

# Intradistrict Communication

DATE: July 25, 2019

TO: Principals  
Elementary and Middle School Resource Team Leaders  
High School Special Education Team Leaders  
Self-contained Support Class Teachers

FROM: Lisa Robinson, Administrator of Schools  
Kim Lloyd, Special Education Director

SUBJECT: 25 Hour to 35 Hour Instructional Assistant Confidentiality and  
GoalView Trainings

The Special Education Department is offering some basic training to review confidentiality and GoalView training for instructional assistants that work 25 to 35 hours per week. Please send all of your 25 to 35 hour per week assistants to one of the following training sessions.

August 15, 2019: 8:30am – 9:30am South Valley School Room 9

August 16, 2019: 8:30am – 9:30am South Valley School Room 9  
1:00pm – 2:00pm South Valley School Room 9

Instructional Assistants with 25 to 35 hours per week should only pick one session each to attend and no instructional assistants less than 25 hours per week should attend this particular training.

To register for this training please contact Amanda Hamblin at 801-567-8176 or [amanda.hamblin@jordandistrict.org](mailto:amanda.hamblin@jordandistrict.org) with your session choice and which school you work in.

If the training session attended is outside of regular paid contract time, compensation will be provided.

If you have questions please call the special education department at 801-567-8177.