## JORDAN U 2020-2021 Open Enrollment Highlights

# Open Enrollment is May 15, 2020 through June 30, 2020, for an effective date of September 1, 2020.

#### **Online Insurance Enrollment System**

We are so glad we implemented the new online enrollment system recently. With the state of our lives now, this will make the process much safer and efficient. InfinityHR ( https://www.infinityhr.com/login )will be used for all benefit eligible employees to make benefit elections offered at Open Enrollment and for newly eligible employees. It will also be used to make changes due to qualifying events throughout the plan year.

All benefit eligible employees will need to login to the InfinityHR enrollment system to verify dependents, add beneficiary information and make open enrollment elections. Instructions below.

#### Health Insurance Benefit Changes

In an effort to maintain a comprehensive offering of benefits, while at the same time keeping premiums at the current level, the following changes will be made for 2020-2021:

Premiums:	No Employee Premium Increase Premium sheets are located on the District Insurance Department webpage ( <u>http://www.jordandistrict.org/departments/insurance</u> ).
Medical:	Administrative changes recommended by PEHP on all plans.
FSA:	Health Care Account maximum increased to \$2,750. If you wish to participate in flexible spending you <b>must</b> elect new amounts for your flexible spending account each year. Amounts do not roll over.
Prescriptions:	Administrative changes recommended by Express Scripts on all plans.

Enrollment guide, premium sheets, election forms, carrier information, certificates and notifications (i.e. CHIP, Medicare D Creditable Coverage) are available for review on the District Insurance Department webpage (<u>http://www.jordandistrict.org/departments/insurance</u>). If you require assistance in accessing the webpage you may contact the insurance office (contact information below).

**Summary of Benefits and Coverage (SBC)** is a document, required to be made available by Health Care Reform. The purpose of the SBC is to provide information to help employees compare health plans. The SBC is available on the District Insurance Department webpage. A paper copy will be provided upon request. If you have any questions regarding the SBC, please contact a member of the Insurance Department for clarification.

Please familiarize yourself with the benefits in the master policy. A copy will be mailed to your home at the beginning of the new plan year and will also be available on the District Insurance Department webpage (http://www.jordandistrict.org/departments/insurance).

#### Jordan School District Department Contact Information

Kathryn Brinton: 801-567-8255	Angela Ross: 801-567-8341	Kori Thaxton: 801-567-8146
Kathryn.brinton@jordandistrict.org	Angela.ross@jordandistrict.org	Kori.thaxton@jordandistrict.org

### Online Enrollment: 2020 InfinityHR Enrollment System - Directions for enrolling in your benefits

Go to Web Address: http://www.infinityhr.com.

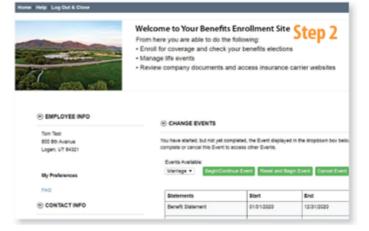
Step 1: Log In:

 Please dick on "First Time User" or "Reset ID and Password" to view your user ID and create or reset your password. Enter your date of birth and social security number to find your record, then note your user ID and set your password.

Note: If you forgot your password please click the "Forgot Password" option.

User Name		
Password:		
Password		
	Log In	
	205 111	

#### Step 2: Review the Homepage, then click on "Begin Event" next to the open enrollment event field to begin enrollment.



Step 3: Follow the steps to complete your enrollment, then click "Save & Continue" to complete each step. (Please ensure the information is accurate on each step.)

Instructions	Acceptance	Event Date	Personal	Dependents	Benefits	Review	Conf
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Continu	10						
move throug	gh each step,	the lab will l	become en	nomepage, you abled for each u must comp	step that	you have	eithe
The Steps th	at appear ab	ove may var	y dependin	g upon the Ev	ent select	ed.	
Upon the Co	mpletion of t	his Event, fu	rther instru	uctions may b	e provideo	i to you o	n the
							_
Step 4: <b>R</b> e	eview you	r enrollm	ent info	rmation in	the revie	w step,	then

Step 4: Review your enrollment information in the review step, then print the confirmation statement. Click the "Save and Confirm" button to confirm your enrollment.

Instructions	Acceptance	Ovent Date	Personal	Dependents	Denefits	Review	Confie
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When ready	, click the "Sa	ve & Confirm	n" button a	bove to comp	lete the ex	rent.	
Personal In	nformation						
Name:	Iom lest						
Address:	800 SUh Ave	anaa					
City/Sta.c/2	Zipcogan, Utał	84321					

Country: