

Intradistrict Communication

Date: April 27, 2021

To: Elementary Principals
Elementary Media Assistants

From: Administrators of Schools
Dr. Shelley Nordick, Administrator, Curriculum/Staff Development
Norman Emerson, Instructional Support Services/Fine Arts
Consultant

Re: Quarterly Training Meetings for Elementary Media Assistants

In order to prepare and train elementary library media assistants to effectively provide services to elementary schools and to build consistency across elementary library programs, several training meetings have been scheduled for the 2021-22 school year. The participation of **both** of your library assistants in these meetings is appreciated and expected. The meetings are to be included in the assistants' allotted 17 hours. With the exception of August 17, 2021, the meetings have been scheduled on Fridays.

The meetings will be held at the venues shown below from 9:30-11:30 a.m.:

- August 17, 2021 - JATC South
- October 8, 2021 - JATC South
- January 14, 2022 - Viridian Event Center
- April 8, 2022 - JATC South

Please share this information with your school's elementary media assistants.

Please feel free to contact Norman Emerson (801-567-8364) if further information is needed. Thank you for your continued support of the library media program in Jordan District.