

PROJECTED STAFFING NEEDS SURVEY FOR 2024-25

School _____

Date _____

Teacher/Team Leader _____

PROJECTED INSTRUCTIONAL ASSISTANT STAFFING NEEDS 2024-25

Note that all instructional assistant positions will be evaluated and allocated based upon available funds, caseload data and confirmed critical needs. **Teams may not have the same number of assistants allocated to the school each year.**

INSTRUCTIONAL ASSISTANT BASELINE:

- **Resource Setting**
 - Elementary & Secondary – 1 : 25 hour paraprofessional per school
- **Self-Contained Setting (FA, AC, SEB & ASD)**
 - Elementary & Secondary – 2 : 25 hour paraprofessionals per class
- **Anyone that has paraprofessionals at 35 hours from previous years will maintain and count as one 25 hour position**

CRITICAL NEEDS REQUEST:

Based on the completed *Critical Needs Aide Request form*, and taking into consideration the baseline instructional assistant allocation above, the resource team is requesting the following critical needs assistants for the 2024-25 school year. (Please include specific student’s names where applicable.)

	Number	Comments
Resource Programs: 17 hour Critical Needs (CN) Assistants		
Resource Programs: Other CN Assistants (Specify)		
Self-Contained Programs: 17 hour Critical Needs (CN) Assistants		
Self-Contained Programs: Other CN Assistants (Specify)		

Please submit this staffing needs survey along with the completed Checklist of Existing Environmental and Instructional Supports and Rubric to Determine Need for Critical Needs for Critical Needs Support to your assigned teacher specialist no later than April 17, 2024.

Principal Signature: _____