertion are shown as well (see Figure 42).

Figure 42. LEA View: LEA Performance on Science Benchmark Module Report with Performance by Item and Assertion Shown





Performance distribution will not be available on science Benchmark Module clusters until enough data has been collected to provide performance levels. Teachers should review reports on individual student results to assess student understanding of the assertions.

Writing Benchmark Modules are scored using rubrics (see Figure 43–Figure 44).

Figure 43. Teacher View: Student Performance on Writing Benchmark Module Report with Performance by Item Shown

Dashi	District Performance on Te	🛯 🔪 Total Ite	ems column	header en Test		Enter Student ID
•	Score, Performance and Poi and Reporting Category: 201 Filtered By Test Reason: Winter		hmark Module: Wi	iting Grade 5 Opinion A (Wi	nter) of USOE, by Stu	dent 🗶 👼
	Student	Student ID	dent perform	ance by item	Tota	Total Items
			Score	Performance Distribution	Item Numbers.	Mar Points cand Points Earned 1 10 pt
	District		6/10 (j	100%		6
	School		6/10 (j	100%		6
	DWZ, student	7777752850	6/10 (j	At/Near Standard		<u>6</u>
				R	ows per page: 10	1 Items: 41 1 of 1

Figure 44. Writing Item View: Rubric & Resources View

Benchma	ark Module: Writii	ng Grade 5 C	Dpinion A	N .			×
			Student:	DWZ, student	*		
Current Item	n: 1 Score: 6/10					Item & Score	Rubric & Resources
🕑 Detai	ls						
	t of Purpose/Focus and		Cluster: Standar reasons structure		opinion pieces on tor uce a topic or text of e	Writing item r	ubric ational
opir	nse is fully sustained and nion is clearly stated, focu aion is communicated clea	ised, and strongly r	naintained				



Condition codes are used in writing Benchmark Modules to indicate when a traditional score cannot be entered for the student's response (see Figure 45).

Benchmark Module:	Writing Grade	8 Informative 1			×
		Student: Hard	acre, Stephen	* *	
Current Item: 1 Score: 0	0/10		Condition)	Item & Score Rubric & Resources
Scoring Criteria	Max Points	Points Earned	codes		Condition Code
CONVENTIONS	2	Condition Code Selected	column		Insufficient Text (Copied Text from the Prompt)
ELABORATION	4	Condition Code Selected			Insufficient Text (Copied Text from the Prompt)
ORGANIZATION	4	Condition Code Selected			Insufficient Text (Copied Text from the Prompt)

Figure 45. Writing Item View: Item & Score View

Table 1 provides an overview of the various condition codes that are used.

Table 1. Condition Codes

Condition Code	Description
Blank	Student did not enter a response.
Insufficient Original Text to Score	Response is largely composed of text copied from the prompt.
Off Purpose	 A writing sample will be judged off purpose when the student has clearly not written to the purpose designated in the task.
	• An off-purpose response addresses the topic of the task but not the purpose of the task.
	 Note that students may use narrative techniques in an explanatory essay or use argumentative/persuasive techniques to explain, for example, and still be on purpose.
	 Off-purpose responses are generally developed responses (essays, poems, etc.) clearly not written to the designated purpose.
Non-Specific	 This condition code is assigned to machine-scored responses when TDS identifies that the response requires a condition code but cannot determine which specific condition code it requires.
Off Topic	 A writing sample will be judged off topic when the response is unrelated to the task or the sources or shows no evidence that the student has read the task or the sources (especially for informational/explanatory and opinion/argumentative).
	 Off-topic responses are generally substantial responses.
Uninterpretable Language	Response is in a language other than English.



For All Users: How to Access Item-Level Data on Benchmark Modules

Benchmark Modules contain items that can be viewed by teachers along with student responses. Reports for specific Benchmark Modules include the following:

- Item-level data.
- Access to the items themselves.
- Access to student responses to the items.

How to Share Item-Level Data on Benchmark Modules in a Secure Manner

The **RISE Benchmark Modules** are secure but not public assessments. Educators can review student responses with students in a classroom setting but cannot copy, paste, photograph, place test questions, writing prompts, reading passages, or science clusters into presentations or other assessments, record themselves sharing student responses, or share test items outside of the classroom instructional level. Individual student results can be shared with online students via Zoom, Google Classroom, or other third-party communication software in a one-on-one conference with the student. Student results should not be shared over unsecured communication methods like personal email or text messages.

Considerations for sharing Benchmark Module reporting data in a classroom setting should include:

- How to discuss/present classroom-level data without revealing Personally Identifiable Information (PII) on any test item
- How to provide equitable instruction to students with a Parental Exclusion for Benchmark Modules who do not have access to the assessment
- How to maintain the integrity of the Interim and Benchmark Module shared item banks since both items and individual student responses can be reviewed following the assessment



How can I view item scores for Benchmark Modules?

To expand sections containing item data, such as the **Total Items** section, click the vertical section bars (see Figure 46).

Figure 46. My Students' Performance on Benchmark Module Report: Performance by Student Tab with Expanded Total Items Section

 al Items vertica ion bar (click to						_				User: mmusu 🛃 Inb	-		-	DEMO SCHOOL 1 elp 📑 Sign Out
apse or expand)	on Tes nce by S		1			tal Ite ction		er			Enter St	tudent ID	् ஆ 👼
Average Score, Performan (Fall), by Roster and Repo Filtered By Rosters: All Roster	rting C rting Test	tibution ategory Reason	and /		e Points E		_			Grade 4 -	Measurer	nent, Dat	a and Geo	ometry A
Roster		5 Ite	5 15	C Tota						Items				
	5	ems or	ems or	Total Items	1	2	lt 2	em Numbe	rs, Max P	pints and Po	oints Earne	d	9	10
		ı which	which	05	 1 pt	2 pt	1 pt	1 pt	 2 pt	1 pt	1 pt	1 pt	<u>е</u> 1 рг	1 pt
State		Studen	Studen		1	2	1	1	0	1	1	1	1	1
District		ts Perfo	ts Perfo		1	2	1	1	0	1	1	1	1	1
School		5 Items on which Students Performed the Best Total	Items on which Students Performed the Worst		1	2	1	1	0	1	1	1	1	1
My Students		e Best	e Worst			2	1	1	0	1	1	1	1	1
Sample Math Ro				\mathbf{V}	1		1	1	0	1	1	1	1	1
				V					Ro	ws per page	: 10	1 Items	s: 4	1 of 1 🌗
												ſ	Item-	level da

How can I find out which Benchmark Module items students performed the best or struggled with the most?

Look in the sections **5 Items on Which Students Performed the Best** and **5 Items on Which Students Performed the Worst**. These sections appear for aggregate benchmark reports with ten or more items. You can click the vertical section bars to expand them, just like other sections (see Figure 47). These



reports are particularly useful for reviewing instructional goals and helping students set their individual learning goals.

Figure 47. My Students' Performance on Benchmark Module Report with Expanded 5 Items on Which Students Performed the Best/Worst Sections

	est and Wors ars (click to c					-							Best	and	Wors wors	st) Help	NO SCHOOL 1
1	Performance by Roster Score, Performance and Category, 2019-2020 Filtered By Rosters: All Ros	I Point	is Earneo on Be		rk M	lodule: N	Naun Prov	le 4 - Mea	suremen	t, Data ar				-			eportin	g
	Student	÷	Student ID	9		5 Items	on which	Students F	erformed	the Best	0 01	5 Items	on which S	Students P	erformed t	he Worst		>
				otal	Items		Item Num	pers and Po	ints Fare		ems		Numb	ers and Po	ints Earned		otal Items	- 1
					onwhi	1 1 pt	2 2 pt	3 1 pt	 1 pt	<u>6</u> 1 pt	on whi	<u>5</u> 2	<u> </u>	<u>8</u> 1	1	<u>10</u>	ms	- 1
	State				on which Students Perro	1 M	2	1	1	1	ems on which Students Performed the Wors	1	2	1	1	1		- 1
	District				tts Perio	1	2	1	1	1	ts Perfo	0	1	1	1	1		- 1
	School					1	2	1	1	1	med the	0	1	1	1	1		- 1
	My Students				Dest	1	2	1	1	1	Worst	0	1	1	1	1		
	Q Doe, Jane	D	1116351			1	2	1	1	1		Q	1	1	1	1		- 1
	Q Doe, Jane (2 *	1116351			1	2	٩	1	٩		٩	1	Q	٥	٥		
	G				ł	0	1	1	0	<u>0</u>		<u>0</u>	0	1	1	Q		- 1
	Item-lev	/el	data	cluded	calo	culations o	f average s	cores and p	performance	e levels	ν	Ro	ws per pag	e: 4	3 Item	s: 📢 [1 of	1



How can I view an item on a Benchmark Module?

You can view the actual items themselves, along with student responses to those items.

Figure 48. My Students' Performance on Benchmark Module Report: Performance by Student Tab with Expanded Total Items



Do either of the following (see Figure 48):

- To view the item in a blank state, click the item number in the first row of the report table.
- To view the student's response to the item, find that student's name in the Student column on the left. Then click the score the student obtained on that item.

The *Item View* window appears. It contains an **Item & Score** tab and a **Rubric & Resources** tab. A banner at the top of the window displays the item's number, score (when the item includes the student's response), and confidence level (when a machine-suggested score has a low confidence level). The **Item & Score** tab shows the item, and the example shown in Figure 43 includes a particular student's response.







The Item & Score tab (see Figure 49) may include the following sections.

Scoring Criteria: When you're viewing a student's response and the item has scoring criteria, the Scoring Criteria table lists the name, maximum points, points earned, and condition codes for each scoring criterion (see Figure 50).

Sooring Critoria t	abla	native A				×
Scoring Criteria t	able	Student:	testA, democo			
Current Item : 1 Score : 6/10					Item & Score	Rubric & Resources
Scoring Criteria	Max Points	Points Earned		Condition Code		
JITING/CONVENTIONS	2	2		None		
EVIDENCE/ELABORATION	4	2		None		
STATEMENT OF PURPOSE/FOCUS & ORGANIZATION	4	2		None		
		<u> </u>				student setting(s)
		Weita	a 1_2 narooranh explanation of hour you an	d vour hadv work togeth	ar to fight garme an	

Figure 50. Item View Window: Item & Score Tab with Student Response and Scoring Criteria Table



Scoring Assertion: When you're viewing a student's response and the item has scoring assertions, the Scoring Assertion table appears, listing each assertion and outcome (see Figure 51).

Benchmark Module: EL	A Glaue 4					×
Item 10	Student:	Doe, Jane		:		Item 2 🕽
Current Item : 1 Score : 1/1				item & Score	Rubr	c & Resource
	Scoring Assertion			0	utcome	
Correct answer					~	
					stud	OFF
3						\equiv
Choose the best syr	nonym for "avaricio	ous."	Sco	ring Assertion	า	
A hungry						
- 0,				Item with		
greedy						
© vicious				response		

Figure 51. Item View Window: Item & Score Tab with Student Response and Scoring Assertion Table



Item: Displays the item as it appeared on the assessment in the Student Testing Site. For items associated with a passage, the passage also appears.

The **Rubric & Resources** tab may include the following sections, which you can expand and collapse by

clicking 📀 and 💽, respectively (see Figure 52).

Figure 52. Item View: Rubric & Resources Tab



Details: Provides the following information:

- **Topic**: Skill area to which the item belongs.
- **Content Alignment**: Describes the standard to which the item is aligned.

Rubric: Displays the criteria used to score the item. This section may also include a score breakdown, a human-readable rubric, or an exemplar, which provides an example of a response for each point value.



How can I view items with and without the students' visual settings for a Benchmark Module?

When viewing items with students' responses, you may or may not want to see the items exactly the way the students saw them on the benchmark module. For example, some students' benchmark modules are set to use large fonts or different color contrast.

1. Click the My Settings menu in the banner and select Set Student Settings Display. The *Student Test Settings Display* window appears (see Figure 53).



Figure 53. Dashboard with Set Student Test Settings Display Window Open

- 2. Select Yes to show students' visual settings on all items or No to hide them.
- 3. Click Save.



You can also show or hide visual settings on a per-item basis. To do so, click the toggle at the upper right of the item you're viewing (see Figure 54). This action has no effect on your global setting.

Item 10	Student	Doe, Jane	-		Item 2
urrent Item : 1 Score : 1/1				item & Score	Rubric & Resources
	Scoring Assertion			Outc	ome
Correct answer					student setting(s)
					and the second s
					OFF
_					OFF
3					OFF
3 Choose the best sync	onym for "avaricio				
	onym for "avaricio		udent s	ettings	
Choose the best sync	onym for "avaricio		udent s	ettings	

Figure 54. Item View Window: Item & Score Tab with Student Response

How can I view a report for all the Benchmark Modules a student has completed over time?

The Student Portfolio Report allows you to view all the Benchmark Modules an individual student has completed over time. This is useful for viewing performance on assessments that have multiple opportunities.



To access this report, enter the student's SSID in the search field in the upper-right corner and click ${}^{ extsf{Q}}$ (see

Figure 55).

shboard				Search fiel for student			Enter St	tudent ID
Average	Assessments Score and Performance Distribution, by 7 Rosters: All Roster Test Reason: All Te					J		& ⊽ ▼
	Assessment Name	÷ T	est Reason 🗧	Student Count 🖨	Average S	Score 🔶	Performance Distribution	Date Last Taken
2 4	Benchmark Cluster: Science Standard 6.1.1	🔶 Un	assigned	1	1/10	í	n/a	01/13/2020
A	Interim: Math Grade 4	🔶 Wi	nter	20	356	(i)	20% 20% 30% 30%	01/12/2020
	Benchmark Module: Math Grade 5 - Measurement, Data and Geometry A	🔶 Pre	e Test	1	6/9	í	100%	12/31/2019
<u>ə</u> Q	Summative: Math Grade 4	♣ Su 202	mmative 2019- 20	10	325	í	40% 20% 20% 20%	11/25/2019
2 0	Benchmark Module: Writing Grade 5	🔶 Te	st Three	1	0/10	í	100%	11/25/2019
	Benchmark Module: Math Grade 4 - Number and Operations Base 10 C	🔶 Fa	II	20	10/12	í	10% 40% 50%	10/07/2019
	Benchmark Module: ELA Grade 4 - Literature A	🔶 Fa	I	20	23/27	í	15% 85%	10/07/2019
P	Benchmark Module: Science Grade 4 Life Science Standard 5 A	🔶 Fa	II	20	15/18	í	10% 35% 55%	10/01/2019
	Benchmark Module: ELA Grade 4 - Editing B	🔶 Po	st Test	20	9/10	í	30% 70%	09/30/2019
2	Benchmark Module: ELA Grade 4 - Editing A	🔶 Pre	e Test	20	7/10	í	55% 45%	09/30/2019
Most Red	Students Rosters: All Roster set Reason: All Test R		t name			Ro	ws per page: 10 11 Items: 4	1 of 2
	Student Name		A V	Student ID	\$	Mos	st Recent Assessment	Date Taken
	ssell, Jennifer		7772972	2	Bench	mark Clus	ster: Science Standard 6.1.1	01/13/2020
😡 Ma	y, Gabrielle		7772990)	Interim	: Math Gr	rade 4	01/12/2020

Teachers can also access this report from the dashboard by going to the My Students table below the main assessments table and clicking a student's name (or we beside it).



How can I use the Student Portfolio Report to view only the Benchmark Modules I'm interested in?

You can temporarily filter which Benchmark Modules you want to see in the Student Portfolio Report (see Figure 56). For example, you may want to do this if you are an English teacher and you don't want to see a student's math scores. By default, the data for those math assessments appear in the report, but you can exclude them.

Dashboa	rd > Performance on Tests Button to	expand just the	filters panel			Enter Student ID	۹
	Score and Performance Standards Keys					Download Student Results	Print
	Assessment Name	Test Group 🚖 Test Grade 🕯	Test Reason 🔺	Student 🔺	Score ≜	Performance 🔶	Date Taken ♥
Groups	Benching Button to exp	oand filters pane	el and test grou	p option	S	Below Standard	10/13/2020
School Year	Grade 8 Argumentative 1	Benchmark 8	Pre Test	1	6/10	Below Standard	10/13/2020
	Benchmark Module: ELA Grade 8 - Informational 3	Benchmark 8	Pre Test	1	2/12	Below Standard	10/13/2020
	Benchmark Module: ELA Grade 8 - Informational 4	Benchmark 8	Pre Test	1	4/15	Below Standard	10/13/2020
	Benchmark Module: ELA Grade 8 - Listening 1	Benchmark 8	Pre Test	1	3/8	Below Standard	10/13/2020
	Benchmark Module: ELA Grade A - Literature 1	Benchmark 8	Pre Test	1	3/13	Below Standard	10/13/2020
	Benchmark Module: ELA Grade s - Literature 2	Benchmark 8	Pre Test	1	1/13	Below Standard	10/13/2020
	Benchmark Module: ELA Grade A - Literature 3	Benchmark 8	Pre Test	1	2/18	Below Standard	10/13/2020
	Benchmark Module: ELA Grade A - Literature 4	Benchmark 8	Pre Test	1	0/13	Below Standard	10/13/2020
	Benchmark Module: ELA Grade 8 - Editing 1	Benchmark 8	Pre Test	1	3/10	Below Standard	10/13/2020
				Rows	per page: 10	15 Items: 📢 1	of 2 🌗

Figure 56. Student Portfolio Report

On the left side of the Student Portfolio Report, click either the expand button is or the assessment group button. The filter panel expands (see Figure 57).



Iters	•	Score and Performance, by Assessme Standards Keys	Test	group	options			Download Student Results	Print
 Test Groups Benchmark 	4	Assessment Name	Group	Grade 🔻	rest keason 🚽	dent Count \$	Score \$	Performance \$	Date Taken ≑
Interim Summative	Γ	Writing_Grade 8 Informative 1	Benchmark	8	Pre Test	1	0/10	Below Standard	10/13/2020
2020-2021	•	Writing_Grade 8 Argumentative 1	Benchmark	8	Pre Test	1	6/10	Below Standard	10/13/2020
		Benchmark Module: ELA Grade 8 - Informational 3	Benchmark	8	Pre Test	1	2/12	Below Standard	10/13/2020
		<u>Benchmark Module: ELA</u> <u>Grade 8 - Informational 4</u>	Benchmark	8	Pre Test	1	4/15	Below Standard	10/13/2020
		<u>Benchmark Module: ELA</u> <u>Grade 8 - Listening 1</u>	Benchmark	8	Pre Test	1	3/8	Below Standard	10/13/2020
		<u>Benchmark Module: ELA</u> <u>Grade 8 - Literature 1</u>	Benchmark	8	Pre Test	1	3/13	Below Standard	10/13/2020
		Grade Literature A	Benchmark	8	Pre Test	1	1/13	Below Standard	10/13/2020
		Apply butto	on and	Clear	Filters	1	2/18	Below Standard	10/13/2020
		Crac				1	0/13	Below Standard	10/13/2020
\frown		Ben Grade on Conting 1					3/10	Below Standard	10/13/2020

Figure 57. Student Portfolio Report with Expanded Filter Panel

- 2. Mark as many selections as you like in the **Test Group** section of the filters panel. Filters are organized by assessment type, subject, and grade.
- 3. Click Apply. The dashboard updates to show only data for selected benchmark modules.
- **4.** *Optional*: To revert all filters to their defaults, open the filters panel again and click **Clear Filters**. Click **Apply**. Filters also revert when you log out, switch user roles, or switch systems.

The row of filter details below the table header reads "Selected Tests" when the table is filtered by benchmark module.

How can I see how a student performed on their most recent Benchmark Modules?

In the Student Portfolio Report, click the Date Taken column header to sort by date (see Figure 58 By reviewing the performance levels on the assessments, you can see how the student is performing over time.



	Score and Performance, by Assessment an Standards Keys	nd Te	st Reaso	ate Tak	en column			Download Student Res	uts 🔒 P
	Assessment Name	\$	Test Group 💠	Test Grade 🍦	Test Reason 🔶	Student Count	Soure 🌩	Performance	Date Taken
•	Benchmark Module: Writing Grade 8 Informative 1	÷	Benchmark	8	Pre Test	1	0/10	Solow Standard	10/13/20
	Benchmark Module: Writing Grade 8 Argumentative 1	*	Benchmark	8	Pre Test	1	6/10	Below Standard	10/13/20
	Benchmark Module: ELA Grade 8 - Informational 3	-	Benchmark	8	Pre Test	1	2/12	Below Standard	10/13/20
	Benchmark Module: ELA Grade 8 - Informational 4	+	Benchmark	8	Pre Test	1	4/15	Below Standard	10/13/202
	Benchmark Module: ELA Grade <u>8 - Listening 1</u>	-	Benchmark	8	Pre Test	1	3/8	Below Standard	10/13/20
	Benchmark Module: ELA Grade <u>8 - Literature 1</u>	*	Benchmark	8	Pre Test	1	3/13	Below Standard	10/13/20
	Benchmark Module: ELA Grade <u>8 - Literature 2</u>	-	Benchmark	8	Pre Test	1	1/13	Below Standard	10/13/202
	Benchmark Module: ELA Grade <u>8 - Literature 3</u>	÷	Benchmark	8	Pre Test	1	2/18	Below Standard	10/13/202
	Benchmark Module: ELA Grade <u>8 - Literature 4</u>	*	Benchmark	8	Pre Test	1	0/13	Below Standard	10/13/202
	Benchmark Module: ELA Grade 8 - Editing 1	-	Benchmark	8	Pre Test	1	3/10	Below Standard	10/13/20

Figure 58. Student Portfolio Report with Expanded Filter Panel



For All Users: How to Export and Print Data for Benchmark Modules

You can export or print any report you see in the Reporting System. Some can be exported directly from the dashboard. You may want to export or print to save a snapshot of data to consult later, or to share data. Reports for Benchmark Modules can be exported with item-level data.

How can I export or print a report I'm viewing for Benchmark Modules?

1. Click the export button **1** to the left of the name of the assessment whose report you wish to export (see Figure 59).

rs	My Assessments Average Score and Performance Distribution	ı, by As	sessment: All I	Rosters, 2020-2	021			Download Student Result	s Print
st ups	Filtered By Rosters: All Roster Test Reasons: Assessment Name		Reasons Stand	dards Keys 🛛 📕	Test Reason 💠	Student Count	Average Score	Performance Distribution	Date Last Taken
st ons	Enchmark Module: Writing Grade 8 Informative 1	\$	Benchmark	8	Pre Test	1	0/10 🚯	Percent 100% Count 1	10/13/2020
a 175	Enchmark Module: Writing Grade 8 Argumentative 1	÷	Benchmark	8	Pre Test	1	6/10 🚯	Percent 100% Count 1	10/13/2020
	Benchmark Module: ELA Grade <u>8 - Informational 3</u>	*	Benchmark	8	Pre Test	2	7/12 🕦	Percent 50% 50% Count 1 1	10/13/2020
	Benchmark Module: ELA Grade <u>8 - Informational 4</u>	*	Benchmark	8	Pre Test	2	10/15 👔	Percent 50% 50% Count 1 1	10/13/2020
	Benchmark Module: ELA Grade 8 - Listening 1	*	Benchmark	8	Pre Test	2	6/8 🕚	Percent 50% 50% Count 1 1	10/13/2020
	Benchmark Module: ELA Grade <u>8 - Literature 1</u>	÷	Benchmark	8	Pre Test	2	8/13 🚯	Percent 50% 50% Count 1 1	10/13/2020
	Benchmark Module: ELA Grade 8 - Literature 2	*	Benchmark	8	Pre Test	2	6/13 🚯	Percent 50% 50% Count 1 1	10/13/2020
	Benchmark Module: ELA Grade	÷	Benchmark	8	Pre Test	2	10/18	Percent 50% 50%	10/13/2020

Figure 59. Teacher View: Performance on Tests Report

The *Export Report* window opens. The options in this window vary according to your user role (see Figure 60 and Figure 61).

2. If necessary, select which report to export for the assessment.

Teachers and school-level users: The exported report will contain assessment results for all your students.



Export Report for ISAT Science Grade 5	×
Select Expon File Type # PDF © CSV	
Export Assessment Data	



LEA-level users: Select which report to export for the assessment (see Figure 61).

To export the LEA assessment results for the assessment, mark the **Overall Performance of all my Schools** radio button.

To export school assessment results, mark the **Overall Test & Reporting Category Performance of all my Students for [School Name]** radio button, then select a school from the drop-down list.



Figure 61. LEA-Level User View: Export Report Window

Do either of the following:

- To export the report in PDF format, mark the **PDF** radio button.
- To export the report in comma-separated values (CSV) format, mark the **CSV** radio button.

Click Export Assessment Data. A confirmation window appears.

Click **Yes** to export or **No** to return to the *Export Report* window. When you've exported a file, the *Inbox* window appears with the generated file available for download

For All Users: How to Generate and Export Individual Student Reports (ISR) for Benchmark Modules

This section discusses Individual Student Reports (ISR), each of which provides easy-to-read performance data on a specific Benchmark Module. ISRs are useful for sharing performance information with students and their parents.

What does an Individual Student Report (ISR) look like for an Benchmark Module and how can I read it?

Please note: ISRs have been updated for the 2020-2021 administration and the appearance may deviate from previous years.

An Individual Student Report (ISR) is a report in PDF format that displays data on a Benchmark Module. It may consist of a single page or multiple pages. At the top of each ISR are the student name and SSID, the name of the module, LEA, and school, and any other relevant information.



ISRs also include raw scores and performance distribution for students.

- A raw score is a summary of how many points the student received based on how many questions they answered correctly.
- Performance distribution is given using standards:
 - If a student is <u>Above Standard</u>, the confidence range of the student's score is above the proficiency cut score, meaning there is confidence that the student is proficient in the reporting category that was assessed.
 - If a student is <u>At/Near Standard</u>, the confidence range of the student's score includes the proficiency cut score, meaning the student may or may not be proficient in the reporting category that was assessed and more investigation is needed.
 - If a student is <u>Below Standard</u>, the confidence range of the student's score is below the proficiency cut score, meaning there is confidence that the student is NOT proficient in reporting category that was assessed.

The items included in a Benchmark Module have different levels of difficulty (DOK) and, therefore, may be weighted differently. Students can have the same raw score and receive different performance proficiency based on the items that were answered correctly/incorrectly. It's important to review the individual student responses to determine individual student proficiency.

