

Intradistrict Communication

DATE: August 29, 2024

TO: Principals
Assistant Principals
Panorama Survey Coordinators
Administrative Assistants

FROM: Michael Anderson, Associate Superintendent
Travis Hamblin, Director of Student Services

SUBJECT: Panorama Student Feedback Survey Opt-In Report

Panorama (Early Warning System) and social-emotional surveys may only be administered to students whose parents have opted-in. Parents are asked to opt-in to the student feedback survey during the registration process. When the online registration process closes on Oct. 1 schools will manually enter the opt-in information into Skyward.

The Survey window is **August 30-September 20, 2024**. The following information is provided to inform and assist you as you administer student surveys:

- The list of students who may take the survey (opted-in) will be provided to Panorama prior to the administration of the survey by Student Services. Only opted-in students will be able to log in and take the survey.
- Schools should print out the list of students who have opted-in and provide teachers with the list of students in their classes that have opted-in. The registration opt-in information can be accessed through Skyward using this [data mining report](#).
- Using the list provided to them by the main office, teachers will be able to manage the administration of the survey. Using the opt-in list, teachers will be able to identify why students may not be able to log in and take the survey.
- If there are students wishing to take the survey and they are on the opted-in list, but are having log-in issues – the school survey coordinator should contact Panorama directly for assistance at support+utahjordan@panoramaed.com. Student Services does not have the ability to manage access to surveys.
- Students may choose to not take the survey even though their parents have opted them into the survey. Student feedback surveys administered through Panorama are never required and are always optional.
- Parents/Guardians should always be informed/notified regarding the administration of any survey.

Survey coordinators and administrators should view the [Administering Panorama Survey](#) presentation for information, instructions, and guidance regarding the student feedback surveys. Other Panorama information may be found on the Student Serves website [here](#).

Should you have any questions please reach out to Travis Hamblin (travis.hamblin@jordandistrict.org) or Michelle Reyes (michelle.reyes@jordandistrict.org).