Below that is a summary of the student's performance. Each ISR includes a comparison table showing the average performance of the LEA and/or school. Some ISRs include item-level data, scoring assertions, scoring assertion outcomes, and trend reports (Longitudinal Reports). See Figures 64 – 66. Figure 62. Detail of Individual Student Report (ISR) for Math Benchmark Module

DWZ, stu Student ID: 7	udent Benchmark 1777752755 Student DOB: 8/12/1997 Date Taken: 9/17/2020	Raw score and performance distribution
	K	DEIWO SCHOOL I
Performanc	e Level: Above Standard Score: 8/8	Reporting
How Did Yo	our Child Perform on Each Test Question?	
	Benchmark Module: Math Grade 3 - Number and Operations F	Fractions A Category
Question #	Standard	Camedroints Possible
	Understand a fraction as a number on the number line; represent fractions on a number line diagram. a diagram by defining the interval from 0 to 1 as the whole and partitioning it into b equal parts. Recogniz endpoint of the part based at 0 locates the number 1/b on the numb	Represent a fraction 1/b on a number line ze that each part has size 1/b and that the 2/2
2	Inderstand a fraction as a number on the number line; represent fractions on a number line diagram b diagram by marking off a lengths 1/b from 0. Recognize that the resulting interval has size a/b and that number line.	
3	Understand a fraction as a number on the number line; represent fractions on a number line diagram b diagram by marking on lengths 1/b from 0. Recognize that the resulting interval has size a/b and that number line.	
4	size, or the same point on a number line.	Understand two fractions as a quivalent (equal) e. 1/1
5	Explain equivale frac Item number ractions by re-	lent 1/1
6	recognize fraction les: Express	possible points
7	Understand a fraction as a number on the number line; represent fractions of diagram by marking off a lengths 1/b from 0. Recognize that the resulting in momber line.	te te 1/1



Figure 63. Detail of Individual Student Report (ISR) for ELA Benchmark Module

RISE	Reporting Individu	ual Student Report
Remote,	Remote Benchmark Module: ELA Grade 3	3 - Editing 1 2020-
	B912003 Student DOB: 10/10/2010 Date Taken: 10/26/2020 Raw score and performant	ce distribution
Performance	e Level: At/Near Standard Score: 4/10	
How Did Yo	our Child Perform on Each Test Question?	Reporting
	Deliciliark module; ELA Grade 5 - Eulung 1	· •
Question #	Standard	category
	Demonstrate command of the conventions of standard English grammar and usage when writing or speaking: Explain the function of noun pronouns, verbs, adjectives, and adverbs in general and their functions in particular sentences.	ns, 1/2
2	busenstrate command of the conventions of standard English capitalization, punctuation, and spelling when writing: Capitalize appropriate wo titles.	ords in 0/2
3	Itom number iterate Deinte corned out of s) in writing words.	and 1/1
4	Item number of standa within this tonic ectives, a movimum passible points	IS, 0/2
5	within this topic states a maximum possible points due the simple (e.g.	g., I 0/1
6	Demonstrate command of the conventions of standard English capitalization, punctuation, and spelling when writing: Capitalize appropriate wo titles.	ords in 2/2

Figure 64. Detail of Individual Student Report (ISR) for Science Benchmark Module

RISE BARNESS	Reporting			Individual Student	Report
Remote, Re Student ID: 9912	Raw score	ken: 10/19/202	Benchmark Cluster: So		2020- 2021 USOE oad Test
Score: 2/10	Child Perform on Each Test Questic	on?		Assertion	
		Benchmark Olas	ter. Science Standard 9.4.4		
Question #		S	tandard	Poin Earned/F Possi	Points
	Analyze and interrest data on the factors that obv ricultural activ Item number within this topic	nge global temperatu fuel use, and volcar coverage, human	Points earned out of maximum possible points	s of factors could include the atmospheric levels of 2/10 res.	

Performance distribution is not shown in ISRs for science Bechmark Modules because it will not available on these clusters until enough data has been collected to provide performance levels. Teachers should review reports individual student results to assess student understanding of the assertions.





How can I generate and export Individual Student Reports (ISR) for Benchmark Modules?

To generate and export an Individual Student Report (ISR) for a benchmark module, use the Student Results Generator. Each ISR shows a student's overall performance on their benchmark module plus a breakdown of performance by reporting category. You can select any combination of test reasons, assessments, and students in order to generate either a single ISR or multiple ISRs at once.

You may want to use the Student Results Generator to simultaneously print large numbers of ISRs.

ISRs can be generated from almost any Reporting page.

1. Click the **Download Student Results** button 2 in the upper-right corner of the page (see Figure 65).

Average So	ssessments core and Performance Distribution Rosters: All Roster Test Reasons:							Download Student Resul	ts Print
	Assessment Name	\$	Test Group 🌲	Test Grade \$	Test Reason	Student Count	Average Score	Performance Distribution	Date Last Taken
£ 6	Benchmark Module: Writing Grade 8 Informative 1	-	Benchmark	8	Pre Test	1	0/10 🚯	Percent 100% Count 1	10/13/2020
æ (Benchmark Module: Writing Grade 8 Argumentative 1	÷	Benchmark	8	Pre Test	1	6/10 🚯	Percent 100% Count 1	10/13/2020
æ (Benchmark Module: ELA Grade 8 - Informational 3	-	Benchmark	8	Pre Test	2	7/12 🚹	Percent 50% 50% Count 1 1	10/13/2020
æ	Benchmark Module: ELA Grade 8 - Informational 4	-	Benchmark	8	Pre Test	2	10/15 🚯	Percent 50% 50% Count 1 1	10/13/2020
Ð	Benchmark Module: ELA Grade 8 - Listening 1	-	Benchmark	8	Pre Test	2	6/8 🚺	Percent 50% 50% Count 1 1	10/13/2020
æ	Benchmark Module: ELA Grade 8 - Literature 1	÷	Benchmark	8	Pre Test	2	8/13 🚯	Percent 50% 50% Count 1 1	10/13/2020
æ	Benchmark Module: ELA Grade 8 - Literature 2	\$	Benchmark	8	Pre Test	2	6/13 🚯	Percent 50% 50% Count 1 1	10/13/2020
Ð	Benchmark Module: ELA Grade 8 - Literature 3	÷	Benchmark	8	Pre Test	2	10/18 🚯	Percent 50% 50% Count 1 1	10/13/2020

Figure 65. Teacher View: Performance on Tests Report

The Student Results Generator window opens (Figure 66).

Depending what page you open the Student Results Generator from, the options available to you may be prepopulated or preselected. (The filters applied to the page have no effect, however.) You can change the selections.

- 2. Starting at the left, click the section bars to expand the sections or use the **Next** and **Previous** buttons to navigate them. Within each section you must make selections: first test reasons, then assessments, then students.
 - a. In the *Select Test Reasons* section (Figure 66), mark the checkbox for each test reason you want to include in the report, or mark *All Test Reasons*. Test reasons are either test windows (summative only) or categories for tests.





Figure 66. Student Results Generator Window: Select Test Reasons Section

b. The Select Assessments section (Figure 67) groups assessments by subject and grade. Mark the checkboxes beside the assessments or groups of assessments you want to include in the report, or mark **All Subjects**.

Figure 67. Student Results Generator Window: Select Assessments Section



a. The **Select Students** section (Figure 68) contains a list of classes (rosters) (if you're a teacher or school-level user) or schools (if you're a LEA-level user). Mark the checkboxes for the schools, classes, and/or individual students you want to include in the ISRs.



- Sometimes the list of students is truncated. You can display the entire list by clicking Click to Load More.
- Marking the checkbox for a student in one class (roster) or school also marks it anywhere else the student appears, and the same goes for clearing the checkbox.
- To search for a particular student, enter their SSID in the field at the upper-right corner of the window and click . The student and all their assessments and test reasons are selected, and all your previous selections are cleared.



Figure 68. Teacher View: Student Results Generator Window: Select Students Section

The *Selections* section displays a count indicating the total number of students for whom ISRs will be generated.

Optional: To set a range of processing dates for which to generate results, use the filter menu as follows:

- i. Open the **Filters** menu 🚞 . The menu displays two date fields, as in Figure 69.
- ii. Use the calendar tools to select dates, or enter them in the format mm/dd/yyyy.
- iii. Click **Apply**. The results are filtered to include only benchmark modules processed by Reporting in that date range. Note that processing date is not always the same as the date an assessment was taken.
- iv. *Optional*: To revert to including results for all available dates, reopen the filter menu, click **Clear Filters**, then click **Apply**.



		ſ	Clear Filters
-	ÐO	Select the students.	ISRs: 2
	3. Select Students 2. Select Assessments	Clear Filters Clear Filters Include only results reported in the following date range:	Report Type Individual Student Report Student Data File Print Options Report Format
18	<i>ज</i>	c Start Date 06/01/2020	Single PDF Multiple PDFs in a ZIP file PDF Type Simple Detailed

Figure 69. School-Level User View: Student Results Generator Window: Select Students Section with Filter Menu Open

3. From the two Report Type options in the panel on the right, select the option for ISRs. The *Selections* section shows the number of ISRs to be generated, and more options appear below (see Figure 70).

Figure 70. School-Level User View: Student Results Generator Window: Select Students Section

Stuc	lent I	Resu	Its Generator	×
		idu	ual Student Report option	Enter Student ID Q Selections Students: 2 ISRs: 2 Report Type Individual Student Report O Student Data File Print Options
ea son s	sments	ts	Smith, Alex (//////001)	Report Format Single PDF O Multiple PDFs in a ZIP file
	L	Opt	tions for your ISR files	PDF Type Simple O Detailed
				Generate Cancel

- 4. If you're generating multiple ISRs, then under Report Format, choose either a single PDF for all the ISRs, or a ZIP file containing a separate PDF for each one. If you select Single PDF, the Student Results Generator may nonetheless create a ZIP file of multiple PDFs depending on the number of schools, grades, and opportunities included.
- 5. Under PDF Type, select either a simple or a detailed PDF.
- **6.** *Optional*: If you selected a detailed ISR, then to add any supplemental materials that are available, such as a cover page or addendum, select **Include** under Supplemental Materials.
- 7. Click Generate. Once ISR generation is finished, the Inbox contains the new ISR(s) available for download.

Cambium Assessment, Inc.



Please Note: If a student took a Benchmark Module multiple times with different test reasons, an ISR will be generated for each Benchmark Module. If a student took a Benchmark Module multiple times with the same test reason, only the most recent Benchmark Module will be included. You can create an ISR for an older Benchmark Module by navigating directly to the report for that benchmark module.

Older Benchmark Modules are marked with numbers ¹ in reports, starting with the earliest.



For All Users: How to Track Student Performance Over Time for Benchmark Modules

You can view your students' performance over time across multiple related Benchmark Modules or across multiple completions of a single Benchmark Module. This lets you see how students' performance has improved or declined. For Benchmark Modules, adding specific test reasons for each assessment will allow you to review longitudinal data once students have completed multiple modules or assessments. Adding test reasons is required for all RISE benchmark modules.

Each Longitudinal Report displays performance data for one of the following:

- A group of students who completed every Benchmark Module available in the report.
- An individual student.

How can I access a Longitudinal Report comparing related Benchmark Modules?

When the student(s) in your assessment results have completed multiple related Benchmark Modules, a Longitudinal Report is available in the reports for each of those Benchmark Modules.

If the student(s) in your assessment results have completed multiple related assessments, the Build

Longitudinal Reports button *w* allows you to access a Longitudinal Report in the reports for any of those assessments. If they haven't done so, then no Longitudinal Report is available.

1. Above a table of assessment results, click the **Build Longitudinal Reports** button *i* in the upperleft corner, either directly on the page (see Figure 71) or within a **More Tools** menu, depending on whether additional instructional resources are available.



Figure 71. My Students' Performance on Test Report: Performance by Roster Tab



The *Longitudinal Report* **window appears.** Depending on your role, the assessment types, and the number of students in the report, it may display a report options page rather than the Longitudinal Report itself. The contents of this page depend on your role and the number of students.

If you are viewing a Longitudinal Report for which benchmark module, interim and summative assessments are available, the Progression drop-down list (see Figure 72) appears. Use it to select which assessment types to view in the Longitudinal Report: benchmark modules, interim, summative, or a combination. This drop-down list does not appear when only one assessment type is available.

Teachers only: If the assessment results you're looking at are for multiple students, a table appears with a column for each assessment (see Figure 72). This table does not appear if you are looking at an individual student's results.

- A sub-column appears for each test reason (a category of assessment, or, for a summative, a test window).
- The cells in the columns display checkmarks to indicate which students completed which assessment/test reason combinations.

Generate Report	Mark the checkboxes for the tests you wish to compare you chose to include (the students highlighted in the tat		will only show data for students who completed every tes	st
udents Selected: 2				
est	Benchmark Module: ELA Grade 8 - Informational 1	Benchmark Module: ELA Grade 8 - Informational 2	Benchmark Module: ELA Grade 8 - Informational 3	Be
Test Reason	Pre Test	Pre Test	Pre Test	
lardacre, Stephen (7773998)	✓	~	~	
fitchell, Alan (7773999)	¥	~	~	

Figure 72. Teacher View: Longitudinal Report Window: Detailed Report Options Page

 Mark the checkbox for each assessment/test reason combination you wish to include in the report. Mark the **Test Reason** checkbox on the left to include all, or clear it to remove all. The assessments that will be included are highlighted in yellow.

If you are viewing report options, click **Generate Report** at the top of the window to view the Longitudinal Report. (You can modify your selections and regenerate the report later using the **Change Selections** button **Selections**.)



How can I view students' overall performance data on the Benchmark Modules over time?

Look at the graph in the upper-left corner of the Longitudinal Report (see Figure 73). It shows the scores or performance levels of the student(s) each time they took the benchmark module(s).

Score data are plotted along a line.



Figure 73. Longitudinal Report Window: Benchmark Module Report

Performance level data are shown either the same way or, for multiple students, in performance distribution bars. Hover over the data points in a line graph or the sections in a bar to get more information.

Alternatively, in the table at the bottom of the report, look at the **Overall** section.



When a graph offers both score and performance level data, a toggle bar appears at the top of it (see Figure 74). Click the toggle bar to switch. You may want to do this if you find performance level data easier to read, or if you prefer the precision of score data. Sometimes an assessment includes only one type of data.

Longitudina	al Report									×
	port of Score and Performance on Benchmark Mod easons: All Test Reasons School Year: All School Years Re			formational 4: Sele	ected Students, 2	020		Change Selections	Elters V	Print
Overs	Score									
Date	Test Label	Test Reason	•		Ov	erall				
			Overal	Average Score	%Below Standard	%At/Near Standard	%Above Standard			
10/13/2020	Benchmark Module: ELA Grade 8 - Informational 2	Pre Test		5/10 🚯	50	50	0			
10/13/2020	Benchmark Module: ELA Grade 8 - Informational 1	Pre Test		8/13 🚯	50	0	50			
10/13/2020	Benchmark Module: ELA Grade 8 - Informational 4	Pre Test		10/15 🚯	50	0	50			
10/13/2020	Benchmark Module: ELA Grade 8 - Informational 3	Pre Test		7/12 🚯	50	0	50			

Figure 74. Longitudinal Report Window: Benchmark Module Report

Hover over the points in a line graph or the sections in a bar graph to get more information.

Alternatively, in the table at the bottom of the report, look at the **Overall** section.



How can I show some Benchmark Modules and not others in the report for Benchmark Modules?

You may want to filter a Longitudinal Report in order to focus on some benchmark modules and not others. For example, you may want to narrow the report down by test reason to show only Benchmark Modules taken in the fall or winter. Or you may find that certain assessments are less relevant than others and want to hide them.

1. Open the **Filters** menu 🚞 at the upper-right corner and select the filter options you prefer from the drop-down lists (see Figure 75).

Figure 75. Longitudinal Report Window: Report for Single Student with Multiple Reporting Categories and Expanded Filter Menu

	eport of Score and Performance on Benchmark Mod Reasons: All Test Reasons School Year: All School Years Re			rmational 4. Selected Students, 2020
Overall	Score			School Year 2020
10	•			Test Reason
ſ				Pre Test 🔍
8	Row of filter details	below	1	Test Label
6	the report header			All selected (4)
J				
			_	Apply Cancel
10113/2020	Tol 3000 Tol 3000 Tol 3000			Appy Cancel
10/13/2020	10171000 10171000 10171000			Appy Cance
* 10/13/2020	-orticle -orticle -orticle			Appy Cancel
Toll ³²²⁰²⁰	norther of the o	Test Reason	0	Overall
		Test Reason	O Overal	
		Test Reason Pre Test		Overall
Date 0/13/2020	Test Label			Overall Second States of the school year, test reason (category of
Date	Test Label Benchmark Module: ELA Grade 8 - Informational 2	Pre Test		Overall Marine Course MBellow MAINVear KAbove Open filter menu with filters for

 You may want to filter by a particular school year or years. Note that years are not calendar years. "2020" refers to the 2020–2021 school year. By default, Longitudinal Reports show data for all years.

Longitudinal Reports can show student performance from a time when the students were not yet associated with you. For example, if you are a seventh-grade teacher, you can use these reports to view your current students' performance on last year's sixth-grade assessments.



- If the report includes benchmark module, interim, and/or summative assessments, you may wish to filter by a test reason (a category of assessment), which means excluding all other test reasons from the data. For example, you may want to narrow the report down to show only assessments taken in the fall since interim assessments are not available once the spring assessment window opens.
- Finally, you may find that certain individual assessments are less relevant than others. In that case, you can use the Test Label options to deselect the names of the assessments you don't want to see.
- 2. Click Apply.
- 3. Optional: To revert all filters to their defaults, open the Filters menu again and click Clear Filters. Click Apply.

A row of filter details appears below the report header, as in Figure 75, showing the test reasons and school years included in the report.

For All Users: How to View Results Broken Down by Demographic Sub-Groups for Benchmark Modules

You can use the **Breakdown By** button 🥑 at the upper-right corner of an assessment report (see Figure 76) to compare performance between different demographic sub-groups. This button is available for most aggregate assessment results.






How can I view results broken down by demographic sub-groups for Benchmark Modules?

To view results broken down by demographic sub-groups, do the following:

1. Click Breakdown By Cat the upper-right corner (see Figure 76).

The *Breakdown Attributes* window opens (see Figure 77).

Figure 77. My Students' Performance on Test Report: Performance by Student Tab: Breakdown Attributes Window

Breakdown	Attribute	S	×
Select up to three	e options		_
Ethnicity			
Special Ed			
<u> </u>			
Include unspe	cified values		
	Apply	Cancel	

2. Select up to three student demographic categories.

There is also an **Include unspecified values** checkbox, explained below:

Some students who complete assessments do not have specific demographic information in the Test Information Distribution Engine (TIDE). These students are considered to have unspecified values. To include data for these students, mark the checkbox.

3. Click Apply.

Data for each sub-group selected are displayed in the report (see Figure 78).

andards	В	reakdown	Total			Total		0 5 It	0 s It	C Tot
	View Details	Ethnicity 👙		Student Count \$	Score 🌲	F	⁹ erformance Distribution	Items on which Students	Items on which Students Performed the	Total Items
		All		2	10/15 🚯	Percent Count	50% 50% 1 1		udents Perfo	
		Declined to Report		2	10/15 🚯	Percent Count	50% 50% 1 1	Performed the	med the	

Figure 78. Demographic Breakdown of a My Students' Performance on Test Report



How can I view results for a specific demographic sub-group or combination for Benchmark Modules?

When viewing results broken down by sub-groups, go to the row for the demographic combination you want to view and click the view button \square in the View Details column on the left.

A window opens, displaying detailed results for that combination. The report table is now laid out the same way as the original report, before you viewed it broken down by sub-groups (see Figure 79).



Figure 79. Demographic Combination Breakdown Window (from My Students' Performance on Test Report)

At the top of the report table are filter menus for each demographic category you chose. To change the demographic combination displayed, use the filters to select the demographic sub-groups you want to see and click **Apply**. The new combination is displayed. You can use this window to get an in-depth look at specific groups of students. For example, you may want to compare assessment scores for females in third grade among classes in the school or among schools in the LEA.



For All Users: How to Generate and Export Benchmark Module Student Data Files

This section discusses student data files, which are useful for analysis.

The items included in a Benchmark Module have different levels of difficulty (DOK) and, therefore, may be weighted differently. Students can have the same raw score and receive different performance proficiency based on the items that were answered correctly/incorrectly. It's important to review the individual student responses to determine individual student proficiency.

How can I generate and export Benchmark Module student data files?

To generate and export a student Benchmark Module data file for a student, use the Student Results Generator. You can select any combination of test reasons, assessments, and students in order to generate and export the files. Because the process for generating a student data file is much the same as for generating ISRs, this section makes reference to the steps and figures in the previous section.

You can generate student data files from almost any report page.



1. Click the student results button in the upper-right corner of the. The *Student Results Generator* window opens.

Depending on what page you open the Student Results Generator from, the options available to you may be prepopulated or preselected. (The filters applied to the page have no effect, however.) You can change the selections.





2. Starting at the left, click the section bars to expand the sections or use the **Next** and **Previous** buttons to navigate them. Within each section you may make selections: first test reasons, then assessments, then students.

In the **Select Test Reasons** section, mark the checkbox for each test reason you want to include in the results, or mark **All Test Reasons**. Test reasons are categories used to classify assessments for reporting purposes. They typically indicate the timeframe in which assessments were taken, and they're a good way to organize assessment results into groups.



- a. The expandable sections to the right are now populated with only the assessments and students available for your test reason selections.
- b. The **Select Assessments** section groups modules by subject and grade. Mark the checkboxes beside the benchmark modules or groups of modules you want to include in the report, or mark **All Assessments**.



Figure 81. Student Results Generator Window: Select Assessments Section

- c. The **Select Students** section contains a list of classes (rosters) (if you're a teacher or school-level user) or schools (if you're a LEA-level user). Mark the checkboxes for the schools, classes, and/or individual students you want to include in the results.
 - Sometimes a list of students is truncated. You can display the entire list by clicking Click to Load More.
 - Marking the checkbox for a student in one class (roster) or school also marks it anywhere else the student appears, and the same goes for clearing the checkbox.
 - To search for a particular student, enter their SSID in the field at the upper-right corner of the window and click . The student and all their assessments and test reasons are selected, and all your previous selections are cleared.

The *Selections* section displays a count indicating the total number of students for whom student data files will be generated.



Student F	Resu	lts Generator	Enter Student ID
2. Select1. Select	0 3. Sele d	Select the students.	us Selections Students: 2 ISRs: 2 Report Type
Select Assessments Select Test Reasons	Students	 Roster A Smith, Alex (777777001) Smith, Joan (99992032) Roster B Roster C 	Print Options List of classes (rosters) and students (all
		Roster D	selected)

Figure 82. Teacher View: Student Results Generator Window: Select Students Section

- d. *Optional*: To set a date range for which to generate results, use the filter menu as follows:
 - i. Click the filter menu button . The filter menu opens, displaying two date fields (see Figure 71 on page 58).
- ii. Use the calendar tools to select dates, or enter them in the format mm/dd/yyyy.
- iii. Click Apply.

iv. *Optional*: To revert to including results for all available dates, reopen the filter menu, click **Clear Filters**, then click **Apply**.

3. From the two Report Type options in the panel on the right, select the option for ISRs. The *Selections* section shows the number of ISRs to be generated, and more options appear below (Figure 83).

Figure 83. School-Level User View: Student Results Generator Window: Select Students Section

		Enter Student ID
N	File Type Options	Selections Students: 2 ISRs: 2 Report Type
Seled		Report Type Individual Student Report Student Data File
Asse	Roster A	Print Options
Select Assessments	Format options	Report Format Single PDF Multiple PDFs in a ZIP file
	🕨 🗹 Roster B	PDF Type
	► Z Roster C	Simple O Detailed
	Roster D	



- 4. If you're generating multiple ISRs, then under Report Format, choose either a single PDF for all the ISRs, or a ZIP file containing a separate PDF for each one. If you select Single PDF, the Student Results Generator may nonetheless create a ZIP file of multiple PDFs depending on the number of schools, grades, and opportunities included.
- 5. Under PDF Type, select either a simple or a detailed PDF.
- 6. Optional: If you selected a detailed ISR, then to add any supplemental materials that are available, such as a cover page or addendum, select Include under Supplemental Materials.

Click **Generate**. Once ISR generation is finished, the Inbox contains the new ISR(s) available for download.

Note that if a student took a module multiple times, the files will include each assessment. If a student took a benchmark module multiple times with the same test reason, only the most recent benchmark module will be included. You can create an ISR for an older benchmark module by navigating directly to the report for that benchmark module.





For All Users: How to Compare Students' Benchmark Module Data with Data for Your LEA, School, and/or Total Students

On the dashboard and in the Student Portfolio Report, you can access performance data for your LEA, school, and/or total students.

How can I compare my students' performance on Benchmark Modules with that of my LEA and/or school?

On the dashboard that appears when you log in, click \Rightarrow to the right of a module name (see Figure 84). In the Performance on Tests report (see Figure 84), click \Rightarrow to the right of a benchmark module name.

Dashboar	rd > Performance on Tests					Enter Stu	ident ID 🛛 🔾		
Filters	My Assessments Average Score and Perf Filtered By Rosters: All R	now comparisc	ons for this t	est	Download Print V				
Test Groups	Assessment Name 🔶	Test Gree p ⇒ Test Grade	💠 Test Reason 🌲	Student Count	Average Score	Performance Distribution	Date Last Taken ♥		
Test Reasons	E Grade 8 Informative 1	Benchmark 8	Pre Test	1	0/10 () Perce Co		10/13/2020		
Rosters		Benchmark 8	Pre Test	1	6/10 () Perce Co		10/13/2020		
	Benchmark Mo ule: ELA Grade 8 - Informationa 3	Benchmark 8	Pre Test	2	7/12 🚺 Perce Co		10/13/2020		
	E Test Name	Benchmark 8	Pre Test	2	10/15 1 Perce		10/13/2020		
	Image: Benchmark Module: ELA Grade Benchmark Module: ELA Grade 8-Listening 1	Benchmark 8	Pre Test	2	6/8 1 Peror Co		10/13/2020		
	Each Benchmark Module: ELA Grade <u>8 - Literature 1</u> ↓	Benchmark 8	Pre Test	2	8/13 🚺 Peros Co		10/13/2020		
	A Benchmark Module: ELA Grade <u>8 - Literature 2</u> ◆	Benchmark 8	Pre Test	2	6/13 🚺 Perce Co		10/13/2020		
	Benchmark Module: ELA Grade \$ Benchmark Module: ELA Grade \$ Benchmark Module: ELA Grade \$	Benchmark 8	Pre Test	2	10/18 🚯 Peroi Co		10/13/2020		

Figure 84.	Teacher	View:	Performance	on	Tests Report
inguic 04.	reacher	vic.vv.	1 CHOIManee	011	rests hepoit



Rows containing data for the state, LEA, and/or school appear below, as in Figure 85.

Dashbor Fitters	Area Performance on Tests My Assessments Average Score and Performance Distribution Filtered By Rosters: All Roster Test Reasone Assessment Name	Button to compari	o hide sons for	this	r	ows for st	comparison ate (no data EA, and scho) Prict ▼ IOI Last en ◆
Test Reasons	Benchmark Module: Writing Grade Informative 1	Benchmari	8	Pre Test	_	0/10	Count 100%	10/13/2020
Rosters	Enchmark Module: Writing Grade	👷 🔹 🔹 sunchmari	. 8	Pre Test	1	6/10 🚯	Percent 100% Count 1	10/13/2020
	Benchmark Module: ELA Grade 8 Informational 3	Eenchmari	. 8	Pre Test	2	7/12 🚯	Percent 50% 50%	10/13/2020
	District Benchmark Module: ELA Grade 8 - Informational 3	Benchmarl	. 8	Pre Test	2	7/12 🚯	Percent 50% 50% Count 1 1	0_
	School Benchmark Module: ELA Grade 8 - Informational 3	Benchmarl	t 8	Pre Test	2	7/12 🚯	Percent 50% 50% Count 1 1	•
	E Renchmark Module: ELA Grade 8 Informational 4	- 🔶 Benchmarl	. 8	Pre Test	2	10/15 🚯	Percent 50% 50% Count 1 1	10/13/2020
	Benchmark Module: ELA Grade 8 Listening 1	- 🔶 Benchmarl	. 8	Pre Test	2	6/8 🚯	Percent 50% 50% Count 1 1	10/13/2020

Figure 85. Teacher View: Performance on Tests Report with Expanded Comparison Rows

To hide the comparison rows, click $\stackrel{\scriptstyle{\star}}{\leftarrow}$ to the right of the assessment name.



How can I compare a student's performance on any of their Benchmark Modules with that of my LEA, school, and/or total students?

In the Student Portfolio Report, you can compare a student's performance on any Benchmark Module with that of your LEA, school, and/or total students. This report provides the ability to see patterns of strength or weakness across an LEA, across schools, within an LEA, or within a school. When making comparisons, be careful to take the student count into consideration to determine the value of the comparison. To do so, follow the instructions below:

1. Enter the student's SSID in the search field in the upper-right corner and click \bigcirc (Figure 86). The Student Portfolio Report appears.

Teachers can also access this report from the Performance on Tests report by going to the My Students table at the bottom of the page and clicking a student's name (or beside it).



Figure 86. Teacher View: Performance on Tests Report

2. Click \Rightarrow to the right of an assessment name (see Figure 87).

Figure 87. Student Portfolio Report

<u>Dashboar</u>	d > Performance on Tests											Enter Student ID	٩
Fibers	My Assessments Average Score and Performance Distribution, by Assessment: All Rosters Filtered By Rosters: All Roster Test Reasons: All Test Reasons Standards											A Student Results	int 🔻
Test Groups	Assessment Name	\$	Test Group	\$ Test Grade	\$ Test Reason	÷	Student Count	÷	Average Score	Å.	Performance Distribution	Date Last Taken	¢
Test Reasons	Benchmark Module: Writing Grade 8 Informative 1	÷	Benchmark	8	Pre Test		1		0/10 🚯		Percent 100% Count 1	10/13/2020	
Rosters	Benchmark Module: Writing Grade 8 Argumentative 1	<u>▲</u> ▼	Benchmark	8	Pre Test		1		6/10 🚯		Percent 100% Court 1	10/13/2020	



Rows containing data for your state, LEA, school, and/or total students appear below, as in Figure 88.

Dashboa	rd > Perfo	rmance on Tests								B	nter Student ID
+ Fiters										on rows for	
8						state, LEA, and school					
Test Groups		Assessment Name	Test Group 🔶	Test Grade 🛛 🍦	Test Reason 🕴						n 🔶
Test Reasons	Ð	Renchmark Module: Writing Grade 8 Informative	Benchmark	8	Pre Test		1	0/10 🚺	Percent Count	100% 1	10/13/2020
Rosters	District	Benchmark Module: Writing Grade 8 Informative 1	Benchmark	8	Pre Test		1	0/10 🚯	Percent Count	100% 1	-
	School	Benchmark Module: Writing Grade 8 Informative 1	Benchmark	8	Pre Test		1	0/10 🚯	Percent Count	100% 1	-

Figure 88. Student Portfolio Report with Expanded Comparison Rows

To hide the comparison rows, click $\stackrel{\scriptstyle{\star}}{\leftarrow}$ to the right of the assessment name.



Frequently Asked Questions for Benchmark Module Reports

What does it mean when a Benchmark Module student writing response contains highlighted text?

When a student's writing response contains too much text copied from the stimulus and a condition code of Insufficient Original Text to Score has been applied, the copied portion is automatically highlighted.

How can I navigate to other Benchmark Module items from the Item View window?

Use the buttons **I** beled with the previous and next item numbers at the upper corners of the **Item View** window.

How can I view another student's response to the current Benchmark Module item?

If you have accessed the student's response from a benchmark assessment report showing multiple

students, you can click the arrows beside the *Student* field determined at the top of the window. The students are listed in the same order in which they are sorted in the report.

What does it mean when a Benchmark Module item score reads "n/a"?

You may sometimes see "n/a" instead of a score for an item. In some cases, the student did not respond to the item, or the item was not included in that form of the module.



Interim Assessments

For All Users: How to Set Up Interim Reports So They Make Sense

There are three ways of setting up reports for your Interim assessments. You will assign test reasons to assessments, filter by test reason, and filter by standard.

How to Assign Test Reasons to Interim Assessments

Test reasons are categories used to classify assessments for reporting purposes. They typically indicate the timeframe in which interim assessments were taken, and they're a good way to organize assessment results into groups.

For Interim assessments, test reasons must be assigned in the Test Administration Site at the time of testing. However, you can use the Test Reason Manager in the Reporting System to assign a different test reason to an interim assessment after the assessment is completed. Assigning test reasons is required when administering Interim assessments.

How can I change a previously assigned Interim Assessment test reason in the Reporting System?

1. From the My Settings drop-down list in the banner, select Manage Test Reasons (see Figure 19). The *Test Reason Manager* window opens (see Figure 20).

User: te1@demo.user	Role: TE @ School: Demo School 999901	
🛓 Inbox	🍄 My Settings 🔻 🧑 Help 📑 Sign Out	ł
	Manage Access Q	
	Change Role	
-	Reporting Options	
	Manage Test Reasons	
	Select Tests to Include on Reports	
	Change Reporting Time Period	
	Set Student Setting on Item View	
-	Roster Settings	
	Add Roster	
	View/Edit Roster	
	Upload Rosters	

Figure 89. Teacher View: Detail of Banner with Expanded My Settings Menu



Figure 90. Test Reason Manager Window



3. To search for the interim assessments you wish to categorize, do either of the following (see Figure 20):

In the Session ID field, enter the session ID for the interim assessments that were completed in TDS. Select the test reason associated with the interim assessment you want to edit. Then select a range of dates during which the interim assessment was administered. The date range cannot exceed seven days.

- 4. Click Search.
- A list of retrieved interim assessment sessions appears in the section Select Test Opportunities (see Figure 21). You can click the + buttons to expand the list of interim assessments in each session and the list of students who completed each interim assessment. To navigate through a long list, use the controls in the upper-right and lower-right corners.



Figure 91. Test Reason Manager Window: Select Test Opportunities

6. Mark the checkboxes for each session or assessment, that you wish to assign to a test reason. Please note: test reasons are required for all RISE assessments.



- 7. Click Assign Test Reasons below the list of retrieved sessions.
- 8. In the window that appears, select a new test reason to assign to the selected opportunities and click **Confirm** (see Figure 92).

Figure 92. Confirm Test Reason and Assign Opportunities Window

Test Reason Mana	ger 🗙
 Search Test Sess 	ions for Test Reason
Session ID:	Please Type a Session ID
Test Reason Filter:	Any
Session Start Date:	09/19/2019
Selec	eason and Assign Opportunities
Session ID	Student Name Student ID Test Taken Current Test Reason Assigned Soc. Jane Interim: ELA Grade 4 Fall
	Rows per page: 5 1 Items: 1 of 1
	Interim: ELA gradie 4 1
	Fall Fall Rows per page. 10 1 Items: 1 of 1
	Assign Test Reasons



How to Filter by Test Reason for Interim Assessments

Test reasons are categories used to classify assessments for reporting purposes. They can indicate a timeframe of if they are pre- or post-unit assessments (see Figure 93).





When your assessments have test reasons, you can filter reports by a single test reason. For example, you may want to filter by Fall and look at ELA performance, then filter by Winter and see if students have improved on ELA material. If you don't filter, you'll see data for all different test reasons. This will allow you to compare multiple test reasons side by side rather than a single test reason. You may find reports easier to understand when you're viewing only a single test reason.

The **Test Reasons** filter is available on the dashboards for teachers as well as for school- and LEA-level users.



How can I filter reports by test reason for Interim Assessments?

1. On the left side of the dashboard, click either the expand button \clubsuit or the test reason button \blacksquare (see Figure 94). The filter panel expands.

	Figure 94. Teac	her Viev	v: Dashbo	bard		
Dashboard > Performance on Tests					Enter	Student ID
My Assessments Average Score and Performance Discourse in Ass Filtered By Rosters: All Roster Test Reasons: All Test R	Button to ex	kpand ju	ust the fil	ters panel	Downlose Student Res	dults Print 🔻
Gro Assessment Name 🔶	Test Group 💠 Test Grade 🖨	Test Reason 👙	Count \$	Average Score Perform	ance Distribution	Date Last Taken 🗣
Teat Ressors	Interim 9	Pre Test	2	261 1 Percent	100% 2	10/07/2020
🚔 🔊 🚇 Interim: Math Grade 8 🔺	Interim 8	Pre Test	3	319 🔒 Barrard	100%	10/07/2020
Button to expansion	nd filters pane	I and te	st reaso	n options	50% 1	10/07/2020
🗐 🔍 Interim: Math Grade 6 🔶	Interim 6	Pre Test	2	377 1 Percent 509 Count 1	s 50% 1	10/07/2020
				Rows per page: 1	0 🔹 4 Items: 📢	1 of 1 🌗
O My Students						
Student Name		*	udent ID 🛛 🍦	Most Recent Asses	isment \$	Date Taken 🏻 🖨
Q Paterson_Chloe			7774999	Interim: Math S	5M1	10/07/2020
Skinner. Katherine			7774994	Interim: Math Gr	ade 8	10/07/2020
Sanderson Vionne			7773989	Copyright © 202	ode 7 0 Cambium Assessmen	10/07/2020

5. Make a selection from the drop-down list in the **Test Reasons** section (see Figure 95).

Figure 95. Teacher View: Performance on Tests Report with Expanded Filters Panel

Dashboard > Performance on 1	Tests						Enter St	udent ID
💏 🔻 Test Groups	• •	Wy Assessments Average Score and Performance Distribution, by Assessme Filtered By Rosters: All Roster Test Reasons: All Test Reasons	nt: All Rosters, 2	2020-2021			Download Student Results	Print 🔻
Benchmark Interim Summative		Assessment Name	Test Grade ⇔ F		Student Count	Average Score	Performance Distribution	Date Last Taken ♥
Test Reasons		🗿 🔍 Interim: Math SM1 🔶 Interim	9	Pre Test	2	261 🚯	Percent 100% Count 2	10/07/2020
All Test Reasons	•	🔬 🕼 Interim: Math Grade 8 🔶 Interim	8	Pre Test	3	319 🚯	Percent 100% Count 3	10/07/2020
Rosters	•	2 Q Interes Math G + 2	-		2	530 🚯	Percent 50% 50% Count 1 1	10/07/2020
All Kosters	•		on		2	377 🚯	Percent 50% 50% Count 1 1	10/07/2020
		0				Rows per pa	ge: 10 🐑 4 Items: 📢	1 of 1 🍺
		My Students Apply and Cl Extension Chlore	ear Bu	ttons		Most Recent	Assessment 🔶 I Math SM1	Date Taken 🔶
<u>Clear Filters</u>	1	Skinner. Katherine	777	4994		Interim: M	lath Grade 8	10/07/2020
Аррһу	,	Ganderenn Vinnne	777	2020			lath Grade 7 © 2020 Cambium Assessment,	10/07/2020 Inc. All rights reser

- 6. Click Apply. The report updates to show only data for that test reason.
- 7. Optional: To revert all filters to their defaults, open the Filters panel again and click Clear Filters. Click Apply. Filters will also revert when you log out, switch user roles, or switch systems.



All the reports accessible from this page will be filtered the same way. The row of filter details below the table header shows the test reason selected, if any.

How to Filter Item-Level Data on Interims Assessments by Standards and Standard Categories

An educational standard describes the skill the item measures.

You may want to see how your students performed on a specific standard or category of standards. In certain reports for Interim assessments, you can filter by the standard to which items are aligned. That way you can view your students' performance in just one area of skill. Then you can switch filters to compare it with their performance in another skill. If you don't filter by standard, the reports will show results for all standards by default. You may find that comparing different sets of standard data helps you understand students' abilities better.

Standard filters are available in any report showing item-level data for a specific Interim assessment. The available standards vary by assessment.

How can I filter reports by standards or standard categories on Interim assessments?

1. On the left side of the page, click either the expand button \checkmark or the standard button \square (see Figure 96). The filter panel expands.

Figure 96. My Students' Performance on Interim Assessment Report: Performance by Roster Tab

Filtered By Roster	ance and Points Earne Stall Boster Test Reason Button to	d on Interim: Mat expand scale Scor	th Grade 4 (Winter) of , by Stu just the filters	panel		• Operations	:0	Enter Student ID	L T	م •
School		356	 205 205 305 305 	Geometry	ractions	hinking)			
My Students		356	 20% 20% 30% 30% 30% 	(i) etty	suc	- B				
Berry, Liam	7772971	412	Highly Proficient							
							Rows per page: 10	1 Items: 📢 🚺	of 1 🄰	

- 2. Use the drop-down list in the **Standards** section to select a top-level standard category. An additional drop-down list appears (see Figure 97).
- **3.** *Optional*: Keep making selections from the drop-down lists as they appear.



Figure 97. My Students' Performance on Interim Assessment Report: Performance by Roster Tab with Expanded Filter Panel

Dashboard > My Students' Performance o		nd Points Earne			ath Gr	ade 4 (Winter) of , by Studen	nt and F	teporti	ng Cat	egory: 20'	Enter Student ID 19-2020	<u>*</u>	م ج
Standards Domain	Student	Student ID	•			Total	0	0	0	0			
MD: Measurement and Data			Total				v easur	Numbe	Number	Operations			
Cluster MD 4.1: Solve problems involving 🔻	Stand	ard drop	o-do	own l	ists	Performance Distribution	Measurement and Data	Number and Operations	r and Operations in Base Ter				
Standard MD[4.I]4.MD.1: Know relative si:	District					20% 20% 30% 30%	Data &	rations	rations	and Algebraic			
MD[4.](4.MD.1. Know relative st	School			356	í	20% 20% 30% 30%	0	- Fractions	in Base '	c Thinking			
	My Students			356	í	20% 20% 30% 30%		SL	Ten	6			
	Berry, Liam	7772971		412	í	Highly Proficient							
Clear Filters Apply	Apply bu	utton and	d C	lear	Filt	ers		Row	/s per p	age: 10	1 Items: 🔌	1 of 1	•

- 4. Click Apply. The selected report updates to show only the items that belong to those standards.
- 5. Optional: To revert all filters to their defaults, open the filters panel again and click **Clear Filters**. Click **Apply**. Filters will also revert when you log out, switch user roles, or switch systems.

All the reports accessible from this page will be filtered the same way.

The row of filter details below the table header specifies the standards selected, if any.

How to Navigate Reports for Interim Assessments

Teachers and School-Level Users: Viewing Student-Level Data at Roster Level for Interim Assessments

Teachers and School-level users can view all student data at the roster level for the Interim assessments. Instructions for how to do this are below.

How can I view a list of all my students and their performance on an Interim assessment?

The **Performance by Student** tab (see Figure 98) displays the Interim assessment results for each of your students across rosters. In order to see the results for all your students, follow the instructions below.

- 1. Starting from the dashboard that appears when you log in, click the Interim assessment (or ⁽⁴⁾ beside it) in the table at the top of the page.
- 2. In the report that appears, select the **Performance by Student** tab. You will see results for all your students. The first few rows show aggregate performance data for your LEA, school, and/or average for your students.

Figure 98. My Students' Performance on Interim Assessment Report: Performance by Student Tab

Dashboard > District Performance on Test > School Performance on Test Enter Student ID Score and performance Ľ 52 column headers (click to sort) Performance by Student Average scores (scale scores) and e and Points Earned on Interim: Math Grade 4 (Fall) of All Rosters, by Student and Re School, 2019-2020 performance on: Fall distributions for the 0 G 0 0 Student ID 🍦 Total G LEA, school, and total Number ota students Scale Score 💧 Performance Distribution and and Operations and Algebraic District 395 í (i) Student in Base Ten Thinking G Scho names and Berry, Liam 7772971 i Highly Proficient IDs 7772984 373 i Proficient Q Cameron, Julian Dickens, Adam 7772976 415 i **Highly Proficient** 77729 G Highly Proficient ver. Adam Student scores (scale scores) and performance levels (below proficient, approaching proficient, proficient, highly proficient)



Interim assessments cover multiple reporting categories; as a result, the following is shown in the Reporting System for Interim assessments:

- Scores are shown as scale scores; a scale score makes it possible to compare one student's score to another student's score, even if they didn't respond to the same questions.
- Performance distribution is given using proficiency (see Figure 98 on the following page). Proficiency levels describe how your student applied the content-specific knowledge and skills outlined in the Utah Core State Standards demonstrated in Utah's statewide assessment.
 - o Below Proficient
 - Performs significantly below grade-level standard
 - Able to partially access grade-level content
 - Engages higher-order thinking skills with extensive support
 - Approaching Proficient
 - Performs slightly below grade-level standards
 - Likely able to access grade-level content
 - Engages in some independent higher-order thinking with support
 - o Proficient
 - Performs at grade-level standard
 - Able to access grade-level content
 - Engages in some independent higher-order thinking with minimal support
 - o Highly Proficient
 - Performs significantly above grade-level standard
 - Able to access grade-level content
 - Engages in independent higher-order thinking skills









For Interim assessments, in addition to the Total section, there are sections to view the Reporting Categories within that assessment (See Figure 100).

Figure 100. My Students' Performance on Interim Assessment Report: Performance by Student Tab



For Interim assessments, you can view your students' performance in each area of the assessment by clicking the reporting category section bars to expand them (see Figure 101).

Figure 101. My Students' Performance on Interim Assessment Report: Reporting Category Section





For All Users: How to View Results for Rosters on an Interim assessment

You can view a list of rosters that took an Interim assessment, and you can also view the assessments results for a particular class for your Interim assessments.

How can I access results for all my rosters on an Interim assessment?

The **Performance by Roster** tab (see Figure 101) displays assessment results for each roster. To view this tab, follow the instructions for your user role below.

Teachers and school-level users: From the dashboard that appears when you log in, click an Interim assessment name (or

beside it) in the table of assessments. Either the My Students' Performance on Test or the School Performance on Test report appears, depending on your role.

LEA-level users can view all classes (rosters) in a school. To do so, follow these instructions:

- a. From the dashboard that appears when you log in, click an Interim assessment name (or ⁴ beside it) in the table of assessments. A page of LEA assessment results appears that lists schools within the LEA.
- b. Click a school name (or ^{QQ} beside it). The School Performance on Test report appears.

The report shown here (see Figure 102) displays a list of your classes (rosters) and each class' performance. The first few rows also show aggregate performance data for your LEA, school, and total student averages.



Figure 102. My Students' Performance on Interim Assessment Report: Performance by Roster Tab



How can I see which classes (rosters) performed best on a specific Interim assessment?

To see which classes performed best on the Interim assessment, do either of these things (See Figure 103):

Click the Score column header to sort by score.

Look at the bars in the Performance Distribution column.

Figure 103. School Performance on Interim Assessment Report: Performance by Roster Tab



How can I see which rosters had the highest assessment completion rates on an Interim assessment?

To see which classes had the highest assessment completion rate, click the Test Completion Rate column header to sort the column (see Figure 103).



How can I see how well classes (rosters) performed in each area on the Interim assessment?

Because Interim assessments have reporting category sections, you can compare the performance of your students in each reporting category. Click each vertical section bar to expand or collapse it. In this example (see Figure 104), you can view a performance distribution bar for each class (roster) under a reporting category. This report provides the ability to see patterns of strength or weakness across an LEA, across schools, within an LEA, or within a school. When making comparisons, be careful to take the student count into consideration to determine the value of the comparison.

These sections are particularly useful for reviewing and setting instructional goals before the Summative assessments.

Figure 104. My Students' Performance on Interim Assessment Report: Performance by Roster Tab with Expanded Reporting Category Section





How can I access Interim assessment results for an individual class (roster)?

The prior section explained how to access results for all your classes (rosters). To view results for one specific class, click the

name of a class that appears in the first column of the report (or ⁴⁴ beside it). The class results listed by student appear (see Figure).

		ormance	on Test	1	Ente	r Stude	ent ID		٩	
2019-2020			lath Gr	ade 4 (Fall) of , by Studer	nt and	(ľ	2	7	
Student ID				Total		0	0	0	0	
and IDs	otal	Scale Sc	core 🔶	Performance	*	/leasurement an	Jumber and Ope	Jumber and Ope	Dperations and A	
		391	í	5% 26% 68%	í	d Data 8	rations -	rations i	lgebraic	
		391	í	5% 28% 68%	i	Geome	- Fractio	Base	Thinkin	
		391	í	52%	i	etry	ns	Ten	Ð	
1116507		252	i	Highly Proficient				S	tuder	nt scores
1116366	\ /	386	í	Highly Proficient				(<u>s</u>	scale	<u>scores</u>) a
1116365	ノヽ	350	í	Proficient		八				
1116364		348	í	Proficient				<u>p</u>	roficie	ent,
			R	ows per page: 4 1	9 Item:	s: 📢	(1	<u>р</u> р	roficie roficie	<u>ent,</u> ent, highly
	Roster Test Real Student ID and IDs IIII0367 IIII0365 IIII0365	Roster Test Reason: Fall	Student ID O <tho< td=""><td>Student ID Image: Constraint of the strength of the strengt of the strength of the strength of the strength of t</td><td>Student ID Image: Constraint of the second second</td><td>Student ID O and IDs Image: Scale Score Performance 391 391 Image: Scale Score 391 Image: Scale Score Performance 391 Image: Scale Score Image: Scale Score 392 Image: Scale Score Image: Scale Score 1116365 Image: Scale Score Image: Scale Score 1116365 Image: Scale Score Image: Scale Scale Scor</td><td>Roster Test Reason: Fall</td><td>Roser Test Reason: Fall</td><td>Roster Test Reason: Fall Student ID ind IDs 391<td>Rows per page: 4 19 Items : 4 1 Intersections in the section of th</td></td></tho<>	Student ID Image: Constraint of the strength of the strengt of the strength of the strength of the strength of t	Student ID Image: Constraint of the second	Student ID O and IDs Image: Scale Score Performance 391 391 Image: Scale Score 391 Image: Scale Score Performance 391 Image: Scale Score Image: Scale Score 392 Image: Scale Score Image: Scale Score 1116365 Image: Scale Score Image: Scale Score 1116365 Image: Scale Score Image: Scale Scale Scor	Roster Test Reason: Fall	Roser Test Reason: Fall	Roster Test Reason: Fall Student ID ind IDs 391 <td>Rows per page: 4 19 Items : 4 1 Intersections in the section of th</td>	Rows per page: 4 19 Items : 4 1 Intersections in the section of th

Figure 105. Teacher View: Roster Performance on Interim Assessment Report



How can I compare the Reporting Category results for the Interim assessment?

Because Interim assessments have reporting category sections, you can compare the performance of your students in each reporting category section (see Figure 106). Click the vertical section bar to expand each section. When making comparisons, be careful to take the student count into consideration to determine the value of the comparison.

Figure 106. Teacher View: Roster Performance on Interim Assessment Report with Expanded Reporting Category Section





For School- and LEA-Level Users: How to View School-Level Results for a Specific Interim Assessment

You can view results for all the students in a school on a specific assessment. This report provides the ability to see patterns of strength or weakness across an LEA, across schools, within an LEA, or within a school. When making comparisons, be careful to take the student count into consideration to determine the value of the comparison.

How can I access Interim assessment results for a school?

School-level users: Starting at the dashboard that appears when you log in, click the name of the assessment (or key beside it).

LEA-level users:

- a. Starting at the dashboard that appears when you log in, click the name of the assessment (or ⁴⁴ beside it). A table listing assessment results by school appears.
- b. Click the name of the school (or \bigcirc beside it) for which you would like to see results.

The assessment results for the school appear. The **Performance by Roster** tab is open by default (see Figure 106).

Figure 107. LEA-Level User View: School Performance on Interim Assessment Report: Performance by Roster Tab

Performance by Roster tab							Role: LEA @ District: Utah Model District y Settings ▼ ⑦ Help 🕞 Sign Out
Dash.pard > District Performance on Te	School Performance on	Test					Enter Student ID
Performance by Roste Perfo	rmance by Studer	Perfo	ormance	by Stude	nt tab		
Average Score, Performance 2019-2020 Filtered By Test Reason <mark>: Fall</mark>	Distribution and Average Poi	nts Earr	ned on Interim:	Math Grade 4	(Fall), by Rost	ter and Reporting Category: Mode	 Performance of this class shown using student scores (<u>scale</u>)
Roster	+ Teacher	•			Total		scores) and
	ster) and the sociated with it	Total	Student Count 🔶	Test Completion ≑ Rate	Scale Score	Performance Distribution	performance levels (below proficient, approaching
District			20		395 (i	20% 80%	proficient, proficient,
School			20		395 (i	20% 30%	highly proficient)
Grade 4 math section 103	Musumeci, Marie		20	100% (20/20)	395 (i		A
Grade 4 Sample Roster	Baines, robin		20	100% (20/20)	395 (i	20% 80%	
Kim's Grade 4 Roster	Rathke, Kim		20	100% (20/20)	395 (i	20% 80%	
Kims Roster	Rathke, Kim		20	18% (20/110)	395 (i	20% 80%	
McLachlan's Grade 4 Cl	McLachlan, Lisa		20	100% (20/20)	395 (i	20% 80%	
Nicoles Roster	Russell, Nicole		20	100% (20/20)	395 (i	20% 80%	
Sample Roster Gr 4	Baines, robin		20	100% (20/20)	395 (i	20% 80%	
						Rows per page: 10 7	tems:



How can I see which classes (rosters) performed best on a specific Interim assessment?

In the **Performance by Roster** tab, look at the Performance Distribution column and click the header of the Score column to sort by score (see Figure 108). This will allow for a comparison of assessment scores by class roster and make it easier to see patterns in these data.

Performance by Roster Performa	ance by Student								G	4	5
Average Score, Performance Dis 2019-2020		s Ea	rned on Interim	: Math Grade 4	(Fall), by	Roste	r and Reporting Category: Mo	del Ele	menta	ry Sch	lool
Filtered By Test Reason: Fall	Score column										
Roster	header	ľ		\sim	То	tal		0		0 z	0
			Student Count ≑	Test Completion Rate	Scale Sc	core 🔶	Performance Distribution	Measurement and Data & Geometry	Number and Operations - Fractions	Number and Operations in Base Ten	Operations and Algebraic Thinking
District			20		395	í	20% 80%	Data 8	perations -	perations i	Algebraid
School			20		395	í	20% 80%	Geom	Fractio	n Base	Thinki
Sample Roster Gr 4	Baines, robin		20	100% (20/20)	395	í	20% 80%) letry	suo	Ten	ŋg
<u>Nicoles Roster</u>	Russell, Nicole		20	100% (20/20)	395	í	20% 80%				
McLachlan's Grade 4 Cl	McLachlan, Lisa		20	100% (20/20)	395	í	20% 80%				
Kims Roster	Rathke, Kim		20	18% (20/110)	395	í	20% 80%	D			
Kim's Grade 4 Roster	Rathke, Kim		20	100% (20/20)	395	í	20% 80%				
Grade 4 Sample Roster	Baines, robin		20	100% (20/20)	395	í	20% 80%	D			
Grade 4 math section 103	Musumeci, Marie		20	100% (20/20)	395	í	20% 80%)			

Figure 108. LEA-Level User View Interim Assessment Report: Performance by Roster Tab with Table Sorted by Score



For LEA-Level Users: How to View Results for an LEA on a Specific Interim Assessment

You can view assessment results for an LEA on a specific assessment. This report provides the ability to see patterns of strength or weakness across an LEA, across schools, within an LEA, or within a school. When making comparisons, be careful to take the student count into consideration to determine the value of the comparison.

How can I access Interim assessment results for an LEA?

On the dashboard that appears when you log in, click the name of an assessment (or we beside it). A list of the schools in your LEA appears, with data (see Figure 109).



Figure 109. LEA Performance on Interim Assessment Report

How can I see which schools in the LEA performed best on this Interim assessment?

Look at the Score and Performance Distribution columns and click the Score column header to sort by it (see Figure 110).

Figure 110. LEA Performance on Interim Assessment Report Sorted by Score

Dashboard > District Performance on Test	t							E	Enter Student ID	٩
Average Score and Performance D Score column	istribution for Interim	n: Math Grade 4	(Fall), by Student and Reporting	Cate	gory: l	Jtah N	lodel E	District, 2019-2020	0	2
header	•	Т	otal	0	0	0	0			
	Student Count	Scale Score 🔶	Performance Distribution	Measurement and Data &	Number and Operations	Number and Operations in Ba.	Operations and A			
District	20	395 (i)	20% 80%	d Data &	rations -	rations	and Algebraic Thin.			
Model Elementary Sc	20	395 (i)	20% 80%	Geo	- Frac	in Ba	o Thin			
	1					Ro	vs per j	page: 10	1 Items: 📢 🚺	of 1 🌗



How can I see how well schools in the LEA performed in each area on the Interim assessment?

Click the vertical section bars to expand the reporting category sections (See Figure 111).

Figure 111. LEA Performance on Interim Assessment Report with Expanded Reporting Category Section



Performance levels within reporting categories include Below Standard, At/Near Standard, and Above Standard (see Figure 112):

- If a student is <u>Above Standard</u>, the confidence range of the student's score is above the proficiency cut score, meaning there is confidence that the student is proficient in the reporting category that was assessed.
- If a student is <u>At/Near Standard</u>, the confidence range of the student's score includes the proficiency cut score, meaning the student may or may not be proficient in reporting category that was assessed and more investigation is needed.
- If a student is <u>Below Standard</u>, the confidence range of the student's score is below the proficiency cut score, meaning there is confidence that the student is NOT proficient in reporting category that was assessed.

Figure 112. LEA Interim Assessment Report Expanded Reporting Category Section with Performance Levels Shown





For All Users: How to View Interim Assessment Results for Individual Students

You can find out how well an individual student performed on a specific completed assessment and/or view a report for all the assessments a student has taken. You can also generate and export both Individual Student Reports (ISRs) and student data files for that student.

How can I access results for an individual student on a specific Interim assessment?

Teachers and school-level users:

- 1. Go to the dashboard and click an assessment name (or ^(w) beside it) in the table of assessments. A page of assessment results appears.
- 2. Select the Performance by Student tab.
- 3. Click the name of an individual student (or less beside it) in the report. The Student Performance on Test report appears (see Figure 113).

LEA-level users:

- **1.** Go to the dashboard and click an assessment name (or ^Q beside it) in the table of assessments. A page of LEA assessment results appears (the LEA Performance on Test report).
- 2. Click a school name (or ^Q beside it). The School Performance on Test report appears.
- 3. Follow the same steps as teachers and school-level users, starting with step 2 under "Teachers and school-level users" on the page above.





Figure 113. Teacher View: Student Performance on Interim Assessment Report

Because Interim assessments have reporting category sections, you can view the student's performance in each reporting category, which you can click to expand (see Figure 114).

Figure 114. Teacher View: Student Performance on Interim Assessment Report with Expanded Reporting Category Section





How to Access Item-Level Data on Interim Assessments

Interim assessments contain items that can be viewed by teachers along with student responses. Reports for specific interim assessments include the following:

- Item-level data.
- Access to the items themselves.
- Access to student responses to the items.

Assessment results for the adaptive Interim assessments include item-level data only on the individual student level.

For Interim assessments, you can also see item performance at the student level for each reporting category.

Sharing Item-Level Data on Interim Assessments in a Secure Manner

The **RISE Interim assessments** are secure but not public assessments. The Interim test items and responses may be reviewed with students in a classroom setting, discussed as a class, or reviewed during instructional conversations. Educators can review student responses but cannot copy, paste, photograph, place test questions, reading passages, or science clusters into presentations or other assessments, record themselves sharing student responses or share test items outside of the classroom instructional level. Individual student results can be shared with online students via Zoom, Google Classroom, or other third-party communication software in a one-on-one conference with the student. Student results should not be shared over unsecured communication methods like personal email or text messages.

Considerations for sharing Interim reporting data in a classroom setting should include:

- How to discuss/present classroom-level data without revealing Personally Identifiable Information (PII) on any test item
- How to provide equitable instruction to students with a Parental Exclusion for the Interim who do not have access to the assessment
- How to maintain the integrity of the Interim and Benchmark Module shared item banks since both items and individual student responses can be reviewed following the assessme



How can I view item scores for Interim assessments?

To expand sections containing item data, such as the reporting category sections for Interim assessments, click the vertical section bars (see Figure 115).

													Reporting category section header				
Reporting categ		Total	Meas	Mea		Item Number			oints Earna	>	Numb	Number	Opera				
vertical section (click to collaps	bar		urement a	Performance	2 1 pt	8 1 pt	<u>11</u> 1 pt	<u>17</u> 1 pt	22 1 pt	25 1 pt	Number and Operations	and	Operations and Algebraic Thinking				
expand)			and Data 8	15% 30% 55%	n/a	n/a	n/a	n/a	n/a	n/a	perations -	Operations i	Algebraic				
School			& Geometry	15% 30% 55%	n/a	n/a	n/a	n/a	n/a	n/a	Fractions	in Base	Thinkir				
My Students			etry	15% 30% 55%	n/a	n/a	n/a	n/a	n/a	n/a	su	Ten	ŭ				
Berry, Liam	7772971		4	Above Standard	<u>0</u>	1	Q	1	1	Q	>						
L			V				D	ows per pa	ao: 40	1 Iten			of 1	b.			

Figure 115. Performance by Student Tab with Expanded Total Items Section

How can I view Interim assessment item scores within a specific reporting category?

Look in the reporting category sections. You can click the vertical section bars to expand them, just like the **Total Items** section (see Figure 116).

Figure 116. Performance by Student Tab with Reporting Category Section Expanded

Reporting category vertical section bar					n Test h Grade 4 (Fall), by Student a	and Reporting		ting cat n heade	
(click to collapse and expand)	est Rea	son.	0	A	Number a	nd Operations -	Fractions		>
		Total	Measur	Number		Item Numbers	s, Max Points and	d Points Earned	Number
			ement a	and	Performance	1 pt	21 1 pt	<u>30</u> 1 p	and
State			Measurement and Data & Geometry	Operations -	11% 20% 63%	n/a	n/a	n/a	Operations
District			& Geome	- Fractions	11% 28% 83%) n/a	n/a	n/a	In Base
School			ətry	ns	11% 28% 83%) n/a	n/a	n/a	Ten
My Students					11% 28% 83%	n/a	n/a	n/a	
Item-level data within	this r	ерс	ortir	ng c		s per page: 10	1		of 1


How can I view an item on an Interim assessment?

You can view the actual items themselves, along with student responses to those items, at the student level for Interim assessments.

Figure 117. My Students' Performance on Interim Assessment Report: Performance by Student Tab with Expanded Total Items

rs: All Rosters Test Rea	ason: Wi	nter										.(0)
Student ID	0	•	м	easurement	t and Data 8	& Geometr	у			0	0	0
	Total	Measu			Item Numbe	ers, Max Po	pints and P	oints Earned	1	Numb	Numb	Operations
		Iremer	Performance	2	<u>8</u>	<u>11</u>	<u>17</u>	22	<u>25</u>	er and	er and	tions a
		nt and		1 pt	1 pt	1 pt	1 pt	1 pt	1 pt	Oper	Oper	Ind Al
		Data 8	18 Hanna a cana fan		: : :-		n/a	n/a	n/a	ations -		gebraio
		Geom				vith	n/a	n/a	n/a	Fractio		and Algebraic Thinking
		etry					Na	n/a	n/a	su	Ten	ŭ
7772971			Above Standard	0	1		1		٥			
	7772074		urement and Data & Geometry	Performance Performance Item score for student (click t student respon	Performance 2 1 pt Item score for a spec student (click to view student response)	Performance 2 1 pt 1 pt 1 pt 1 pt 1 pt 1 pt 1 pt 1 pt 1 pt 1 pt 1 pt	Performance 2 8 11 1 pt 1 pt 1 pt I tem score for a specific student (click to view item with student response)	Performance 2 8 11 17 1 pt 1 pt	Performance 2 8 11 17 22 1 pt 1 pt	Performance 2 8 11 17 22 25 1 pt 1 1 pt 1 1 pt 1 pt 1 pt 1 pt 1 n/a n/a 1 1 pt 1 pt 1 pt 1 pt 1 pt 1 1 pt 1 pt 1 pt 1 n/a n/a 1 1 pt 1 pt 1 pt 1 pt 1 1 pt 1 pt 1 pt 1 pt 1 1 pt 1 pt 1 pt 1 pt 1 1 pt 1 pt 1 pt	Performance 2 1 pt 1	Performance 2 8 11 17 22 25 1 pt 1 pt

Do either of the following (see Figure 117):

To view the item in a blank state, click the item number in the first row of the report table.

To view the student's response to the item, find that student's name in the Student column on the left. Then click the score the student obtained on that item.

The *Item View* window appears. It contains an **Item & Score** tab and a **Rubric & Resources** tab. A banner at the top of the window displays the item's number, score (when the item includes the student's response), and confidence level (when a machine-suggested score has a low confidence level). The **Item & Score** tab shows the item, and the example shown in Figure 118 includes a specific student's response.





Figure 118. Item View Window: Item & Score Tab with Student Response

The Item & Score tab (see Figure 118) may include the following sections.

Scoring Assertion: When you're viewing a student's response and the item has scoring assertions, the Scoring Assertion table appears, listing each assertion and outcome (see Figure 119).

Figure 119. Item View Window: Item & Score Tab with Student Response and Scoring Assertion Table





Item: Displays the item as it appeared on the assessment in the Student Testing Site. For items associated with a passage, the passage also appears.

The **Rubric & Resources** tab may include the following sections, which you can expand and collapse by clicking \bigcirc and \bigcirc , respectively (see Figure 120).

Interim:	Math Grade 4						×
		s	tudent: testA	, demooo	* *		Item 6 🕨
Current Ite	m : 3 Score : 1/	1				Item & Score	Rubric & Resources
O Deta	Measurement and Data & Geometry	Content Alignment	and angles. Standard: Red figure such the	and identify lines cognize a line of sy	ymmetry for e folded alor	a two-dimensional figur ng the line into matching	
Correct Ans	·) (Rubric se		Details	s sectio	on, providing	the topic and item is aligned

Figure 120. Item View: Rubric & Resources Tab

Details: Provides the following information:

- **Topic**: Skill area to which the item belongs.
- **Content Alignment**: Describes the standard to which the item is aligned.

Rubric: Displays the criteria used to score the item. This section may also include a score breakdown, a human-readable rubric, or an exemplar, which provides an example of a response for each point value.



How can I view items with and without the students' visual settings for an Interim assessment?

When viewing items with students' responses, you may or may not want to see the items exactly the way the students saw them on the assessment. For example, some students' assessments are set to use large fonts, different color contrast, or Spanish.

1. Click the My Settings menu in the banner and select Set Student Settings Display. The Student Test Settings Display window appears (see Figure 121).



Figure 121. Dashboard with Set Student Test Settings Display Window Open

2. Select Yes to show students' visual settings on all items or No to hide them.

3. Click Save.

You can also show or hide visual settings on a per-item basis. To do so, click the toggle at the upper right of the item you're viewing (see Figure 122). This action has no effect on your global setting.



Figure 122. Item View Window: Item & Score Tab with Student Response



How can I view a report for all the Interim assessments a student has completed over time?

The Student Portfolio Report allows you to view all the Interim assessments an individual student has completed over time. This is useful for viewing performance on assessments that have multiple opportunities and for Interim assessments that were administered multiple times throughout the year.

To access this report, enter the student's SSID in the search field in the upper-right corner and click (see Figure). The Student Portfolio Report appears (see Figure 123).

ard > Perform	nance on Tests						Enter Stud	ent ID
🕑 My A	ssessments			Se	arch fi	eld for	Download Student Res	ets 🖶 Print '
	core and Performance Distribution, by As Rosters: All Roster Test Reason: All Test F			/01/20 SS	ID			
	Assessment Name	Test Group \\$	Test Grade \ophi	Test Reason 👙	Count 🗣	Score ¢	Performance Distribution	Date Last Taken
Ð	Student name	ative	11	Spring 2019	2		arcent 100% Count 2	01/18/2019
Ð	and SSID	ative	8	Spring 2019	2		rcent 100% Count 2	01/11/2019
æ		ative	7	Spring 2019	2		ercent 100% Count 2	12/12/2018
Most Rece	Students nt Assessment of All Rosters: 2018-2014 kosters: All Roster Test Reason: All Test Reas	Reporting Tim	e Period: 07/01/201	9		Ro	ws per page: 500 3 Items: ◀	(1 of 1))
	Student Name				dent ID	Most R	ecent Assessment 🔶	Date Taken
W test.	test			990010091X		Smarter Balanced S	ummative Mathematics Grade 11	01/18/2019
() () () () () () () () () ()	test			990010143X		Smarter Balanced S	ummative Mathematics Grade 11	01/15/2019
W test								
test.				990009653X 777777031			ummative Mathematics Grade 8 Summative Mathematics Grade 11	01/11/2019

Figure 123. Teacher View: Performance on Tests Report

Teachers can also access this report from the Performance on Tests report by going to the My Students table below the main assessments table and clicking a student's name (or \bigcirc beside it), also shown in Figure .

Figure	124.	Student	Portfolio	Report
--------	------	---------	-----------	--------

<u>Dashboa</u>	rd Selector > Dashboard > Student Po	rtfolio					Enter Student ID	C
Filters	Score and Performance, by Assess Filtered By Reporting Time Period: 07/2		ison: Jane Doe , 20	018-2019			Download Student Results	Print
Test	Assessment Name	🔶 Test Grou	o ♦ Test Grade ♦	Test Reason 🔶	Student Count	Score 🜲	Performance 🔶	Date Taken ♥
Broups	Interim ELA Grade 3 Revision IAB	+ Interim	3	Unassigned	1	n/a	Below Standard	03/27/2019
School Year					Row	s per page:	40 1 Items: 📢	1 of 1 🍺

To view individual assessment results for this student, click an assessment name (or ${}^{\textcircled{}}$ beside it).



How can I use the Student Portfolio Report to view only the Interim assessment I'm interested in?

You can temporarily filter which assessments you want to see in the Student Portfolio Report. You may want to do this, for example, if you are an ELA teacher and you don't want to see a student's math scores. By default, the data for those math assessments appear in the report, but you can exclude them.

Figure	125	Student	Portfolio	Report
inguic	125.	Juacht	1 01 11 0110	nepore



1. In the **Filters** panel on the left side of the Student Portfolio Report (see Figure 125), click either the expand button \clubsuit or the **Test Group** button \clubsuit . The **Filters** panel expands (see Figure 126).

Figure 126. Student Portfolio Report with Expanded Filters Panel

Dashboard Selector > Dashb	ooard > Stud	ient Portfolio	Enter Student ID	٩
Filters	▶ ◄	Score and Performance, by Assessment and Test Reason: Jane Doe , 2018-2019 Filtered By Reporting Time Period: 07/20/2019	Download Student Results	Print
 ✓ Test Groups ✓ Interim ✓ ELA 		Assessment Waterin ELAG Assessment	formance 🔶	Date Taken •
 ✓ Grade 3 ✓ Summative ✓ ELA ✓ Grade 3 ✓ MA ✓ Grade 3 	J	Rows per page: 40	1 Items: 📢 🔤	1 of 1 🍺
School Year Clear Filters Apply]	Apply button and Clear Filters		

- 2. Mark as many selections as you like in the **Test Group** section of the **Filters** panel. Assessments are organized by assessment type, subject, and grade.
- 3. Click Apply. The Student Portfolio Report updates to show only data for selected assessments.
- **4.** *Optional*: To revert all filters to their defaults, open the filters panel again and click **Clear Filters**. Click **Apply**. Filters also revert when you log out, switch user roles, or switch systems.



How can I see how a student performed on their most recent Interim assessments?

In the Student Portfolio Report, click the Date Taken column header to sort by date (see Figure 127). By reviewing the performance levels on the assessments, you can see how the student is performing over time.

Dashboa	rd > Performance on Tests > Student Portfolio				ſ	De	40 Tol		Student ID	٩
Filters	Score and Performance, by Assessment and Test F	Reason: Paterson	Chloe, 2020-202	21		Da	te rai	ken column	townload adent Results	Print
	Assessment Name	Test Group 🌲	Test Grade 🌲	Test Reason 🜲	Student Count	¢	Score \$	Performance	$ \rightarrow ($	Date Taken ♦
Test Groups	😡 Interim: Math SM1 🔶	Interim	9	Pre Test	1		261	Below Proficien	t	10/07/2020
17 School Year							Rows per p	age: 10 🔹 1 Items:	1	of 1 🌗

Figure 127. Student Portfolio Report Sorted by Date Taken Column



For All Users: How to Export and Print Data for Interim assessments

You can export or print any report you see in the Reporting System. Some can be exported directly from the dashboard. You may want to export or print to save a snapshot of data to consult later, or to share data.

How can I export or print a report I'm viewing for Interim assessments?

- **1.** Click the **Print** button ⁽¹⁾ in the upper-right corner of the report.
 - If there are multiple report tables on the page, select the table you wish to print from the drop-down menu that appears (see Figure 128).

Avera	My Assessments age Score and Perform			Rosters, 2019-20)20			Downle Student F	ad sults Print
Filtere	d By Rosters: All Roste Assessment M		st Reasons Test Group 👙	Test Grade \\$	Test Reason 🌲	Student Count	♦ Average Score ♦	Performance Distribution	My Assessme My Students
Ð	Grade 4 ELA - Combined	nterim (ICA) -	Interim	4	Unassigned	3	2442 🚯	Percent 33% 33% 33% Count 1 1 1	02/26/2020
Ð	Mitter ELA Grave Mittee (IAB)	ade 4 - Brief	Interim	4	Interim Test Opportunity 1	1	n/a	Percent 100% Count 1	11/19/2019
Ð	Interim ELA Gra Listen/Interpret	ide 5 - (IAB)	Interim	5	Interim Test Opportunity 2	1	n/a	Percent 100% Count 1	11/14/2019
	My Students Recent Assessment of	All Rosters: 2019-20. Test Reason: <mark>All Test R</mark>						per page: 3 88 Items: 4	Date Taken
Most	o by Rosters. All Roster	Student Name		\$	Student	ID 🔶	mostru		Date Taken
Most I Filtered	Zack_Fin	Student Name		\$	Student 9955564			3 - Read Informational Texts (IAB)	02/27/2020
Most I Filtered		Student Name		\$		171	Interim ELA Grade	*	

Figure 128. Teacher View: Performance on Tests Report with Expanded Print Menu

A print preview page opens (see Figure 129).

• To zoom in on the print preview, use the drop-down list under the *Zoom Level (Display only)* section. This setting affects the preview only.

Print Options	Filtered by Rosters: All Rosters Test Reasons:	All Test Reasons		
Print	Student Name	Student ID	Most Recent Assessment	Data Takan
*Printed image may vary from	Doe, John	WA99596487	INTERM: G5-Math-W8-Fractions	07/30/2018
preview. Please check your browser's print settings and	Dos, Jane	9099909216	INTERIM, G4-Math-M&-Op/AgThin	11/15/2018
ensure background image	Parlack, Parlack	9009003114	INTERIM: G5 Math-IAB-OpAlgThin	11/27/2018
printing is enabled.	Delage, Suzarne	9990111215	INTERM, Q6 Math-IAB RaiPropRe	11/27/2018
	Smith, Septimus	9999993118	INTERM. HG Math MB GeoMeanureModel	11/26/2018
Save to PDF	Prout, Marcel	9669993156	INTERM. G5 Math IAB PTTurkeb	11/26/2018
	Karamazok, Alyosha	9999993184	INTERIM. Grade 3 Mathematics ICA.	12/04/2018
*The data in this report will be exported to a comma separated value document.				
Confirm Cancel				

Figure 129. Print Preview Page



- If the report provides data for individual items, the *Report Options* section appears. Select either Summary Only or Summary and Item Scores. Do one of the following under the *Print Options* section:
 - To print the report, select the **Print** radio button.
 - To download a PDF version of the report, select **Save to PDF**.
 - Optional: If the report is for a particular student, you can mark the Include Items and Responses (takes extra time) checkbox. The resulting PDF report includes the actual items and the student's responses.
 - Select an option from the Page Layout drop-down list that appears.
 - To download a comma-separated value (CSV) version of the report, select **Save to CSV**.
- 3. Click Confirm.

How can I export an Interim assessment report directly from the dashboard?

1. Click 🔊 to the left of the assessment whose report you wish to export (see Figure 130).

() Iters	My Assessme	nts Performance Distribution,	hu Assessment All	Perters 2010 201	2			Downie Student F	d Na 🖶 Pret 🕇
95		All Roster Test Reason: A		Rosters, 2019-202	.0	`			My Assessments
est oups	Asse	ssment Name	0 Test Group 0	те Ех	port	udent	Average Score	Performance Distribution	My Students
al al		4 ELA - Interim (ICA) - ned	.▲ ▼ Interi		ton	3	2442 🚯	Percent 32% 32% 32% Court 1 1 1	02/26/2020
a a		ELAC Brief	+ Interim		Opportunity 1) ,	n/a	Percent 100% Court 1	11/19/2019
		ELA Grade 5 - Interpret (IAB)	÷ Interim	5	Interim Test Opportunity 2	1	n/a	Percent 500% Court 1	11/14/2019
							Rows	per page: 3 88 items: 4	(1 of 30))
		ment of All Rosters: 2019 Roster Test Reason: All Te	ast Reasons						
	Most Recent Assess Filtered By Rosters: Al		ast Reasons	\$	Student ID	¢		ecent Assessment 🔶	Date Taken
	Most Recent Assess	Roster Test Reason: All Te	ast Reasons	\$	Student ID 99555647 999948333	1	Interim ELA Grade	ecent Assessment 3 - Read Informational Texts (IAB) 4 - Performance Task (ICA)	Date Taken 4 02/27/2020 02/27/2020

Figure 130. Teacher View: Dashboard

The *Export Report* window opens (see Figure 131). The options in this window vary according to your user role.



- 2. Select which report to export for the assessment.
 - School-level users and teachers (see Figure 131):
 - To export results for all your associated students (excluding data for individual items), mark the **Overall Test, Reporting Category Performance of all students** radio button. (This is either the My Students' Performance on Test report or the School Performance on Test report, depending on your role.)
 - To export results for all your associated students (including data for individual items), mark the **Overall Test, Reporting Category and Item Performance of all students** radio button. (This is either the My Students' Performance on Test report or the School Performance on Test report, depending on your role.)

terim: Math Grade 4		×	墨 壹▼
ting Category Performance of all students		ce Distribution	Date Last Taken 🖕
	ents	n/a	
2			
			12/31/2019
Export Assessment Data			11/25/2019
		ort type	11/25/2019
20	10/12 opti		10/07/2019
20	23/27 👔	101. 055	10/07/2019
20	15/18 (j)	3	10/01/2019
st Test 20	9/10 (i)	(i)	09/30/2019
a Test 20	7/10 (i)		09/30/2019
	ting Category Performance of all students ting Category and Item Performance of all students Export Assessment Data 20 20 20 20 20 20 20 20 20 20 20 20 20	ting Category Performance of all students ting Category and Item Performance of all students Export Assessment Data 20 10/12 Performance 20 23/27 (1) 20 23/27 (1) 20 15/18 (1) 20 215/18 (1)	ting Category Performance of all students ting Category and Item Performance of all students Export Assessment Data 20 10/12 20 23/27 10/12 20 15/18 20 15/18 20 15/18 20 15/18 20 15/18 20 2/10/12 1

Figure 131. Teacher View: Export Report Window for Interim Assessment



- LEA-level users (see Figure 132):
- To export the LEA assessment results, mark the Overall Performance of all my Schools radio button. (This is the LEA Performance on Test report.)
- To export the school assessment results (excluding data for individual items), mark the Overall Test, Reporting Category Performance of all my Students for [School Name] radio button, then select a school from the drop-down list. (This is the School Performance on Test report.)
- To export the school assessment results (including data for individual items), mark the Overall Test, Reporting Category and Item Performance of all my Students for [School Name] radio button, then select a school from the drop-down list. (This is the School Performance on Test report.)



Figure 132. LEA-Level User View: Export Report Window for Interim Assessment



- **3.** Do either of the following:
 - To export the report in PDF format, mark the **PDF** radio button.
 - To export the report in comma-separated values (CSV) format, mark the **CSV** radio button.
- 4. Click Export Assessment Data. A confirmation window appears.

Click **Yes** to export or **No** to return to the *Export Report* window. When you've exported a file, the *Inbox* window appears with the generated file available for download.

For All Users: How to Generate and Export Individual Student Reports (ISR) for Interim Assessments

This section discusses Individual Student Reports (ISR), each of which provides easy-to-read performance data on a specific assessment. ISRs are useful for sharing performance information with students and their parents.

What does an Individual Student Report (ISR) look like for an Interim assessment and how can I read it?

Please note: ISRs have been updated for the 2020-2021 administration and the appearance may deviate from previous years.

An Individual Student Report (ISR) is a report in PDF format that displays data on an assessment. It may consist of a single page or multiple pages. ISR layouts vary according to the type of assessment. See Figures on the following pages for sample ISRs.

At the top of each ISR are the student name and SSID, the name of the assessment, LEA, and school, and any other relevant information.

ISRs also include scale scores and performance distribution for students.

- A scale score makes it possible to compare one student's score to another student's score, even if they didn't respond to the same questions.
- Performance distribution is given using proficiency levels. Proficiency levels describe how your student applied the content-specific knowledge and skills outlined in the Utah Core State Standards demonstrated in Utah's statewide assessment.
 - Below Proficient
 - Performs significantly below grade-level standard
 - Able to partially access grade-level content
 - Engages higher-order thinking skills with extensive support
 - Approaching Proficient
 - Performs slightly below grade-level standards
 - Likely able to access grade-level content



- Engages in some independent higher-order thinking with support
- \circ Proficient
 - Performs at grade-level standard
 - Able to access grade-level content
 - Engages in some independent higher-order thinking with minimal support
- Highly Proficient
 - Performs significantly above grade-level standard
 - Able to access grade-level content
 - Engages in independent higher-order thinking skills

Also included is a summary of the student's performance. An ISR for a scale-scored assessment displays the student's performance on a vertical scale that includes all the cut scores and performance levels.

Each ISR includes a comparison table showing the average performance of the LEA and/or school.

Many ISRs include a table detailing the student's performance in each reporting category.

Some ISRs include item-level data, scoring assertions, scoring assertion outcomes, and trend reports (Longitudinal Reports).



Utah RISE Reporting System User Guide 2020–2021 How to Set Up Your Reports





Detail of Sample Individual Student Report (ISR) for Math Interim Assessment





First Page of Individual Student Report (ISR) for ELA Interim Assessment











How can I generate and export Individual Student Reports (ISR) for Interim assessments?

To generate and export an Individual Student Report (ISR) for an assessment, use the Student Results Generator. Each ISR shows a student's overall performance on their assessment plus a breakdown of performance by reporting category. You can select any combination of test reasons, assessments, and students in order to generate either a single ISR or multiple ISRs at once.

You may want to use the Student Results Generator to simultaneously print large numbers of ISRs.

ISRs can be generated from almost any Reporting page. The Student Results Generator presents a series of panels in which to select options. Depending on what page you start from, some options may be preselected, and you can skip some of the steps below.

1. Click the **Download Student Results** button 2 in the upper-right corner of the page (see Figure 132).

_ /	Average	e Score	essments e and Performance Distrib			sters, 2020-2021				Download Student Result	ts 🖶 Print 🖲
- F	Filtered	By Ros	aters: All Roster Test Reas	ons: All Test \$	Reasons Test Group 🔶	Test Grade	Test Reason 🔶	Student Count 🔶	Average Score	Performance Distribution	Date Last Taken
	Ð	Q	Interim: Math SM1	▲	Interim	9	Pre Test	2	261 🚺	Percent 100% Count 2	10/07/2020
	Ð	Q,	Interim: Math Grade 8	*	Interim	8	Pre Test	3	319 🚯	Percent 100% Count 3	10/07/2020
	Ð	Q	Interim: Math Grade 7	<u>▲</u>	Interim	7	Pre Test	2	530 🚯	Percent 50% 50% Count 1 1	10/07/2020
	Ð	Q	Interim: Math Grade 6	*	Interim	6	Pre Test	2	377 🚯	Percent 50% 50% Count 1 1	10/07/2020
	Ð	Q	Interim: ELA Grade 8	*	Interim	8	Pre Test	5	315 🚯	Percent 80% 20% Count 4 1	10/06/2020
	Ð	Q	Interim: ELA Grade 7	<u>▲</u> ▼	Interim	7	Pre Test	3	415 🚯	Percent 67% 33% Count 2 1	10/06/2020
	Ð	Q	Interim: ELA Grade 6	*	Interim	6	Pre Test	4	342 🚯	Percent 75% 25% Count 3 1	10/06/2020
	R	G	Interim: ELA Grade 5	_	Interim	5	Pre Test	1	227	0	09/23/2020

Figure 132. Teacher View: Performance on Tests Report

The Student Results Generator window opens (Figure 133).

Depending what page you open the Student Results Generator from, the options available to you may be prepopulated or preselected. You can change the selections.

- 5. Starting at the left, click the section bars to expand the sections or use the **Next** and **Previous** buttons to navigate them. Within each section you must make selections: first test reasons, then assessments, then students.
 - c. In the Select Test Reasons section (Figure 133), mark the checkbox for each test reason you want to include in the report, or mark All Test Reasons. Test reasons are either test windows (for summative assessments) or categories for assessments.







d. The **Select Assessments** section (Figure 134) groups assessments by subject and grade. Mark the checkboxes beside the assessments or groups of assessments you want to include in the report, or mark **All Subjects**.



Figure 134. Student Results Generator Window: Select Assessments Section

e. The **Select Students** section (Figure 135) contains a list of classes (rosters) (if you're a teacher or school-level user) or schools (if you're a LEA-level user). Mark the checkboxes for the schools, classes, and/or individual students you want to include in the ISRs.



- Sometimes the list of students is truncated. You can display the entire list by clicking Click to Load More.
- Marking the checkbox for a student in one class (roster) or school also marks it anywhere else the student appears, and the same goes for clearing the checkbox.
- To search for a particular student, enter their SSID in the field at the upper-right corner of the window and click . The student and all their assessments and test reasons are selected, and all your previous selections are cleared.



Figure 135. Teacher View: Student Results Generator Window: Select Students Section

The *Selections* section displays a count indicating the total number of students for whom ISRs will be generated.

- f. *Optional*: To set a range of processing dates for which to generate results, use the filter menu as follows:
 - v. Open the **Filters** menu 🚞 . The menu displays two date fields, as in Figure 136.
 - vi. Use the calendar tools to select dates, or enter them in the format mm/dd/yyyy.
 - vii. Click **Apply**. The results are filtered to include only assessments processed by Reporting in that date range. Note that processing date is not always the same as the date an assessment was taken.
 - viii. *Optional*: To revert to including results for all available dates, reopen the filter menu, click **Clear Filters**, then click **Apply**.



			Clear Enter Student ID C
 2. Select Assessments 1. Select Test Reasons 	3. Select Students	Select the students. Previous All Structure only results reported in the following date range:	ISRs: 2 Report Type Individual Student Report Print Options Report Format
ns		c Start Date 06/01/2020	Single PDF O Multiple PDFs in a ZIP file PDF Type Simple O Detailed

Figure 136. School-Level User View: Student Results Generator Window: Select Students Section with Filter Menu Open

8. From the two Report Type options in the panel on the right, select the option for ISRs. The *Selections* section shows the number of ISRs to be generated, and more options appear below (see Figure 137).

Figure 137. School-Level User View: Student Results Generator Window: Select Students Section

•	Individual Student Report	Selections Students: 2 ISRs: 2
190.17	option (selected)	Report Type
d Ass	Roster A	Individual Student Report Student Data File
d Assessments		Print Options Report Format
nts	Options for your ISR files	Single PDF Multiple PDFs in a ZIP file
	Koster D	PDF Type
	▶ Z Roster C	Simple O Detailed
	Roster D	

- **9.** If you're generating multiple ISRs, then under Report Format, choose either a single PDF for all the ISRs, or a ZIP file containing a separate PDF for each one. If you select **Single PDF**, the Student Results Generator may nonetheless create a ZIP file of multiple PDFs depending on the number of schools, grades, and assessments included.
- **10.** Under PDF Type, select either a simple or a detailed PDF.
- **11.** *Optional*: If you selected a detailed ISR, then to add any supplemental materials that are available, such as a cover page or addendum, select **Include** under Supplemental Materials.
- **12.** Click **Generate**. Once ISR generation is finished, the Inbox contains the new ISR(s) available for download.

Cambium Assessment, Inc.



Note that if a student completed an assessment multiple times with different test reasons, an ISR will be generated for each assessment. If a student completed an assessment multiple times with the same test reason, only the most recent assessment will be included. You can create an ISR for an older assessment by navigating directly to the report for that assessment. Older assessments are marked with

numbers ⁽¹⁾ in reports, starting with the earliest

For All Users: How to Track Student Performance Over Time for Interim Assessments

You can view your students' performance over time across multiple related Interim assessments or across multiple assessments of a single Interim assessment. This lets you see how students' performance has improved or declined. For Interim assessments, adding test reasons for each assessment will allow you to review longitudinal data once students have completed multiple assessments. Please note that test reasons are required for all RISE assessments.

Each Longitudinal Report displays performance data for one of the following:

- 1. A group of students who completed every assessment available in the report.
- 2. An individual student.

How can I access a Longitudinal Report comparing related Interim assessments?

If the student(s) in your assessment results have completed multiple related assessments, the Build

Longitudinal Reports button *in the allows you to access a Longitudinal Report in the reports for any of those assessments. If they haven't done so, then no Longitudinal Report is available.*

1. Above a table of assessment results, click the **Build Longitudinal Reports** button *i* in the upperleft corner, either directly on the page (see Figure 71) or within a **More Tools** menu, depending on whether additional instructional resources are available.

Performance by Roster	Performance	by Student						C	Breakdo	own By	2	Do Stude	wynioad ent Results	,
		Performance D rs: All Roster Te			Earned on Interim: ELA Grade 8 (Pr	re Test), by Roste	er and F	Reporti	ing Ca	itegor	y: 202	0-202 ⁻	1	
Roster	÷ O				Total		0	0	0	0	0	0	0	
	Total	Student Count	Test Completion	Scale Score 🌩	Performance Distribution	Percent Proficient	Language	Listening Comprehension	Reading Informational Text	Reading Literature	Reading Process -	Reading Process -	Reading Process -	
District		5		315 🚯	Percent 80% 20% Count 4 1	20%		thension	tional Text	Ø	- Craft and Structure	- Integratio	Key Ideas	
School		5		315 🚯	Percent 80% 20% Count 4 1	20%					Structure	Integration of Knowledge	and Details	
My Students		5		315 🚯	Percent 80% 20% Count 4 1	20%						dge and Ideas		
Erik Embrey		5	4% (5/109)	315 🚯	Percent 80% 20%	20%						as		

Figure 138. My Students' Performance on Test Report: Performance by Roster Tab



The *Longitudinal Report* **window appears.** Depending on your role, the assessment types, and the number of students in the report, it may display a report options page rather than the Longitudinal Report itself. The contents of this page depend on your role and the number of students.

 If you are viewing a Longitudinal Report for which benchmark modules, interims and summatives are available, the **Progression** drop-down list (Figure 139) appears. Use it to select which assessment types to view in the Longitudinal Report: benchmark modules, interim, summative, or a combination. This drop-down list does not appear when only one assessment type is available.

Figure 139. LEA-Level User View: Longitudinal Report Window: Report Options Page with Progression Drop-Down List Only

Longitudinal Report	×
Progression	Select V
G	ienerate Report

- Teachers only: If the assessment results you're looking at are for multiple students, a table appears with a column for each assessment (see Figure 140). This table does not appear if you're looking at an individual student.
 - A sub-column appears for each test reason (a category of assessment, or, for a summative, a test window).
 - The cells in the columns display checkmarks to indicate which students completed which assessment/test reason combinations.

Figure 140. Teacher View: Longitudinal Report Window: Detailed Report Options Page

Progression Select Generate Report Mark the checkboxes for the tests you wish to comparent every test you chose to include (the students highlight) Students Selected: 3 Test Interim: ELA Grade 8 Summative: ELA Grade 8 Test Reason Image: Pre Test Lawrence, Melanie (7773997) Image: Pre Test
Imministration Imminis
Lawrence, Melanie (7773997) 🗸
Hardacre, Stephen (7773998) 🗸
Mitchell, Alan (7773999) 🗸
Ball, Jonathan (7774995)
McGrath, Carolyn (7774997)





- Mark the checkbox for each assessment/test reason combination you wish to include in the report. Mark the **Test Reason** checkbox on the left to include all, or Clear it to remove all. The assessments that will be included are highlighted in yellow.
- If you're viewing report options, click Generate Report at the top of the window to view the Longitudinal Report. (You can modify your selections and regenerate the report later using the Change Selections button 5.)

How can I view students' overall performance data on the Interim assessments over time?

Look at the graph in the upper-left corner of the Longitudinal Report. It shows the scores or performance levels of the student or students each time they took the assessment.

Score data are plotted along a line with the dates on the *x*-axis and the scores on the *y*-axis (see Figure 141). A slope inclining upwards indicates improvement, a slope downwards indicates a decline in performance, and a flat line shows that performance has remained roughly the same.



Figure 141. Longitudinal Report Window: Interim Report for a Single Student with Multiple Reporting Categories

Performance level data are shown either the same way or, for multiple students, in performance distribution bars.

Hover over the data points in a line graph or the sections in a bar to get more information.

Alternatively, in the table at the bottom of the report, look at the **Overall** section.



When a graph offers both score and performance level data, a toggle bar appears at the top of it (see Figure 148). Click the toggle bar to switch. You may want to do this if you find performance level data easier to read, or if you prefer the precision of score data. Sometimes an assessment includes only one type of data.

Figure 142. Longitudinal Report Window: Summative & Interim Report for Multiple Students with Multiple Reporting Categories



Hover over the points in a line graph or the sections in a bar graph to get more information.

Alternatively, in the table at the bottom of the report, look at the **Overall** section.

How can I show some assessments and not others in the report for Interim assessments?

You may want to filter a Longitudinal Report in order to focus on some assessments and not others.

Note that filtering assessments may affect the set of students whose data are included in the report.



1. Open the Filters menu 🚞 at the upper-right corner and select the filter options you prefer from the drop-down lists (see Figure 143).

Figure 143. Longitudinal Report Window: Report for a Single Student with Multiple Reporting Categories and with Expanded Filter Menu



 You may want to filter by a particular school year or years. Note that years are not calendar years. "2020" refers to the 2020–2021 school year. By default, Longitudinal Reports show data for all years.

Longitudinal Reports can show student performance from a time when the students were not yet associated with you. For example, if you are a seventh-grade teacher, you can use these reports to view your current students' performance on last year's sixth-grade assessments.

- If the report includes interim assessments, you may wish to filter by a test reason (a category of test), which means excluding all other test reasons from the data. For example, you may want to narrow the report down to show only assessments taken in the fall. For summative assessments, test reasons are the same as test windows and are not useful.
- Finally, you may find that certain individual assessments are less relevant than others. In that case, you can use the Test Label options to deselect the names of the assessments you don't want to see.
- 2. Click Apply.
- 3. Optional: To revert all filters to their defaults, open the Filters menu 🚔 again and click CLEAr Filters. Click Apply.

A row of filter details appears below the report header, as in Figure 75, showing the test reasons and school years included in the report.



How can I view results for a specific demographic sub-group or combination for Interim assessments?

You can use the **Breakdown By** button \checkmark at the upper-right corner of an assessment report (see Figure 144) to compare performance between different demographic sub-groups. This button is available for most aggregate assessment results.

Performan	e by Roster P	erformance	by Student							Breakdov	m By	2	Dow Studen	nload t Results		•
Build Lor Rep)istribution and A est Reasons: Pre	Average Points E Test	Earned on	Interim: ELA	Grade 8 (Pr	e Test), by Ro	ster and I	Report	ing Ca	ategor	y: 202	!0-202	1
1	loster	÷ •				Total				0	0	0	0	0	0	(
		Total	Student Count	Test Completion . Rate	Scale Score 🌲	Pe	erformance Dist	ribution	Percent Proficient	Language	Listening Comprehension	Reading Informational Text	Reading Literature	Reading Process -	Reading Process -	
District			5		315 🚯	Percent Count	80% 4	20% 1	20%		hension	ional Text	69	- Oraft and Structure	- Integration	
School			5		315 🚯	Percent Count	80% 4	20% 1	20%					Structure	Integration of Knowledge and Ideas	
My Student			5		315 🚯	Percent Count	80% 4	20% 1	20%						ige and Ide	
	mbrey		5	4% (5/109)	315 🚯	Percent	80%	20%	20%						Bas	

Figure 144. My Students' Performance on Test Report: Performance by Roster Tab

To view assessment results broken down by demographic sub-groups, do the following:

1. Click Breakdown By Cat the upper-right corner (see Figure 145).

The Breakdown Attributes window opens (see Figure 146).

Figure 145. My Students' Performance on Test Report: Performance by Student Tab: Breakdown Attributes Window

Breakdown Attribute	s	×
Select up to three options		
Ethnicity		
Special Ed		
Include unspecified values	Demographic options	

2. Select up to three student demographic categories.

There is also an Include unspecified values checkbox, explained below:



- Some students who complete assessments do not have specific demographic information in the Test Information Distribution Engine (TIDE). These students are considered to have unspecified values.
- To include data for these students, mark the checkbox.
- 3. Click Apply.

Data for each sub-group selected are displayed in the report (see Figure 146).

Dashboard > Performance on Tests > My Students' Performance on Test > Breakdown ٩ Enter Student ID Breakdown of Interim: ELA Grade 8 (Pre Test) by Roster by Ethnicity: 2020-2021 Filtered By Rosters: All Roster Test Reasons: Pre Test ♠ Download Student Results Build Longitu Report ¢ 2 m By 0 0 O 0 O 0 0 Breakdown Total ota eading Process - Lag ling Informational Text ng Literature Percent Proficient View Details g Process Student Count Scale Score Performance Distribution Ethnicity Comprehensio - Craft and Stru - Integr Se Co 6 \square All 5 315 🚯 20% ation of Knor 0 \square Declined to Report 315 🚯 20% 5 Rows per page: 10 🚔 1 Items: 🔌 🚺 of 1 🌗

Figure 146. Demographic Breakdown of a My Students' Performance on Test Report





For All Users: How to Generate and Export Interim Assessment Student Data Files

This section discusses student data files, which are useful for analysis.

How can I generate and export Interim assessment student data files?

To generate and export a student data file for a student, use the Student Results Generator. You can select any combination of test reasons, assessments, and students in order to generate and export the files. Because the process for generating a student data file is much the same as for generating ISRs, this section makes reference to the steps and figures in the previous section.

You can generate student data files from almost any report page.

1. Click the **Download Student Results** button **and the upper-right corner of the page**.



Figure 147. Teacher View: Performance on Tests Report

2. The Student Results Generator window opens (see Figure 148).

Depending what page you open the Student Results Generator from, the options available to you may be prepopulated or preselected. You can change the selections.

- **3.** Starting at the left, click the section bars to expand the sections or use the **Next** and **Previous** buttons to navigate them. Within each section you must make selections: first test reasons, then assessments, then students.
 - a. In the **Select Test Reasons** section (see Figure 148), mark the checkbox for each test reason you want to include in the results, or mark **All Test Reasons**. Test reasons are categories of assessments or test windows.







The expandable sections to the right are now populated with only the assessments and students available for your test reason selections.

b. The **Select Assessments** section (see Figure 149) groups assessments by subject and grade. Mark the checkboxes beside the assessments or groups of assessments you want to include in the report, or mark **All Subjects**.



Figure 149. Student Results Generator Window: Select Assessments Section

c. The **Select Students** section (see Figure 150) contains a list of classes (rosters) (if you're a teacher or school-level user) or schools (if you're a LEA-level user). Mark the checkboxes for the schools, classes, and/or individual students you want to include in the results.



- Sometimes a list of students is truncated. You can display the entire list by clicking Click to Load More.
- Marking the checkbox for a student in one class (roster) or school also marks it anywhere else the student appears, and the same goes for clearing the checkbox.
- To search for a particular student, enter their SSID in the field at the upper-right corner of the window and click . The student and all their assessments and test reasons are selected, and all your previous selections are cleared.



Figure 150. Teacher View: Student Results Generator Window: Select Students Section

The *Selections* section displays a count indicating the total number of students for whom student data files will be generated.

- d. *Optional*: To set a range of processing dates for which to generate results, use the filter menu as follows:
 - i. Open the Filters menu 🚞 (see Figure 151). The menu displays two date fields.
 - ii. Use the calendar tools to select dates, or enter them in the format mm/dd/yyyy.
 - iii. Click **Apply**. The results are filtered to include only assessments processed by Reporting in that date range. Note that processing date is not always the same as the date a assessment was taken.
 - iv. *Optional*: To revert to including results for all available dates, reopen the filter menu, click **Clear Filters**, then click **Apply**.



				Clear Filters	Enter Student ID
0	0	•	Select the	Previous	Selections Students: 2
1. Seled	2. Sele d	3. Sele d	All St		Report Type O Individual Student Report Individual Student Report
Select Test Reasons	Select Assessments	Select Students	▼ 🗹 R	Include only results reported in the following date range:	Print Options
asons	nents	S	C	Start Date 06/01/2020	Report Format SXLS O CSV O TXT
			🕨 🗹 R	End Date 07/01/2020	
			▶ ☑ R ▶ ☑ R	Apply Cancel	

Figure 151. Teacher View: Student Results Generator Window: Select Students Section with Filter Menu Open

4. From the two Report Type options in the panel on the right (see Figure 152), select **Student Data File**. More options appear below.

Figure 152. Teacher View: Student Results Generator Window: Select Students Section

Stuc	dent F	Resu	ults Generator					×
0	9 2	• 3	Select Student Data File option (select	ect	ed)	Students: 2	Enter Student ID	٩
. Select Test R	. Select Assessments	. Select Stude	✓ All Students✓ ☑ Roster A		Report Typ O Individu Print Optic	al Student Repor	Student Data File	
Test Reasons	sments	10	Report Format options	-	Report For XLS		O TXT	
			 ▶ ☑ Roster B ▶ ☑ Roster C ▶ ☑ Roster D 					
				~		Generate	Cancel	

- 5. Under Report Format, select XLS (Excel .xlsx), CSV (comma-separated values), or TXT (tab-delimited text).
- 6. Click Generate. Once data file generation is finished, the Inbox contains the new student data file(s) available for download.

Note that if a student completed an assessment multiple times, the files will include each assessment.



For All Users: How to Compare Students' Data with Data for Your LEA, School, and/or Total Students

On the dashboard and in the Student Portfolio Report, you can access performance data for your LEA, school, and/or total students.

How can I compare my students' performance on assessments with that of my LEA and/or school?

In the Performance on Tests report (see Figure 153), click \Rightarrow to the right of an assessment name.

	ments d Performance Distribu : <mark>All Roster Test Reas</mark> e			Il Rosters, 2020	0-2021		_		Download Student Result	s 🖶 Print '
	essment Name	_	Test Group 🔶	10	ton to s			ge e ∉	Performance Distribution	Date Last Taken
, A 🔍 🔤	rim: Math SM1	¢	Interim		npariso test	ns ior		0	Percent 100% Count 2	10/07/2020
5 🔍 inte	rim. Math Grade 8	-	Interim			-		0	Percent 100% Count 3	10/07/2020
£ 🔍 🔤	<u>orim: Math Grade 7</u>	÷	Interim	7	Pre Test	2	530	0	Percent 30% 30% Count 1 1	10/07/2020
- <u>₽</u> Te	est name		im	6	Pre Test	2	377	0	Percent 50% 50% Count 1 1	10/07/2020
	rim: ELA Grade 8	÷	Interim	8	Pre Test	5	315	0	Percent 80% 20% Count 4 1	10/06/2020
Æ 🔍 Inte	rim: ELA Grade 7	÷	Interim	7	Pre Test	3	415	0	Percent 67% 33% Count 2 1	10/06/2020
E 🔍 Inte	rim: ELA Grade 6	\$	Interim	6	Pre Test	4	342	0	Percent 75% 25% Count 3 1	10/06/2020
E 🔍 Inte	rim: ELA Grade 5	÷	Interim	5	Pre Test	1	227	0	Percent 100%	09/23/2020

Figure 153. Teacher View: Performance on Tests Report

Rows containing data for the state, LEA, and/or school appear below, as in Figure 154.

Figure 154. Teacher View: Performance on Tests Report with Expanded Comparison Rows

Dashbo Fibers	Button to hide compa] [ed comparison (no data show	
Test Groups	Filtered By Rosters: All Roster Test Reasons: A	Test Reasons	Test Grade ≜	Test Reason 🔶	Stud	LEA, and	•	1),
Test Reasons	Assessment Kathe	Interim	9	Pre Text	Со ц 2	261 🚯	Percent 100% Count 2	10/07/2020
Rosters	District Interim: Math SM1	Interim	9	Pre Test	2	261 🚺	Percent 100% Count 2	-
	School Interim: Math SM1	Interim	9	Pre Test	2	261 🚯	Percent 100% Count 2	-
	A Interim: Math Grade 8	- Interim	8	Pre Test	3	319 🚯	Percent 100% Count 3	10/07/2020
	1 Interim: Math Grade 7	- Interim	7	Pre Test	2	530 🚯	Percent 50% 50% Count 1 1	10/07/2020

To hide the comparison rows, click $\stackrel{\scriptstyle \star}{\leftarrow}$ to the right of the assessment name.



How can I compare a student's performance on their Interim assessments with that of my LEA, school, and/or total students?

In the Student Portfolio Report, you can compare a student's performance on any assessment with that of your LEA, school, and/or total students. This report provides the ability to see patterns of strength or weakness across an LEA, across schools, within an LEA, or within a school. When making comparisons, be careful to take the student count into consideration to determine the value of the comparison. To do so, follow the instructions below:

1. Enter the student's SSID in the search field in the upper-right corner and click \bigcirc (see Figure 155). The Student Portfolio Report appears.

Teachers can also access this report from the Performance on Tests report by going to the My Students table at the bottom of the page and clicking a student's name (or beside it).



Figure 155. Teacher View: Performance on Tests Report

2. Click \Rightarrow to the right of an assessment name (see Figure 156).

Figure 156. Student Portfolio Report

Dashboard Selector > Dashboard > Student Portfolio									٩	
Filters	Score and Performance, by Assess Filtered By Reporting Time Period: 07/20	Download Student Results	Print							
est (Assessment Name	\$	Test Group 🌲	Test Grade 🌲	Test Reason 👙	Student ¢	Score \$	Performance	Date Taken ♥	
Groups	Interim ELA Grade 3 Revision IAB	÷	Interim	3	Unassigned	1 n/a		Below Standard	03/27/2019	
School Year	Rows per page: 40 1 Items: 4(1 of 1)									



Rows containing data for your state, LEA, school, and/or total students appear below, as in Figure 157.

Dashboa	Button to hide	d Test Reason: Paterson Chloe, 2020-2021				Enter Student ID Q						
Rest Groups		÷ X	Test Group	Test Grade	Test Reason		banded co A, and scl		arison	rows for s	tate,	J
17 School Year	District Interim: Math SM1		Interim	9	Pre Test		2	281 ()	Percent Count	100% 2	0)
	School Interim: Math SM1		Interim	9	Pre Test		2	281 ()	Percent Count	100% 2	0_	
	My udents Interim: Math SM1		Interim	9	Pre Test		2	281 ()	Percent Count	10096 2	0	J

Figure 157. Student Portfolio Report with Expanded Comparison Rows

To hide the comparison rows, click $\stackrel{\scriptstyle{\star}}{\leftarrow}$ to the right of the assessment name.



Frequently Asked Questions for Interim Assessments

How can I navigate to other Interim assessment items from the Item View window?

Use the buttons **I** beled with the previous and next item numbers at the upper corners of the **Item View** window.

What does it mean when an Interim assessment item score reads "n/a"?

You may sometimes see "n/a" instead of a score for an item. In some cases, the student did not respond to the item, or the item was not included in that form of the test.


Summative Assessments

How to Navigate Reports for Summative Assessments

For Teachers and School-Level Users: Viewing Student-Level Data at Roster Level for Summative Assessments

Teachers and School-level users can view all student data at the roster level for the Summative assessments. Instructions for how to do this are below.

How can I view a list of all my students and their performance on a specific Summative assessment?

The **Performance by Student** tab (see Figure 158) displays assessment results for each of your students across classes (rosters). In order to see the results for all your students, follow the instructions below.

- 1. Starting from the dashboard that appears when you log in, click an assessment name (or ⁴⁴ beside it) in the table at the top of the page.
- 2. In the report that appears, select the **Performance by Student** tab. You will see results for all your students. The first few rows show aggregate performance data for your LEA, school, and/or average for your students.

Figure 158. My Students' Performance on Summative Assessment Report: Performance by Student Tab



Cambium Assessment, Inc.



Summative assessments cover multiple reporting categories; as a result, the following is shown in the Reporting System for Summative assessments:

- Scores are shown as scale scores; a scale score makes it possible to compare one student's score to another student's score, even if they didn't respond to the same questions.
- Performance distribution is given using proficiency (see Figure 160 on the following page). Proficiency levels describe how your student applied the content-specific knowledge and skills outlined in the Utah Core State Standards demonstrated in Utah's statewide assessment.
 - Below Proficient
 - Performs significantly below grade-level standard
 - Able to partially access grade-level content
 - Engages higher-order thinking skills with extensive support
 - Approaching Proficient
 - Performs slightly below grade-level standards
 - Likely able to access grade-level content
 - Engages in some independent higher-order thinking with support
 - o Proficient
 - Performs at grade-level standard
 - Able to access grade-level content
 - Engages in some independent higher-order thinking with minimal support
 - Highly Proficient
 - Performs significantly above grade-level standard
 - Able to access grade-level content
 - Engages in independent higher-order thinking skills



and Reporting Catego	II nd Points Earned on Su	I		Summative 2019-20	20) of All R	e osters,	Legisland	👼	
Student	🔶 Student ID 🌩	O Total Scale S	core 🔶 F	Total Performance Distribution	Measurement and	Number and Operations	Number and O	D Operations and A	
District		325	(1)		d Data and	rations -	rations in	Algebraic	
School My Students	40% Below Proficient% (22 Students can multiply a subtract fractions with ill (e.g., 1/3 + 2/3). They c They identify and comp rectangles).	nd divide simple ke denominators an convert a mixe	whole number by using visua ed number into	al models or manipulativ o an equivalent fraction.	Geometr	р <u>а</u>	orofici	ency aching	e levels shown using (<u>below proficient,</u> g proficient, proficient, higł
Hughes, Owe Jackson, Alex	Approaching Proficie Students can multiply a subtract fractions with li They can add and subtr them into equivalent fra shapes.	nd divide whole n ke denominators act mixed numbe	using a visual ers with like de	model. (e.g., 1/3 + 2/3) nominators by converti			/		
Knox, Madelei	Proficient% (349-375) Students can explain ho add and subtract fractio	w to multiply and ns and mixed nu	mbers with like	e denominators by		/			
Miller, Richard	separating the fractions lescribe, compare, and				1				
Q Nash, Thomas	Highly Proficient% (3) Students can explain ho fractions and mixed nur	w to multiply and nbers with like de	nominators (e	.g., 1/3 + 2/3 2 ¼ + 1 3	i).				
Q Payne, Rober	They understand that tw compare, and classing t	o fractions can b	e equal (e.g.,	1/2 = 2/4;. They describ	e,				
Russell, Jennifer	7772972	227	i	Below Proficient	\mathbf{i}				
	7772988	451	(i)	Highly Proficient					

Figure 160. My Students' Performance on Summative Assessment Report with Performance Levels Shown



For Summative assessments, in addition to the Total section, there are sections to view the Reporting Categories within that assessment (See Figure 161).

Figure 159. My Students' Performance on Summative Assessment Report: Performance by Student Tab

oard > District Performance on Tes	st > School Per	forma	nce on Te	st					Enter S	Student ID	٩	
Performance by Roster Perfo	rmance by Studer	t								6 & 5	Ĵ	
Category: Model Elementary	School, 2019-20		tive: Math	n Grad	e 4 (Summative 2019-2020) of	All R	osters	, by Si	udent	and Reporting	R	ections to view eporting
Student 🔶	Student ID	•			Total	0	0 z	0 z	9			ategories within
		otal	Scale Sc	ore 🌲	Performance Distribution		umber and Ope	umber and Ope	perations and A		t	ne assessment
District			325	í	40% 20% 20% 20%	d Data a	rations -	rations i	lgebraic			
School			325	(i)	40% 20% 20% 20%	ind Geo	Fradio	n Base	: Thinkir		1	
Berry, Liam	7772971		227	í	Below Proficient	metry	SU	Ten	ğ			
Dickens, Adam	7772976		330	í	Approaching Proficient							
Hughes, Owen	7772982		353	í	Proficient							
Jackson, Alexan	7772980		330	(i)	Approaching Proficient							
	Performance by Roster Perfo Score, Performance and Poin Category. Model Elementary: Filtered By Test Reason: Summati Student District School Berry.Liam Dickens.Adam Lickens.Adam	Performance by Roster Performance by Student Score, Performance and Points Earned on St Category: Model Elementary School, 2019-202 Student	Performance by Roster Performance by Student Score, Performance and Points Earned on Summa Category: Model Elementary School, 2019-2020 Student	Performance by Roster Performance by Student Score, Performance and Points Earned on Summative: Math Category: Model Elementary School, 2019-2020 Student is summative 2019-2020 Student Student in the student is summative 2019-2020 Scale Sc District 325 325 School 7772971 227 Q Dickens. Adam 7772976 330 Q Hughes. Owen 7772982 353	Score, Performance and Points Earned on Summative: Math Grad Category: Model Elementary School, 2019-2020 Filtered By Test Reason: Summative 2019-2020 Student Student ID Scale Score Scale Score Scale Score Elementary Scale Score Scale Score Scale Score Scale Score District School School	Performance by Roster Performance by Student Score, Performance and Points Earned on Summative: Math Grade 4 (Summative 2019-2020) of Category. Model Elementary School, 2019-2020 Student Student ID Image: Constrained on Summative 2019-2020 District Image: Constrained on Summative 2019-2020 Image: Constrained on Summative 2019-2020 District Image: Constrained on Summative 2019-2020 Image: Constrained on Summative 2019-2020 District Image: Constrained on Summative 2019-2020 Image: Constrained on Summative 2019-2020 District Image: Constrained on Summative 2019-2020 Image: Constrained on Summative 2019-2020 District Image: Constrained on Summative 2019-2020 Image: Constrained on Summative 2019-2020 School Image: Constrained on Summative 2019-2020 Image: Constrained on Summative 2019-2020 Image: Constrained on Summative 2019-2020 Image:	Performance by Roster Performance by Student Score, Performance and Points Earned on Summative: Math Grade 4 (Summative 2019-2020) of All Rocategory: Model Elementary School, 2019-2020 Filtered By Test Reason: Summative 2019-2020 Student Student ID 0 Student 0 Student 0 Berry_Liam 0 Dickens.Adam 0 Lickens.Adam 0 Lickens.Adam 0 Lights_Oven	Performance by Roster Performance by Student Score, Performance and Points Earned on Summative: Math Grade 4 (Summative 2019-2020) of All Rosters Category: Model Elementary School, 2019-2020 Filtered By Test Reason: Summative 2019-2020 Student Student ID Total Image: School <	Performance by Roster Performance by Student Score, Performance and Points Earned on Summative: Math Grade 4 (Summative 2019-2020) of All Rosters, by Stategory: Model Elementary School, 2019-2020 Filtered By Test Reason: Summative 2019-2020 Student Student ID Total Image: School Operations in Bear III District 325 Image: School Image: S	Performance by Roster Performance by Student Score, Performance and Points Earned on Summative: Math Grade 4 (Summative 2019-2020) of All Rosters, by Student Category: Model Elementary School, 2019-2020 Filtered By Test Reason: Summative 2019-2020 Student Student ID Image: School Image: School District 325 School 325 Image: School 330 Image: School 7772971 Image: School 333 Image: School 325 Image: School 333 Image: School 325 Image: School 333 Image: School 353 Image: School 7772982 Image: School 7772982 Image: School 7772982	Performance by Roster Performance by Student Score, Performance and Points Earned on Summative: Math Grade 4 (Summative 2019-2020) of All Rosters, by Student and Reporting Category: Model Elementary School, 2019-2020 Filtered By Test Reason: Summative 2019-2020 Student Student ID Image: Student ID Image: School Schol School School School School School School Schol Scho	Performance by Roster Performance by Student Score, Performance and Points Earned on Summative: Math Grade 4 (Summative 2019-2020) of All Rosters, by Student and Reporting Category: Model Elementary School, 2019-2020 Image: Control of

For Summative assessments, you can view your students' performance in each reporting category by clicking the reporting category section bars to expand them (see Figure).

Figure 162. My Students' Performance on Summative Assessment Report: Performance by Student Tab: Reporting Category Section





For All Users: How to View Results for Rosters on a Specific Summative Assessment

You can view a list rosters that took a specific assessment, and you can also view the results for an individual class for your Summative assessments.

How can I access results for all my rosters on a Summative assessment?

The **Performance by Roster** tab (see Figure) displays results for each roster. To view this tab, follow the instructions for your user role below.

Teachers and school-level users: From the dashboard that appears when you log in, click an assessment

name (or we beside it) in the table of assessments. Either the My Students' Performance on Test or the School Performance on Test report appears, depending on your role.

LEA-level users can view all rosters in a school. To do so, follow these instructions:

- a. From the dashboard that appears when you log in, click an assessment name (or ⁴⁴ beside it) in the table of assessments. A page of LEA assessment results appears, listing schools within the LEA.
- b. Click a school name (or \bigcirc beside it). The School Performance on Test report appears.

The report shown here (see Figure) displays a list of your rosters and each roster's performance. The first few rows also show aggregate performance data for your LEA, school, and total student averages. For Summative assessments only, there is a column to show the Percent Proficient.

Figure 163. My Students' Performance on Summative Assessment Report: Performance by Roster Tab





How can I see which rosters performed best on a specific Summative assessment?

To see which classes performed best on the assessment, do either of these things (See Figure 164):

Click the Score column header to sort by score.

Look at the bars in the Performance Distribution column.

Figure 164. School Performance on Summative Assessment Report: Performance by Roster Tab



How can I see which rosters had the highest test completion rates on a Summative assessment?

To see which classes had the highest test completion rate, click the Test Completion Rate column header to sort the column (see Figure 164).



How can I see how rosters performed in Reporting Categories on a Summative assessment?

Because Summative assessments have reporting category sections, you can compare the performance of your students in each reporting category. Click each vertical section bar to expand or collapse it. In this example (see Figure 165), you can view a performance distribution bar for each roster under a reporting category. When making comparisons, be careful to take the student count into consideration to determine the value of the comparison.

Figure 165. Teacher View: Roster Performance on Summative Assessment Report with Expanded Reporting Category Section



For Summative assessments, you can also view strength and weakness designations for reporting categories in the Performance by Roster tab.

The strength and weakness designations compare an individual student's performance on a specific standard with their performance on the test. On each line, the comparison is relative to the individual student and utilizes various symbols to provide a quick overview of performance (see Figure 165).

- If a plus sign is shown, it's an area of strength;
- If an equal sign is shown, performance on that standard is similar to performance on the test as a whole;
- If a negative sign is shown, it's an area of weakness;
- If an asterisk is shown, it indicates there is insufficient information.



How can I access Summative assessment results for an individual roster?

The prior section explained how to access assessment results for all your rosters. To view results for one specific roster, click the name of a roster that appears in the first column of the report. The roster results listed by student appear (see Figure 166).

Dasl	hboard > My Students' Performa	nce on Test > Roste	er Perf	ormance	on Test			Enter \$	Stude	nt ID		٩	
•	Score, Performance and F Student and Reporting Ca Filtered By Rosters: All Roste	tegory: 2019-2020			n Grad	e 4 (Summative 2019-2020)) of , b	у		Ľ	<u>*</u>	₽	
	Student names	and IDs	•			Total		-	0	0	0		
			Total	Scale Sc	ore 💠	Performance Distribution	¢		Number and C	Number and	Operations a		
	District			325	í	40% 20% 20% 20%	()	and Data a	Operations -	-		nt scor	
	School			325	í	40% 20% 20% 20%	í	nd G eoi	s - Fraction	pe	erfor	mance	;
	My Stadents			325	í	40% 20% 20% 20%	(i)	netry			vels ofici	(belov ent	V
	Berry, Liam	7772971		227	í	Below Proficient	Y			a	opro	aching	
(Dickens, Adam	7772976		330	í	Approaching Proficient)				ofici	ent, ent, hij	ahly
	Hughes, Owen	7772982		353	í	Proficient					ofici		giny
	Jackson, Alexan	7772980		330	i	Approaching Proficient				_			
						Rows per page: 4	1	0 Item	s:		1 of	3 🌗	

Figure 166. Teacher View: Roster Performance on Summative Assessment Report



How can I see how students in a roster performed in each Reporting Category on the Summative Assessment?

You can compare the performance of your students in each reporting category section (see Figure). Click the vertical section bar to expand each section.





For School- and LEA-Level Users: How to View School-Level Results for a Specific Summative Assessment

You can view assessment results for all the students in a school on a specific Summative assessment.

How can I access Summative assessment results for a school?

School-level users: Starting at the dashboard that appears when you log in, click the name of the assessment (or beside it).

LEA-level users:

- a. Starting at the dashboard that appears when you log in, click the name of the assessment (or beside it). A table listing assessment results by school appears.
- b. Click the name of the school (or \bigcirc beside it) for which you would like to see results.

The assessment results for the school appear (see Figure). The **Performance by Roster** tab is open by default.

Figure 168. LEA-Level User View: School Performance on Summative Assessment Report: Performance by Roster Tab







How can I see which rosters performed best on a specific Summative assessment?

In the **Performance by Roster** tab, look at the Performance Distribution column and click the header of the Score column to sort by score (see Figure 169). This will allow for a comparison of assessment scores by class roster and make it easier to see patterns in these data.



Figure 169. LEA-Level User View: School Performance: Performance by Roster Tab with Table Sorted by Score

For LEA-Level Users: How to View Results for an LEA on a Specific Summative Assessment

You can view assessment results for an LEA on a specific Summative assessment.

How can I access Summative assessment results for an LEA?

On the dashboard that appears when you log in, click the name of an assessment (or ^Q beside it). A list of the schools in your LEA appears, with data (see Figure).



Figure 170. LEA Performance on Summative Assessment Report



How can I see which schools in the LEA performed best on a specific Summative assessment?

Look at the Score and Performance Distribution columns, and click the Score column header to sort by it (see Figure 171).



Figure 171. LEA Performance on Summative Assessment Report Sorted by Score



How can I see how well schools in the LEA performed in each Reporting Category on a specific Summative assessment?

Click the vertical section bars to expand the reporting category sections (see Figure 172).



Figure 172. LEA Performance on Summative Assessment Report with Expanded Reporting Category Section

For Summative assessments, you can also view strength and weakness designations for reporting categories in the Performance by Roster tab.

The strength and weakness designations compare an individual student's performance on a specific standard with their performance on the test. On each line, the comparison is relative to the individual student and utilizes various symbols to provide a quick overview of performance (see Figure 173).

- If a plus sign is shown, it's an area of strength;
- If an equal sign is shown, performance on that standard is similar to performance on the test as a whole;
- If a negative sign is shown, it's an area of weakness;
- If an asterisk is shown, it indicates there is insufficient information.



Figure 173. Strength and Weakness Designations



Performance levels within reporting categories include Below Standard, At/Near Standard, and Above Standard (see Figure 174):

- If a student is <u>Above Standard</u>, the confidence range of the student's score is above the proficiency cut score, meaning there is confidence that the student is proficient in the reporting category that was assessed.
- If a student is <u>At/Near Standard</u>, the confidence range of the student's score includes the proficiency cut score, meaning the student may or may not be proficient in reporting category that was assessed and more investigation is needed.
- If a student is <u>Below Standard</u>, the confidence range of the student's score is below the proficiency cut score, meaning there is confidence that the student is NOT proficient in reporting category that was assessed.



Figure 174. LEA Summative Assessment Report with Expanded Reporting Category Section with Performance Levels Shown



For All Users: How to View Summative Assessment Results for Individual Students

You can find out how well an individual student performed on a specific completed assessment and/or view a report for all the assessments a student has taken. You can also generate and export both Individual Student Reports (ISRs) and student data files for that student.

How can I access results for an individual student on a specific Summative assessment?

Teachers and school-level users:

- **1.** Go to the dashboard and click an assessment name (or ^(a) beside it) in the table of assessments. A page of assessment results appears.
- 2. Select the Performance by Student tab.
- **3.** Click the name of an individual student (or beside it) in the report. The Student Performance on Test report appears (see Figure 175 on the following page).

LEA-level users:

- **1.** Go to the dashboard and click an assessment name (or ⁴ beside it) in the table of assessments. A page of LEA assessment results appears (the LEA Performance on Test report).
- 2. Click a school name (or 🎑 beside it). The School Performance on Test report appears.
- **3.** Follow the same steps as teachers and school-level users, starting with step 2 under "Teachers and school-level users" on the page above.







Because Summative assessments have reporting category sections, you can view the student's performance using the reporting category sections, which you can click to expand (see Figure 176).

Figure 176. Teacher View: Student Performance on Summative Assessment Report with Expanded Reporting Category Section



How can I view a report for all the Summative assessments a student has completed over time?

The Student Portfolio Report allows you to view all the assessments an individual student has completed over time. This is useful for viewing performance on assessments students have completed multiple times and for benchmark modules and/or interim assessments that were administered multiple times throughout the year.



To access this report, enter the student's SSID in the search field in the upper-right corner and click (see Figure 177). The Student Portfolio Report appears (see Figure 178).

Dashboa Fiters	Performance on Tests My Assessments Average Score and Performance Distribution, by		Search field	for SSID	
Test Groups	Filtered By Rosters: All Roster Test Reasons: All T Assessment Name	Test Group 🔶 Test Grade 🖨	Test Reason Student Count		Date Last Taken ♥
Test Reasons	Summative: Math Grade 6	Summative 6	Summative 1 2020-2021	255 1 Percent 100% Count 1	10/31/2020
Rosters	Summative: Math Grade 7	Student n SSID	ame and	305 Percent 100%	10/30/2020
	My Students			_	
	Student Name	÷	Student ID	Most Recent Assessment 🔶	Date Taken 🍦
	Henderson, Samantha		7773961	Summative: Math Grade 6	10/31/2020
	McLean_Colin		7773983	Summative: Math Grade 7	10/30/2020
				Rows per page: 10 🚖 2 Items: 🔌	1 of 1

Teachers can also access this report from the Performance on Tests report by going to the My Students

table below the main assessments table and clicking a student's name (or \bigcirc beside it), also shown in Figure 177.

Figure 178. Student Portfolio Report

↓ Fiters	Sco	re and Performance, by Assessm	ent and Te	est Reason: Cha	apman Joan, 202	20-2021			Download Student Results	Print
æ		Assessment Name	÷	Test Group 🌲	Test Grade 🌲	Test Reason 🔶	Student Count	Score \$	Performance	Date Taken ♥
Test Groups	W	Summative: Science Grade 6	-	Summative	6	Summative 2020-2021	1	823	Below Proficient	10/31/2020
17 School Year							Row	s per page:	10 🐑 1 Items: 机 1	of 1 🌗

To view individual assessment results for this student, click an assessment name (or ${}^{\textcircled{}}$ beside it).

How can I use the Student Portfolio Report to view only the Summative assessments I'm interested in?

You can temporarily filter which assessment you want to see in the Student Portfolio Report (see Figure 179). For example, you may want to do this if you are an English teacher and you don't want to see a student's math scores. By default, the data for those math assessments appear in the report, but you can exclude them.



Figure 179. Student Portfolio Report

Dashbo	oard > Performance on	Tests > Student Po	rtfolio						Enter Student II	Q
Fiters	Score and Perfor	Dullo	Button to expand just the Filters parter							Date
8	Ass	essm					Count	core 🤤	Performance 🔶	Taken 🛡
Test Groups	Cummative:	Science Grade 6		Summative	6	Summative 2020-2021	1	823	Below Proficient	10/31/2020
17 School Year		Butto	n to	expan	d Filte	r s panel and	Test G	roup	options	of 1 🌗

In the Filters panel on the left side of the Student Portfolio Report (see Figure 178), click either the expand button I or the Test Group button I. The Filters panel expands (see Figure).

Figure 180. Student Portfolio Report with Expanded Filters Panel



- 2. Mark as many selections as you like in the **Test Group** section of the **Filters** panel. Assessments are organized by assessment type, subject, and grade.
- 3. Click Apply. The Student Portfolio Report updates to show only data for those assessments.

Optional: To revert all filters to their defaults, open the filters panel again and click **Clear Filters**. Click **Apply**. Filters also revert when you log out, switch user roles, or switch systems.

How can I see how a student performed on their most recent Summative assessments?

In the Student Portfolio Report, click the Date Taken column header to sort by date (see Figure 181). By reviewing the performance levels on the assessments, you can see how the student is performing over time.



Figure 181. Student Portfolio Report Sorted by Date Taken Column

↓ Filters	Score and Performance, by Assessment	nt and Te	est Reason: Hen	iderson Saman	tha , 2020-2021			Date Taken	ults Prin
	Assessment Name	\$	Test Group 🌲	Test Grade 🌲	Test Reason 🔶	Student Count	Scor	column	Date Taken
Test Groups	Summative: Math Grade 6		Summative	6	Summative 2020-2021	1	255	Below Proficient	10/31/2020
17 School	Interim: ELA Grade 5		Interim	5	Pre Test	1	227	Below Proficient	19/23/2020

How do I interpret Summative Writing Scores?

When reviewing and interpreting student score information on the RISE summative writing assessment please note:

Student essays are scored with respect to three categories: Conventions (0-2), Evidence/Elaboration (1-4), and Statement of Purpose/Focus and Organization (1-4). These rubric scores are combined to produce an estimate of student writing achievement.

The performance level standards used to classify writing responses are as follows:

- <u>Below Standard</u>: the student's essay response is clearly below the Proficient level performance standard.
- <u>At/Near Standard</u>: the student's essay response was not sufficiently high or low to confidently classify the student as clearly meeting or failing to meet the Proficient level performance standard.
- <u>Above Standard</u>: the student's essay response can confidently be classified as meeting the Proficient level performance standard.

The scale score range varies across writing prompts because the difficulty of the writing prompts varies. Students may have the same number of rubric points (e.g., 6/10), but may receive a different performance level due to the varying difficulty of the prompts which they were administered.

The Individual Student Report identifies the genre of the writing prompt the student received. Due to item security, specific information about which prompt the student responded to is not available. To access the rubric scores, teachers need to review the individual student reports for their students.



How do I access Summative Writing ISRs?

To generate and view or export an Individual Student Report (ISR) for a Writing assessment, use the Student Results Generator. Each ISR shows a student's performance on their Writing assessment.

The Student Results Generator presents a series of panels in which to select options. Depending on what page you start from, some options may be preselected, and you can skip some of the steps below.

1. Click the **Download Student Results** button 2 in the upper-right corner of the page (see Figure 160).



Figure 160. Teacher View: Performance on Tests Report

The Student Results Generator window opens (Figure 161).

a. The Student Results Generator will pre-populate the students and assessments you are currently viewing. If you are currently viewing the Summative Writing assessments for your student(s) when you click Download Student Results, the Student Results Generator will automatically set the selections to generate ISR(s) for those student(s) for the Summative Writing assessment. If you desire to edit the students or assessments selected, click the section bars to expand the sections or use the Next and Previous buttons to navigate them. The Select Assessments section (Figure 161) defaults to the assessments by subject and grade that you are viewing. If you desire to change the Summative Writing assessment selected, mark the applicable checkboxes beside the assessments you want to include in the report.







- b. The **Select Students** section (Figure 162) contains a list of rosters. Mark the checkboxes for the classes, and/or individual students you want to include in the ISRs.
 - Sometimes the list of students is truncated. You can display the entire list by clicking Click to Load More.
 - Marking the checkbox for a student in one roster also marks it anywhere else the student appears, and the same goes for clearing the checkbox.
 - To search for a particular student, enter their SSID in the field at the upper-right corner of the window and click . The student and all their assessments and test reasons are selected, and all your previous selections are cleared.



Figure 162. Teacher View: Student Results Generator Window: Select Students Section



The *Selections* section displays a count indicating the total number of students for whom ISRs will be generated.

3. From the two Report Type options in the panel on the right, select the option for ISRs. The *Selections* section shows the number of ISRs to be generated, and more options appear below (see Figure 163).

<	Individual Student Report option (selected)	Selections Students: 2 ISRs: 2
. seled Asse	v v Roster A	Report Type Individual Student Report Student Data File Print Options
d Assessments	Options for your ISR files	Report Format Single PDF O Multiple PDFs in a ZIP file
	Roster C	PDF Type Simple O Detailed
	Roster D	

Figure 163. Teacher View: Student Results Generator Window: Select Students Section

- **4.** If you're generating multiple ISRs, then under Report Format, choose either a single PDF for all the ISRs, or a ZIP file containing a separate PDF for each one. If you select **Single PDF**, the Student Results Generator may nonetheless create a ZIP file of multiple PDFs depending on the number of schools, grades, and opportunities included.
- 5. Under PDF Type, select either a simple or a detailed PDF.
- 6. Click Generate. Once ISR generation is finished, the Inbox contains the Summative Writing ISR(s) available for download. You can then view the Summative Writing ISR(s) and download or print as desired from the Secure Inbox.
- 7. To access the Secure Inbox to download the Summative Writing ISR, click on the Inbox button from any dashboard view (see Figure 164). Once the inbox popover opens, click on the desired ISR (see Figure 165).



Figure 164. Secure Inbox Access



Figure 165. Secure Inbox View

Secure Inbox							E
Cambium Assessment	Secure File	View	션 View Documents 🕹 Send Files				
Inbox	Archived	4				Enter Keyw	vords Q
✓ System Labels	SHOW		✓ entries				
			Name	Creation Date	Expire Date	Days Available	Actions
∧ Custom Labels	SHOW		UtahModelDistrict_StudentISRs_173711144 PM.zip Reporting	05/05/2021 05:37 PM	06/04/2021 05:37 PM	28 days	
Links to			UtahModelDistrict_StudentISRs_173614260 PM.pdf Reporting	05/05/2021 05:36 PM	06/04/2021 05:36 PM	28 days	- 🛍
Summa Writing			UtahModelDistrict_StudentISRs_173404336 PM.pdf Reporting	05/05/2021 05:34 PM	06/04/2021 05:34 PM	28 days	i
			UtahModelDistrict_StudentISRs_111315788 AM.zip Reporting	04/28/2021 11:13 AM	05/28/2021 11:13 AM	20 days	i
			UtahModelDistrict_StudentData_164610660	04/26/2021 04:46 PM	05/26/2021 04:46 PM	19 days	i



What are the Summative Writing Score Ranges?

Please note that it is not possible to know which prompt a particular student received; this is intended to serve as a guide. To review the writing score range for individual students, you will need to review the individual score report to determine the writing genre and then review the scale score. Using the chart provided below, you can determine where each student's scale score is located. The scale scores differ according to the prompt the student received. No specific proficiency level will be provided. Summative writing prompts are scored against various dimensions based on difficulty of the prompt in question.

RESE HARDNESS	Repor	rting			Individual Student Repo
ast Scale		OB: 19/10/2010 I	Date Taken: 10/1/2020	Summative:	Writing Grade 5 2020-202 USB DEMO SCHOOL
erformance: At/I	Near Standard	Scale Score	e: 384±47		
ow Did Your C	hild Perform o	on the Essav?			
ow Did Your C	hild Perform o	_	s of Standard English	Evidence and Elaboration	Purpose, Focus, and Organizatio

Figure 166. Sample Writing ISR with Scale Score and Genre

The scale scores for each prompt for **School Year 2020-2021** are listed below:

<u>Test</u>	<u>Genre</u>	below	<u>at/near</u>	<u>above</u>
	Informative/Explanatory	166-335	336-494	495-613
	Opinion	166-343	344-490	491-613
	Opinion	166-366	367-509	510-613
G5W	Informative/Explanatory	166-361	362-471	472-613
	Argumentative	190-437	438-549	550-697
	Informative/Explanatory	190-408	409-586	587-697
	Argumentative	190-435	436-580	581-697
G8W	Informative/Explanatory	190-406	407-541	542-697



For All Users: How to Export and Print Data

You can export or print any report you see in the Reporting System. Some can be exported directly from the dashboard. You may want to export or print to save a snapshot of data to consult later, or to share data.

How can I export or print a report I'm viewing for Summative assessments?

- **1.** Click the **Print** button 🖶 in the upper-right corner of the report.
 - If there are multiple report tables on the page, select the table you wish to print from the drop-down menu that appears (see Figure 167).

Average :	Assessments Score and Performance Distributi / Rosters: All Roster Test Reason			All Rosters, 202	0-2021			& s	Download itudent Result	ly Assessm
	Assessment Name	\$	Test Group 👙	Test Grade 👙	Test Reason	Student Count	Average Score	Performance Distrib	ution	ly Students
Ð	Q Summative: Writing Grade 8	÷	Summative	8	Summative 2020-2021	2	263 🚺	Percent 100% Count 2	0	11/09/20
Ð	Summative: Science Grade 6	\$	Summative	6	Summative 2020-2021	1	823 🚺	Percent 100% Count 1	0	10/31/20
Ð	Summative: Math Grade 6	÷	Summative	6	Summative 2020-2021	1	255 🚯	Percent 100% Count 1	0	10/31/20
Ð	Summative: Science Grade 7	÷	Summative	7	Summative 2020-2021	1	823 🚺	Percent 100% Count 1	0	10/31/20
Ð	Summative: Math Grade 7	÷	Summative	7	Summative 2020-2021	1	305 🚯	Percent 100% Count 1	0	10/30/20
Ð	Benchmark Module: Writing Grade 8 Informative 1	÷	Benchmark	8	Pre Test	1	0/10 🚯	Percent 100% Count 1	0	10/13/20
æ	Benchmark Module: Writing Grade 8 Argumentative 1	\$	Benchmark	8	Pre Test	1	6/10 🚯	Percent 100% Count 1	0	10/13/20
æ	Benchmark Module: ELA Grade 8 - Informational 3	÷	Benchmark	8	Pre Test	2	7/12 🚯	Percent 50% 50%	0	10/13/20

Figure 167. Teacher View: Performance on Tests Report with Expanded Print Menu

A print preview page opens (see Figure 168).

• To zoom in on the print preview, use the drop-down list under the *Zoom Level (Display only)* section. This setting affects the preview only.

Print				
Printed image may vary from	Student Name	Student ID	Most Recent Assessment	Date Taken
preview. Please check your	Doe, John	WA99596487	INTERM: G6 Math-W8 Fractions	67/30/2018
browser's print settings and	Doe, Jane	9999989216	INTERIM: G4-Math-URB-Op/ligThin	11/15/2018
ensure background image	Parlack, Parlack	9999995114	INTERM: G5-Math-IAB-Op/AlgThin	11/27/2018
printing is enabled.	Delage, Suzanne	9996111215	INTERM: Q6 Math-M& RaiPropRe	11/27/2018
	Smith, Septimus	9000003118	INTERM. HS Math IAB GeoMeasureModel	11/26/2018
Save to PDF	Prout, Marcel	99999903186	INTERM, G6 Math IAB PTTurchab	11/26/2018
Save to CSV	Karamazov, Alyosha	9999993184	INTERIM Grade 3 Mathematics ICA	12/04/2018
*The data in this report will be exported to a comma separated value document.				
Confirm Cancel				

Figure 168. Print Preview Page



- If the report provides data for individual items, the *Report Options* section appears. Select either Summary Only or Summary and Item Scores. Do one of the following under the *Print Options* section:
 - To print the report, select the **Print** radio button.
 - To download a PDF version of the report, select **Save to PDF**.
 - Optional: If the report is for a particular student, you can mark the Include Items and Responses (takes extra time) checkbox. The resulting PDF report includes the actual items and the student's responses.
 - Select an option from the Page Layout drop-down list that appears.
 - To download a comma-separated value (CSV) version of the report, select **Save to CSV**.
- 5. Click Confirm.

How can I export a Summative assessment report directly from the dashboard?

1. Click to the left of the assessment whose report you wish to export (see Figure 169).

lashboa I Filters	Yerformance on Tests My Assessments Average Score and Performance Distribution,	ov Assessment:	All Rosters, 2020)-2021			Enter St Download Student Results	
Test roups	Filtered By Rosters: All Roster Test Reasons: A	,	Test Grade 🔶	Test Reason ≑	Student Count	Average Score	Performance Distribution	Date Last Taken
iest ssons	Summative: Writing Grade 8		xport	Summative 2020-2021	2	263 🚯	Percent 100% Count 2	11/09/2020
ters	Summative: Science Grade 6		utton	Summative 2020-2021	1	823 🚯	Percent 100% Count 1	10/31/2020
	🗿 🔍 Summersve: Math Grade 6 🔶	Sumr		Summative 2020-2021	1	255 🚯	Percent 100% Count 1	10/31/2020
	🗿 🔍 Summative: Science Grade 7 🌲	Summative	7	Summative 2020-2021	1	823 🚯	Percent 100% Count 1	10/31/2020
	E Summative: Math Grade 7	Summative	7	Summative 2020-2021	1	305 🚯	Percent 100% Count 1	10/30/2020

Figure 169. Teacher View: Dashboard



The *Export Report* window opens (see Figure 170). The options in this window vary according to your user role.

- 2. Select which report to export for the assessment.
 - School-level users and teachers (see Figure 170):
 - To export results for all your associated students (excluding data for individual items), mark the **Overall Test, Reporting Category Performance of all students** radio button. (This is either the My Students' Performance on Test report or the School Performance on Test report, depending on your role.)
 - To export results for all your associated students (including data for individual items), mark the **Overall Test, Reporting Category and Item Performance of all students** radio button. (This is either the My Students' Performance on Test report or the School Performance on Test report, depending on your role.)







• LEA-level users (see Figure)

- To export the LEA assessment results, mark the Overall Performance of all my Schools radio button. (This is the LEA Performance on Test report.)
- To export the school assessment results (excluding data for individual items), mark the Overall Test, Reporting Category Performance of all my Students for [School Name] radio button, then select a school from the drop-down list. (This is the School Performance on Test report.)

Figure 186. LEA-Level User View: Export Report Window for Summative Assessment

Export Report for Summative: Math Grade 6	×
 Choose type of Report Overall Performance of all my Schools Overall Test, Reporting Category Performance of all students Select School Select Export File Type PDF O Excel O CSV File type 	



- **3.** Do either of the following:
 - To export the report in PDF format, mark the **PDF** radio button.
 - To export the report in comma-separated values (CSV) format, mark the **CSV** radio button.
- 4. Click Export Assessment Data. A confirmation window appears.

Click **Yes** to export or **No** to return to the *Export Report* window. When you've exported a file, the *Inbox* window appears with the generated file available for download.



For All Users: How to Generate and Export Individual Student Reports (ISR)

This section discusses Individual Student Reports (ISR), each of which provides easy-to-read performance data on a specific assessment. ISRs are useful for sharing performance information with students and their parents.

What does a Summative assessment Individual Student Report (ISR) look like and how can I read it?

Please note: ISRs have been updated for the 2020-2021 administration and the appearance may deviate from previous years.

An Individual Student Report (ISR) is a report in PDF format that displays data on an assessment. It may consist of a single page or multiple pages. ISR layouts vary according to the type of assessment. See figures on the following pages for sample ISRs.

At the top of each ISR are the student name and SSID, the name of the assessment, LEA, and school, and any other relevant information.

ISRs also include scale scores and performance distribution for students.

- A scale score makes it possible to compare one student's score to another student's score, even if they didn't respond to the same questions.
- Performance distribution is given using proficiency. Proficiency levels describe how your student applied the content-specific knowledge and skills outlined in the Utah Core State Standards demonstrated in Utah's statewide assessment.
 - o Below Proficient
 - Performs significantly below grade-level standard
 - Able to partially access grade-level content
 - Engages higher-order thinking skills with extensive support
 - Approaching Proficient
 - Performs slightly below grade-level standards
 - Likely able to access grade-level content
 - Engages in some independent higher-order thinking with support
 - o Proficient
 - Performs at grade-level standard
 - Able to access grade-level content
 - Engages in some independent higher-order thinking with minimal support
 - Highly Proficient
 - Performs significantly above grade-level standard



- Able to access grade-level content
- Engages in independent higher-order thinking skills

Below that is a summary of the student's performance. An ISR for a scale-scored assessment displays the student's performance on a vertical scale that includes all the cut scores and performance levels.

Each ISR includes a comparison table showing the average performance of the LEA and/or school.

Many ISRs include a table detailing the student's performance in each reporting category.

Some ISRs include item-level data, scoring assertions, scoring assertion outcomes, and trend reports (Longitudinal Reports).









Utah RISE Reporting System User Guide 2020–2021 Summative Assessments

First Page of Individual Student Report (ISR) for ELA Summative Assessment





First Page of Individual Student Report (ISR) for Writing Summative Assessment

Student nam	ا م	٦ ٦							Name	e of the t	est		
date of birth, enrolled grac	and		e on Tests smonts and Palormance Distributio			All Rosters, 202	0-2021				Ent Down Student	load Results	dent ID C
Te Goups		A	ssessment Name	\$	est Group 🌲	Test Grade 🌲	Test Reason ≑	Student Count	Average 🍦	Performa	ance Distribution	Му	/ Students
Test Reasons	æ	Q,	Summative: Writing Grade 8	÷	Summative	>	Summative 2020-2021	2	263 👔	Percent	100% 2	0	11/09/2020
Roster	æ	W,	Summative: Science Grade 6	÷	Summative	6	Summative 2020-2021	1	Studen LEA ar		100%	0	10/31/2020
	Ð	W	Summative: Math Grade 6	÷	Summative	6	Summative 2020-2021	1	school		100% 1	0	10/31/2020
	a	W	Summative: Science Grade 7	¢	Summative	7	Summative 2020-2021	1	823 🚯	Percent Count	100% 1	0	10/31/2020
Summary of performance		W	Summative: Math Grade 7	¢	Summative	7	Summative 2020-2021	1	305 🚯	Percent Count	100% 1	0	10/30/2020
		Q	Benchmark Module: Writing Grade 8 Informative 1	÷	Benchmark	8	Pre Test	1	0/10 🕕	Percent Count	100% 1	0	10/13/2020
,	Ð	Q	Benchmark Module: Writing Grade 8 Argumentative 1	÷	Benchmark	8	Pre Test	1	6/10 🚯	Percent Count	100% 1	0	10/13/2020
,	æ	Q	Benchmark Module: ELA Grade 8 - Informational 3	÷	Benchmark	8	Pre Test	2	7/12 🚯	Percent 509 Count 1		0	10/13/2020



First Page of Individual Student Report (ISR) for Science Summative Assessment





How can I generate and export Individual Student Reports (ISR) for Summative assessments?

To generate and export an Individual Student Report (ISR) for an assessment, use the Student Results Generator. Each ISR shows a student's overall performance on their assessment plus a breakdown of performance by reporting category. You can select any combination of test reasons, assessments, and students to generate either a single ISR or multiple ISRs at once.

You may want to use the Student Results Generator to simultaneously print large numbers of ISRs.

ISRs can be generated from almost any Reporting page. The Student Results Generator presents a series of panels in which to select options. Depending on what page you start from, some options may be preselected, and you can skip some of the steps below.

2. Click the Download Student Results button 2 in the upper-right corner of the page (see).

rs	My Assessments Average Score and Performance Distributi Filtered By Rosters: All Roster Test Reason		ll Rosters, 2020	-2021			Download Student Result	s Print		
t ps	Assessment Name	Test Group	Test Grade 👙	Test Reason	Student Count	Average Score \$	Performance Distribution	Date Last Taken		
ns	Summative: Math Grade 6	Summative	6	Summative 2020-2021	1	255 🚯	Percent 100% Count 1	10/31/2020		
rs	Summative: Math Grade 7	Summative	7	Summative 2020-2021	1	305 🚯	Percent 100% Count 1	10/30/2020		
	My Students						er page: 10 🐑 2 Items: 🔌	1 of 1 🚺		
	Student Na	me	\$	Student II			÷	Date Taken 4		
	Menderson. Samantha			777396	1	Summ	Summative: Math Grade 6			
	McLean_Colin		777398		ative: Math Grade 7	10/30/2020				

Figure 187. Teacher View: Performance on Tests Report

The Student Results Generator window opens (Figure).

Depending what page you open the Student Results Generator from, the options available to you may be prepopulated or preselected. You can change the selections.

- 2. Starting at the left, click the section bars to expand the sections or use the **Next** and **Previous** buttons to navigate them. Within each section you must make selections: first test reasons, then assessments, then students.
- e. In the Select Test Reasons section (Figure), mark the checkbox for each test reason you want to include in the report, or mark All Test Reasons. Test reasons are either test windows or categories for assessments.






f. The **Select Assessments** section (Figure) groups assessments by subject and grade. Mark the checkboxes beside the assessments or groups of assessments you want to include in the report, or mark **All Subjects**.





g. The **Select Students** section (Figure) contains a list of rosters (if you're a teacher or school-level user) or schools (if you're a LEA-level user). Mark the checkboxes for the schools, classes, and/or individual students you want to include in the ISRs.



- Sometimes the list of students is truncated. You can display the entire list by clicking Click to Load More.
- Marking the checkbox for a student in one roster or school also marks it anywhere else the student appears, and the same goes for clearing the checkbox.
- To search for a particular student, enter their SSID in the field at the upper-right corner of the window and click . The student and all their assessments and test reasons are selected, and all your previous selections are cleared.

× Student Results Generator Q Enter Student ID Selections ISRs: 2 0 0 0 Students: 2 Select the students. Previous Filters 🔻 Report Type Select Students All Students Select Test Reasons Sele d Assessments Individual Student Report O Student Data File • Roster A Print Options Smith, Alex (7777777001) Search List of classes Smith, Joan (99992032) field for (rosters) and Roster B SSID students (all Roster C selected) Roster D Cancel Generate

Figure 190. Teacher View: Student Results Generator Window: Select Students Section

The *Selections* section displays a count indicating the total number of students for whom ISRs will be generated.

- h. *Optional*: To set a range of processing dates for which to generate results, use the filter menu as follows:
 - ix. Open the **Filters** menu 🚞 . The menu displays two date fields, as in Figure 136.
 - x. Use the calendar tools to select dates, or enter them in the format mm/dd/yyyy.
 - xi. Click **Apply**. The results are filtered to include only assessments processed by Reporting in that date range. Note that processing date is not always the same as the date an assessment was taken.
 - xii. *Optional*: To revert to including results for all available dates, reopen the filter menu, click **Clear Filters**, then click **Apply**.



Figure 191. School-Level User View: Student Results Generator Window: Select Students Section with Filter Menu Open

Student F	Resu	Its Generator	×
02	• 3	Select the students.	Clear ISRs: 2
2. Select Assessments 1. Select Test Reasons	3. Select Students	All State ange:	Report Type Individual Student Report Student Data File Print Options
sments leasons	nts	 C Start Date D6/01/2020 C R End Date D7/01/2020 	Report Format Single PDF Multiple PDFs in a ZIP file PDF Type
		Image: Construction of the co	Simple O Detailed
		Apply	Generate Cancel

8. From the two Report Type options in the panel on the right, select the option for ISRs. The *Selections* section shows the number of ISRs to be generated, and more options appear below (see Figure 137).

Figure 192. School-Level User View: Student Results Generator Window: Select Students Section

	Individual Student Report	Selections Students: 2 ISRs: 2
190.7	option (selected)	Report Type
d Ass	Se Roster A	Individual Student Report Student Data File Print Options
d Assessments	Options for your ISR files	Report Format Single PDF O Multiple PDFs in a ZIP file
	Koster D	PDF Type
	Roster C	Simple O Detailed
	Roster D	

- **9.** If you're generating multiple ISRs, then under Report Format, choose either a single PDF for all the ISRs, or a ZIP file containing a separate PDF for each one. If you select **Single PDF**, the Student Results Generator may nonetheless create a ZIP file of multiple PDFs depending on the number of schools, grades, and opportunities included.
- **10.** Under PDF Type, select either a simple or a detailed PDF.
- **11.** *Optional*: If you selected a detailed ISR, then to add any supplemental materials that are available, such as a cover page or addendum, select **Include** under Supplemental Materials.
- **12.** Click **Generate**. Once ISR generation is finished, the Inbox contains the new ISR(s) available for download.

Cambium Assessment, Inc.



Note that if a student completed an assessment multiple times with different test reasons, an ISR will be generated for each assessment. If a student completed an assessment multiple times with the same test reason, only the most recent assessment will be included. You can create an ISR for an older assessment by navigating directly to the report for that assessment. Older assessments are marked with

numbers ¹ in reports, starting with the earliest

For All Users: How to Track Student Performance Over Time for Summative Assessments

You can view your students' performance over time across multiple related Summative assessments or across multiple assessments of a single Summative assessment. This lets you see how students' performance has improved or declined. Each Longitudinal Report displays performance data for one of the following:

- A group of students who completed every assessment available in the report.
- An individual student.

How can I access a Longitudinal Report comparing related Summative assessments?

If the student(s) in your assessment results have completed multiple related assessments, the Build

Longitudinal Reports button *longitudinal Report* in the reports for any of those assessments. If they haven't done so, then no Longitudinal Report is available.

1. Above a table of assessment results, click the **Build Longitudinal Reports** button *i* in the upperleft corner, either directly on the page (see Figure) or within a **More Tools** menu, depending on whether additional instructional resources are available.



Performance by Roster Per	formance by Student	1	G	Breakdown By	Download Dudent Results	•
2020-2		CHO	OL 1, by Studer	nt and Rep	e: Science Grad porting Category: 2 2020-2021	
Student	Student ID			Tol	al	
		Total	Scale Score 🔅		Performance	• • •
District			846 🚯	Percent	50% 29% 21% 7 4 3	0
School			846 🚯	Percent Count	50% 29% 21% 7 4 3	0
My Students			826 🚯	Percent Count	100% 3	0
Q testA_demoso	1117222		819 🚯		Below Proficient	
Q testA_democo	1117225		829 🚺		Below Proficient	
🔍 testA_democo (1117228		829 🚯		Below Proficient	
(testA_democo	1117228		826 🚯		Below Proficient	

Figure 193. My Students' Performance on Test Report: Performance by Roster Tab

The *Longitudinal Report* **window appears.** Depending on your role, the assessment types, and the number of students in the report, it may display a report options page rather than the Longitudinal Report itself. The contents of this page depend on your role and the number of students.

 If you are viewing a Longitudinal Report for which benchmark modules, interims and summatives are available, the **Progression** drop-down list (see Figure) appears. Use it to select which assessments to view in the Longitudinal Report: benchmark modules, interim, summative, or a combination. This drop-down list does not appear when only one assessment type is available.

Figure 194. LEA-Level User View: Longitudinal Report Window: Report Options Page with Progression Drop-Down List Only





- Teachers only: If the assessment results you're looking at are for multiple students, a table appears with a column for each assessment (see Figure 195). This table does not appear if you're looking at an individual student.
 - A sub-column appears for each test reason (a category of assessment, or, for a summative, a test window).
 - The cells in the columns display checkmarks to indicate which students completed which assessment/test reason combinations.

rogression Summative	•		Genera	te Report	Ge	nerate Repo	rt. The Longitudi every test you cl	ts you wish to compare, and then click nal Report will only show data for students nose to include (the students highlighted i
itudents Selected: 4								
Test	Grad	e 3 ELA	Grad	e 4 ELA	Grad	le 5 ELA	Grade 6 ELA	
Test Reason	🗹 Fall	Spring	🗹 Fall	Spring	🗹 Fall	Spring	🗹 Fall	
Ackbar, Gial (9999191752)	~	~	~	~	~	~		
al Ghul, Talia (9998711390)	*	~	~		~	~	~	
Allen, Barry (9998353812)			~		~	~	~	
Amidala, Padme (9999109747)		~	~	~	~	~	~	
Andor, Cassian (9999425137)	~	~		~	~	~		
Antilles, Wedge (9999062995)	~	~	~	~	~	~	~	
Binks, Jar Jar (9999920535)	~	~	~	~	~	~	~	
Bullock, Harvey (9998949477)			~	~	~	~	~	
Calrissian, Lando (99995471	~	~	~	~	~	~	~	
Curry, Arthur (9998275404)			~	~	~	~		

Figure 195. Teacher View: Longitudinal Report Window: Detailed Report Options Page

 Mark the checkbox for each assessment/test reason combination you wish to include in the report. Mark the **Test Reason** checkbox on the left to include all, or clear it to remove all. The assessments that will be included are highlighted in yellow.



 If you're viewing report options, click Generate Report at the top of the window to view the Longitudinal Report. (You can modify your selections and regenerate the report later using the Change Selections button .)

How can I view students' overall performance data on the assessments over time?

Look at the graph in the upper-left corner of the Longitudinal Report (see Figure 73). It shows the scores or performance levels of the student(s) each time they took the assessment(s).

Score data are plotted along a line.

Figure 196. Longitudinal Report Window: Summative Report for a Single Student with Multiple Reporting Categories



Performance level data are shown either the same way or, for multiple students, in performance distribution bars.

Hover over the data points in a line graph or the sections in a bar to get more information.

Alternatively, in the table at the bottom of the report, look at the **Overall** section.

When a graph offers both score and performance level data, a toggle bar appears at the top of it, as in Figure . Click the toggle to switch. You may want to do this if you find performance level data easier to read, or if you prefer the precision of score data. Sometimes an assessment includes only one type of data.



-	eport of Score and Per Reasons: <mark>All Test Reason</mark> :										Filter	• 🔻 🦷	Pri
Overall 830	Score			Eart	h and Space Sciences				Life	Sciences			
825	۲			Above astery		-		Above Mastery			-11	Above Mastery	
820				/Near astery		-		At/Near Mastery			-11	At/Near Mastery	
815		>		Below Istery	*	-		Below Mastery	•	•	-11	Below Mastery	(
810	11720 ¹⁹	2019		AITTIA	elestria ele	7			A/17/2019	A/17/2019			Þ
Date	Test Label	Test Reason	0		Overall	0	0	0					
			Overall	My Student's Score	My Student's Performance		Life Sciences	Physic					
	G8 SCI Summative	Unassigned		827 🚯	Does Not Meet Standard	Earth and Space	iences	Physical Sciences					
/17/2019													

Figure 197. Longitudinal Report Window: Summative Report for a Single Student with Multiple Reporting Categories

Hover over the points in a line graph or the sections in a bar graph to get more information.

Alternatively, in the table at the bottom of the report, look at the **Overall** section.

How can I see students' performance in different areas over time?

Look at the reporting category graphs to the right of the overall performance graph, or look at the expandable reporting category sections in the table at the bottom. Here, you can see at a glance how students are improving or declining in each area, and you can compare their trajectories in different areas.

How can I show some assessments and not others in the report?

You may want to filter a Longitudinal Report in order to focus on some assessments and not others.

Note that filtering assessments may affect the set of students whose data are included in the report.



1. Open the Filters menu 📰 at the upper-right corner and select the filter options you prefer from the drop-down lists (see Figure).

Figure 198. Longitudinal Report Window: Summative Report for a Single Student with Multiple Reporting Categories and with Expanded Filter Menu



 You may want to filter by a particular school year or years. Note that years are not calendar years. "2020" refers to the 2020–2021 school year. By default, Longitudinal Reports show data for all years.

Longitudinal Reports can show student performance from a time when the students were not yet associated with you. For example, if you are a seventh-grade teacher, you can use these reports to view your current students' performance on last year's sixth-grade assessments.

- If the report includes benchmark module or interim assessments, you may wish to filter by a test reason (a category of test), which means excluding all other test reasons from the data. For example, you may want to narrow the report down to show only tests taken in the fall. For summative assessments, test reasons are the same as test windows and are not useful.
- Finally, you may find that certain individual assessments are less relevant than others. In that case, you can use the **Test Label** options to deselect the names of the assessments you don't want to see.
- 2. Click Apply.
- 3. Optional: To revert all filters to their defaults, open the Filters menu again and click Clear Filters. Click Apply.

A row of filter details appears below the report header, as in Figure , showing the test reasons and school years included in the report.



How can I view results for a specific demographic sub-group or combination for Summative assessments?

You can use the **Breakdown By** button at the upper-right corner of an assessment report (Figure) to compare performance between different demographic sub-groups. This button is available for most aggregate assessment results.

2020-2	Performance an 021) of DEMO S By School: All So	СНООГ	1, by Student a	and Re	eporting Catego					Bre	aakdow	n By	2	Download Student Results	-
	Student	\$	Student ID	•		т	otal			0	0	0	0		
				Total	Scale Score		Performance		¢	Earth's Weather Patterns and Climate	Energy Affects Matter	Stability and Change	Structure and Motion within the Solar System		
District	t				846 🚯	Percent Count	50% 23% 7 4	21% 3	0	Patterns and	latter	inge in Ecosystems	otion within t		
School	I				846 🚯	Percent Count	50% 23% 7 4	21% 3	0	d Climate		rsterns	the Solar Sys		
My Stu	udents				826 🚯	Percent Count	100% 3		0				stem		
	<u>estA, demooo</u>		1117222		819 🚯		Below Proficient	t							
	<u>estA, demooo</u>		1117225		829 🚯		Below Proficient	t							
	estA, demooo	0	1117228		829 🚯		Below Proficient	t							
	estA, demooo	1*	1117228		826 🚯		Below Proficient	t							

Figure 199. My Students' Performance on Test Report: Performance by Roster Tab

To view assessment results broken down by demographic sub-groups, do the following:

4. Click Breakdown By 🔮 at the upper-right corner (see Figure).



The Breakdown Attributes window opens (see Figure).

Figure 200. My Students' Performance on Test Report: Performance by Student Tab: Breakdown Attributes Window

Breakdown Attributes	×
Select up to three options	LEP
Include unspecified values Include unspecified values option	Demographic options

5. Select up to three student demographic categories.

There is also an Include unspecified values checkbox, explained below:

- Some students who complete assessments do not have specific demographic information in the Test Information Distribution Engine (TIDE). These students are considered to have unspecified values.
- To include data for these students, mark the checkbox.
- 6. Click Apply.



Data for each sub-group selected are displayed in the report (see Figure).



Figure 201. Demographic Breakdown of a My Students' Performance on Test Report

For All Users: How to Generate and Export Summative Assessment Student Data Files

This section discusses student data files, which are useful for analysis.

How can I generate and export student data files?

To generate and export a student data file for a student, use the Student Results Generator. You can select any combination of test reasons, assessments, and students in order to generate and export the files. Because the process for generating a student data file is much the same as for generating ISRs, this section makes reference to the steps and figures in the previous section.

You can generate student data files from almost any report page.

4. Click the **Download Student Results** button ⁴ in the upper-right corner of the page.



Figure 202. Teacher View: Performance on Tests Report

ibers	My Assessments Average Score and Performance Distribution, b	v Assessment: A	Il Rosters. 2020	-2021			Download Studient Rem	print 🔻
Pest Test	Filtered By Rosters: All Roster Test Reasons: All		Test Grade ⊜	Test Reason ≜	Student	Average	Performance Distribution	Date Last
	Assessment Name	Test Group 👳	Test Grade 👳	Test Reason $ ightarrow$	Count	Score	Performance Distribution	Taken •
Test asons	Summative: Math Grade 6	Summative	6	Summative 2020-2021	1	255 🕚	Percent 100% Count 1	10/31/2020
sters	🔁 🔍 Summative: Math Grade 7 🔶	Summative	7	Summative 2020-2021	1	305 🚯	Percent 100% Count 1	10/30/2020
	My Students Student Name			Student II			ecent Assessment	1 of 1
	-		Ψ		- · ·			
	Menderson. Samantha			777396	1	Summ	native: Math Grade 6	10/31/2020
	McLean_Colin			777398		Cumm	ative: Math Grade 7	10/30/2020

5. The Student Results Generator window opens (see Figure).

Depending what page you open the Student Results Generator from, the options available to you may be prepopulated or preselected. You can change the selections.

- 6. Starting at the left, click the section bars to expand the sections or use the **Next** and **Previous** buttons to navigate them. Within each section you must make selections: first test reasons, then assessments, then students.
 - e. In the **Select Test Reasons** section (see Figure), mark the checkbox for each test reason you want to include in the results, or mark **All Test Reasons**. Test reasons are categories of assessments or test windows.



Figure 203. Student Results Generator Window: Select Test Reasons Section

The expandable sections to the right are now populated with only the assessments and students available for your test reason selections.



f. The **Select Assessments** section (see Figure) groups assessments by subject and grade. Mark the checkboxes beside the assessments or groups of assessments you want to include in the report, or mark **All Subjects**.



Figure 204. Student Results Generator Window: Select Assessments Section

g. The **Select Students** section (see Figure) contains a list of rosters (if you're a teacher or schoollevel user) or schools (if you're a LEA-level user). Mark the checkboxes for the schools, classes, and/or individual students you want to include in the results.



- Sometimes a list of students is truncated. You can display the entire list by clicking Click to Load More.
- Marking the checkbox for a student in one roster or school also marks it anywhere else the student appears, and the same goes for clearing the checkbox.
- To search for a particular student, enter their SSID in the field at the upper-right corner of the window and click . The student and all their assessments and test reasons are selected, and all your previous selections are cleared.

× Student Results Generator Search field Q nter Student ID for SSID 0 0 0 Select the students nts: 2 Filters V Previous Report Type Select Test Reasons All Students O Individual Student Report Student Data File Roster A Print Options Smith, Alex (7777777001) List of classes Smith, Joan (99992032) (rosters) and Roster B students (all Roster C selected) Roster D Generate Cancel

Figure 205. Teacher View: Student Results Generator Window: Select Students Section

The *Selections* section displays a count indicating the total number of students for whom student data files will be generated.

- h. *Optional*: To set a range of processing dates for which to generate results, use the filter menu as follows:
 - i. Open the **Filters** menu 🚞 (see Figure). The menu displays two date fields.
 - ii. Use the calendar tools to select dates, or enter them in the format mm/dd/yyyy.
 - iii. Click **Apply**. The results are filtered to include only assessments processed by Reporting in that date range. Note that processing date is not always the same as the date an assessment was taken.
 - iv. *Optional*: To revert to including results for all available dates, reopen the filter menu, click **Clear Filters**, then click **Apply**.



Figure 206. Teacher View: Student Results Generator Window: Select Students Section with Filter Menu Open

Stud	dent	Resi	ilts Gene	rator 🗙
				Clear Filters
0	0	•	Select the	Selections Students: 2
1. Select Test Reasons	2. Select Assessments	3. Select Students	✓ All St	Include only results reported in the following
leasons	sments	nts	C	date range: Finit Options Start Date 06/01/2020 Image: Image: CSV Image: TXT
			▶ ☑ R ▶ ☑ R ▶ ☑ R	End Date 07/01/2020
				Apply button Generate Cancel

7. From the two Report Type options in the panel on the right (see Figure), select **Student Data File**. More options appear below.

Figure 207. Teacher View: Student Results Generator Window: Select Students Section

Stude	ent F	Resu	ılts Ger	nerator		Enter Student ID Q
-	02	Ο 3	Select	Student Data File option (select	ed)	Students: 2
Sele d	Seled	. Select Studem		Students Roster A	Report Ty O Individu Print Optic	al Student Report Student Data File
Test Reasons	Assessments			ort Format options	Report For XLS	mat O CSV O TXT
			▶ ☑	Roster B Roster C		
				Roster D		Generate Cancel

- 8. Under Report Format, select XLS (Excel .xlsx), CSV (comma-separated values), or TXT (tab-delimited text).
- **9.** Click **Generate**. Once data file generation is finished, the Inbox contains the new student data file(s) available for download.

Note that if a student completed an assessment multiple times, the files will include each assessment.

For All Users: How to Compare Students' Summative Assessment Data with Data for Your LEA, School, and/or Total Students

On the dashboard and in the Student Portfolio Report, you can access performance data for your LEA, school, and/or total students.

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How can I compare my students' performance on Summative assessments with that of my LEA and/or school?

In the Performance on Tests report (see Figure), click \Rightarrow to the right of an assessment name.

b ters	My Assessments Average Score and Performance Dist	Βι	itton to	show	compa	risons	for this	test	nload t Results Print 🔻
8	Filtered By Rosters: All Roster Test Reaso	ns: All T	est Reasons						
oups	Assessment Name	\$	Test Group 👙	Test Claue 🔶	Test Reason 🖨	Student Count	Average Score \$	Performance Distribution	Date Last Taken
est sons	Summative: Math Grade 6	¢	Summative	6	Summative 2020-2021	1	255 🚯	Percent 100% Count 1	10/31/2020
sters	Summative Math Grade 7	*	Summative	7	Summative 2020-2021	1	305 🚯	Percent 100% Count 1	10/30/2020
	⊙ Test name						Rows p	ber page: 10 🔹 2 Items:	(1 of 1))
	Student N	ame		\$	Student II) ¢	Most R	ecent Assessment	Date Taken
	Menderson, Samantha				777396	1	Summ	ative: Math Grade 6	10/31/2020
	McLean, Colin				777398	3	Summ	ative: Math Grade 7	10/30/2020

Figure 208. Teacher View: Performance on Tests Report

Rows containing data for the state, LEA, and/or school appear below, as in Figure.

Figure 209. Teacher View: Performance on Tests Report with Expanded Comparison Rows

↓ Fiters	My Assessments Average Score and Performance Filtered By Rosters: All Roster Test Reasons: All	on to hide	e com	parisor	ns for t	his test	Enter Stud	
Test Groups	Assessment Name	Terroup 🔶 Ter	st Grade	Test Reason	Student ¢	Average Score	Performance Distribution	Date Last Taken
Test Reasons	E Q Summative: Math Grade	Summative	6	Summative 2020-2021	1	255 🚯	Percent 100% Count 1	10/31/2020
Rosters	District Summative: Math Grade 6	Summative	6	Summative 2020-2021	1	255 🚯	Percent 100% Count 1	—
	School Summative: Math Grade 6	Summative	6	Summative 2020-2021	1	255 🌒	Percent 100%	J -
	Summative: Math Grade 7	Summative	7	Summative 2020-2021	1	305 🚯	Percent 100% Count 1	10/30/2020
	My Students Student Name	Expar and so		compar	ison ro	ows for	LEA,	1 of 1)) Date Taken
	Henderson, Samantha			7773961		Summ	ative: Math Grade 6	10/31/2020

To hide the comparison rows, click $\stackrel{\scriptstyle \star}{\leftarrow}$ to the right of the assessment name.

How can I compare a student's performance on their Summative assessments with that of my LEA, school, and/or total students?

In the Student Portfolio Report, you can compare a student's performance on any Summative assessment with that of your LEA, school, and/or total students. This report provides the ability to see patterns of strength or weakness across an LEA, across schools, within an LEA, or within a school. When





making comparisons, be careful to take the student count into consideration to determine the value of the comparison. To do so, follow the instructions below:

1. Enter the student's SSID in the search field in the upper-right corner and click \bigcirc (see Figure). The Student Portfolio Report appears.

Teachers can also access this report from the Performance on Tests report by going to the My Students table at the bottom of the page and clicking a student's name (or beside it).

Dashboa	ard > Performance on Tests My Assessments Average Score and Performance Distribut	tion by Ass	coccment: Al		Search	field fo	r SSID	Enter Stu	
Test Groups	Filtered By Rosters: All Roster Test Reason Assessment Name	ns: <mark>All Test F</mark>		Test Grade 👙	Test Reason \$	Student ¢	Average Score	Performance Distribution	Date Last Taken ◆
Test teasons	Summative: Math Grade 6	🔶 s	Summative	6	Summative 2020-2021	1	255 🚯	Percent 100% Count 1	10/31/2020
Rosters	Summative: Math Grade 7	🔶 s	Summative	7	Summative 2020-2021	1	305 🚯	Percent 100% Count 1	10/30/2020
	⊘ My Students			Stude and S	ent nam SSID	e	Rows p	per page: 10 🐑 2 Items: 📢	1 of 1
	Student Na	ame		\$	Student I	D 🔶	Most R	ecent Assessment 🔶	Date Taken 🍦
	Henderson, Samantha				777396	1	Summ	ative: Math Grade 6	10/31/2020
	McLean, Colin				777398	3	Summ	ative: Math Grade 7	10/30/2020

Figure 210. Teacher View: Performance on Tests Report

2. Click \Rightarrow to the right of an assessment name (see Figure).

Figure 211. Student Portfolio Report

Filters	Score and Performance, by Assessme	ent and Te	st Reason: Hen	iderson Saman	tha, 2020-2021			Download Student Results	🖶 Pri
8	Assessment Name	<u> </u>	Test Group 💠	Test Grade \$	Test Reason 🔶	Student ¢	Score \$	Performance \$	Date Taken
Test Groups	Q Summative: Math Grade 6	÷	Summative	6	Summative 2020-2021	1	255	Below Proficient	10/31/202
17 School Year	M Interim: ELA Grade 5	÷	Interim	5	Pre Test	1	227	Below Proficient	09/23/202



Rows containing data for your state, LEA, school, and/or total students appear below, as in Figure .

Dashboa A Fiters	rd > Performance on Tests > Student Portfolio Score and Performance, by Assessment and Te	est Butt	on to hic	le comparisor	ns for this	test	Enter Student I Download Student Results	
-	Assessment Name	Test Group 💠	Test Grade 🍦	Test Reason	Student ¢	Score \$	Performance 🔶	Date Taken ♥
Test Groups	Image: Summative: Math Grade 6	Summative	6	Summative 2020-2021	1	255	Below Proficient	10/31/2020
17 School Year	District Summative: Math Grade 6	Summative	6	Summative 2020-2021	1	255 🔒	Percent 100% Count 1	-
1	School Summative: Math Grade 6	Summative	6	Summative 2020-2021	1	255 🚯	Percent 100% Count 1	-
	My Students Summative: Math Grade 6	Summative	6	Summative 2020-2021	1	255 🔒	Percent 100% Count 1	-

Figure 212. Student Portfolio Report with Expanded Comparison Rows

To hide the comparison rows, click $\stackrel{\scriptstyle{\star}}{\leftarrow}$ to the right of the assessment name.



Appendix

С

Class (Roster) Management

Users can view, add, edit, and delete user-defined rosters in the Reporting System. Rosters are a great way to organize students, allow teachers to view their students' performance, and allow other users to compare the performance of different classes.

You can use the **My Settings** menu to access rosters. See the TIDE user guide for instructions.

Condition Codes

The table below provides an overview of the various condition codes that are used when a traditional score cannot be entered for the student's writing response.

Condition Code	Description
Blank	Student did not enter a response.
Insufficient Original Text to Score	 Response is largely composed of text copied from the prompt.
Off Purpose	 A writing sample will be judged off purpose when the student has clearly not written to the purpose designated in the task.
	• An off-purpose response addresses the topic of the task but not the purpose of the task.
	 Note that students may use narrative techniques in an explanatory essay or use argumentative/persuasive techniques to explain, for example, and still be on purpose.
	 Off-purpose responses are generally developed responses (essays, poems, etc.) clearly not written to the designated purpose.
Non-Specific	 This condition code is assigned to machine-scored responses when TDS identifies that the response requires a condition code but cannot determine which specific condition code it requires.
Off Topic	 A writing sample will be judged off topic when the response is unrelated to the task or the sources or shows no evidence that the student has read the task or the sources (especially for informational/explanatory and opinion/argumentative).
	Off-topic responses are generally substantial responses.
Uninterpretable Language	Response is in a language other than English.



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Help

The Reporting System includes an online user guide.

How can I access the online user guide?

In the banner, click Help (see Figure). The guide opens in a pop-up window, showing the help page specific to the page you're on. For example, if you click Help while on the dashboard, you'll see the Overview of the Dashboard page.



I

Inbox

How can I use the Inbox?

The Inbox in the Reporting System banner stores any PDF versions of reports you print from a report page. These files automatically expire after a designated period.

The Inbox also stores any file exports you create in TIDE, as well as secure files uploaded by admin users. You can also access the Inbox from the portal.





1. In the banner, click Inbox. The Secure Inbox window appears, listing the available files (see Figure).

Secure Inbox		Inbox tab				2
Inbox		a = =		Enter K	leywords	٩
Archived	She	Archived tab	Creation Date	Expire Date	Days Available	Actions
AIRWays Custom Labels SHOW		Dashboard Students.pdf AIRWays TestCustom Label ×	09/24/2019 02:51 PM	10/24/2019 02:51 PM	29 days	- 1
Test Custom Label (1)		Dashboard Assessments.pdf AIRWays	09/24/2019 02:50 PM	10/24/2019 02:50 PM	29 days	- 6
		ISR_Utah_TE_mmusumeciair.org_09242019_249 PM.pdf AIRWays	09/24/2019 02:49 PM	10/24/2019 02:49 PM	29 days	
	Showing	1 to 3 of 3 entries		First F	Previous 1 N	ext Last

Figure 215. Secure Inbox Window: Inbox Tab

- 2. Choose either of the available tabs (see Figure 216):
 - Inbox: Displays all files except those that have been archived. Includes columns for Creation Date, Expire Date, and Days Available.
 - Archived: Displays files that have been archived. Includes the same columns as the main Inbox tab.

Inbo (set to show		v entries		Enter K	leywords	Q
Archived System Labels SHOW	snow 10	• entries	Creation Date	Expire Date	Days Available	Action
Custom Labels SHOW	5	Dashboard Students.pdf AIRWays TestCustom Label ×	09/24/2019 02:51 PM	10/24/2019 02:51 PM	29 days	I
Test Custon Label (1)		Dashboard Assessments.pdf AIRWays	09/24/2019 02:50 PM	10/24/2019 02:50 PM	29 days	1
		ISR_Utah_TE_mmusumeciair.org_09242019_249 PM.pdf AIRWays	09/24/2019 02:49 PM	10/24/2019 02:49 PM	29 days	1

Figure 216. Secure Inbox Window: Inbox Tab

- Optional: To filter the files displayed, enter a search term in the text box in the upper-right corner and click
 A The search applies to both filenames and labels.
- 4. *Optional*: To hide or display system labels, click the System Labels toggle (see Figure 216).
- 5. Optional: To hide files with a specific system label, unmark the checkbox for that system label.
- 6. Optional: To hide or display custom labels, click the Custom Labels toggle (see Figure 216).
- 7. *Optional*: To hide files with a custom label, unmark the checkbox for that custom label.

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Figure 217. Secure Inbox Window: Inbox Tab

Secure Inbox						×
Inbox	Name	of first file listed	ŀ	Archive ar	nd delete	buttons
Archived System Labels SHOW		Name	Creation Date	Expire Date	Days Available	Actions
AIRWays Custom Labels SHOW		Dashboard Students.pd SIRWays	09/24/2019 02:51 PM	10/24/2019 02:51 PM	29 days	
Test Custom Label (1)		Dashboard Assessments.pdf AIRWays	09/24/2019 02:50 PM	10/24/2019 02:50 PM	29 days	i
		ISR_Utah_TE_mmusumeciair.org_09242019_249 PM.pdf AIRWays	09/24/2019 02:49 PM	10/24/2019 02:49 PM	29 days	
	Showing	1 to 3 of 3 entries		First	Previous 1	Next Last

- 8. Optional: Do one of the following (see Figure)
 - To download a file, click the name of the file.
 - To apply a custom label, follow these instructions:
 - To create a new custom label, mark the checkbox for any file, click the label button enter a new custom label in the text box, and click Save New Label. Then apply it as described below.
 - To apply a custom label to a file, mark the checkbox for that file, click the label button and click Apply Label.
 - To archive a file, click
 - To unarchive a file, click \bigcirc . The file is moved back to the Inbox.
 - To delete a file, click m.

You cannot delete or archive secure documents uploaded to the Inbox by admin users.

L

Login Process

1. Navigate to the RISE Portal (see Figure) at <u>UtahRISE.org</u>.



Figure 218. RISE Portal Home Page



2. Click the **Reporting** card (see Figure). The login page appears.

Figure 219. Reporting Card





3. On the login page, enter the email address and password you use to access all RISE systems.

Figure 220. Login Page Login Please Log In Enter your username and password to log into AIR Assessment online systems. Once you log in, you will automatically be directed Email Address to your selected system. Need More Help? A Password If you forgot your password or need a new password, please use the Forgot Your Password link to reset it Forgot Your Password? For assistance, contact the WV Help Desk at 1-844-560-7367 | Secure Login wvhelpdesk@air.org First Time Login This School Year? The password you used during the previous school year has expired Request a new one for this school year.

- b. Click Secure Login.
- i. If the Enter Code page appears, an authentication code is automatically sent to your email address. You must enter this code in the *Enter Emailed Code* field and click Submit within 15 minutes.
 - If the authentication code has expired, click **Resend Code** to request a new code.

Enter Code
A code has been sent to your email address. The code will expire after 15 minutes.
Enter Emailed Code
Submit
Resend Code
Cancel

Figure 221. Enter Code Page

j. If your account is associated with multiple institutions, you are prompted to select a role, as in Figure 5. From the Role drop-down list, select the role and institution combination you wish to use. You can also change your institution after logging in.



Figure 222. Select Role Window

Select R	ole	
Please select th	ne role you wish to use.	
Role:	Role Name @ Entity: Entity Name	•
	Continue	

The dashboard for your user role appears.

How to Set or Reset Your Password

Your username is the email address associated with your account in TIDE. When you are added to TIDE, you receive an activation email containing a temporary link to the **Reset Your Password** page. To activate your account, you must set your password within 15 minutes.

All users are required to do a one-time password reset at the beginning of every school year, for security purposes.

If your first temporary link expired:

In the activation email you received, click the second link provided and request a new temporary link.

If you forgot your password:

On the *Login* page, click **Forgot Your Password?** and enter your email address in the *E-mail Address* field. Click **Submit**. You will receive an email with a new temporary link to reset your password.

	Reset Your Password
Reset Your Password	
Enter your email address and select Submit . You will receive an email that contains a link to create a new password.	E-mail Address
Need More Help?	
f you forgot your password or need a new password, please	Submit
use the Forgot Your Password link to reset it.	Return to Login Page
For assistance, contact the WV Help Desk at 1-844-560-7367 whelpdesk@air.org	

Figure 223. Reset Your Password Page

If you did not receive an email containing a temporary link or authentication code:

Check your spam folder to make sure your email program did not categorize it as junk mail. If you still do not see an email, contact your School or LEA Assessment Coordinator to make sure you are listed in TIDE.



Additional help:

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If you are unable to log in, contact your Helpdesk for assistance. You must provide your name and email address.

Multiple Benchmark Module Results

Sometimes benchmark module results will include multiple rows for the same student.

What does it mean when benchmark module results include multiple rows for the same student?

When a student completes multiple for a single assessment, reports display a row of data for each assessment. A clock icon sppears next to the most recent assessment (see Figure). Previous assessments are marked with numbers 1, starting from the earliest assessment completed.

Figure 224. School Performance on Benchmark Test Report: Performance by Student Tab



Only data for the most recent assessment are used to calculate the average scores and performance levels.

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Non-Scorable Assessments

The reports in Reporting do not include data for non-scorable assessments. A student's assessment cannot be scored when it has a test status of "Expired" or "Invalidated", or when it includes blank or empty reporting categories (reporting categories without items). If a assessment is non-scorable, a

notification ^(A) appears below the report for that assessment.

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You can click **More Info** on the notification to view the **Students with Other Test Statuses** window (see Figure). This window lists the students who have non-scorable assessments for the given assessment, as well as the status code and completion date for each.



Figure 225. Students with Other Test Statuses Window

Performance Data

What kinds of performance data are displayed in the Reporting System?

Depending on the assessment, a report may display different kinds of performance data:

- Score data:
 - For interim and summative assessments, scale scores.
 - For benchmark assessments, raw scores.
- Performance level data, which are used for assessments with performance levels (also known as proficiency levels). Performance levels provide qualitative measurements of students' proficiency in relation to a specific standard or set of standards. Some aggregate reports include performance distribution bars showing the percentage of students who achieved each performance level (see Figure).

Performance by Roster Pe	rformance by Student						G	2
Filtere	score, perfor	-			all), by Roster and Rep	orting Cates	gory: DE	ЭМО
		Student Count	Tes Completion \$ Rate	Scale Score 👙	Performance Distrib	ution	ther and Operations - Fractions	Mumber and Op
District		19		391 (i)	5% 28% 68%	i	erations -	Operations in Base Ten
School		19		391 (i)	200 ASSIS	()	Fractio	n Base
Sample Math Ro	Musumeci, Marie	19	100% (19/19)	391 (i)			ns N	len





How can I learn more about what scores and performance levels are?

In a report, click the more information button (i) in the score or Performance Distribution columns (see Figure).



Figure 227. LEA-Level User View: School Performance on Interim Test Report

A legend appears, explaining what the scores or performance levels indicate.

You will find similar buttons (i) in reports throughout the Reporting System.

R

Report Tables

How can I sort a table?

- To sort by descending order, click the header of the column you wish to sort by. The bottom arrow in the header is shaded darker when the column is sorted in descending order.
- To sort by ascending order, click the column header again. The top arrow in the header is shaded darker
 when the column is sorted in ascending order.

How can I specify the number of rows displayed?

In the *Rows per page* field Rows per page: 25 below a table, enter the number of rows you want the table to display per page. Your specifications persist for each table.

You can click the arrow buttons in this field to increase or decrease the number of rows displayed in increments of one.



How can I view additional table rows?

To move to the next and previous pages in a table, click the arrow buttons $\triangleright \blacktriangleleft$ at the lower-right corner of the table.

To jump to a specific table page, enter the page number in the field **1** at the lower-right corner of the table.

How can I view additional table columns?

To scroll the table to the right or left, click the arrow buttons 💿 💿 on the right and left sides of the table.

If a table contains expandable and collapsible accordion sections, you can click the section bars or Θ and Θ to expand and collapse them.

How can I expand all accordion sections in a table?

If you're navigating the page by tabbing through it, you may want to expand all the expandable accordion sections of a table at once. This feature, which is available in most assessment results, will make the table accessible to a screen reader.

- 1. Navigate to the table by tabbing through the page in your browser. When the "Load Accessible Table" message appears, press the **Enter** key. All the accordion sections expand.
- Optional: To collapse the sections again, navigate back to the table. When the "Hide Accessible Table" message appears, press the Enter key. All the accordion sections collapse, except the Total section.

U

User Support

For additional information and assistance in using the Reporting System, contact the RISE Help Desk.

The Help Desk is open 8:00am–5:00pm (except holidays or as otherwise indicated on the RISE portal).

- RISE Help Desk
- Toll-Free Phone Support: 877-269-4966
- Email Support: RISEhelpdesk@cambiumassessment.com

Please provide the Help Desk with a detailed description of your problem, as well as the following:



IMPROVEMENT SUCCESS EMPOWERMENT

If the issue pertains to a student, provide the student's SSID and associated LEA or school. Do not provide the student's name.

If the issue pertains to a Test Information Distribution Engine (TIDE) user, provide the user's full name and email address.

Any error messages and codes that appeared, if applicable.

Operating system and browser information, including version numbers (e.g., Windows 7 and Firefox 45 or Mac OS 10.10 and Safari 8).