

## MEMORANDUM

Utah Professional Practices  
Advisory Commission  
250 East 500 South  
P.O. Box 144200  
Salt Lake City, UT  
84114-4200  
  
Phone: (801) 538-7745  
Fax: (801) 538-7768  
[www.schools.utah.gov/uppac](http://www.schools.utah.gov/uppac)

TO: School District Superintendents  
School District Human Resource Directors  
Public and Private School Principals  
Regional Service Center Directors  
Utah Education Association  
American Federation of Teachers/Utah  
Utah Association of Elementary School Principals  
Utah Association of Secondary School Principals  
Utah Parents and Teachers Association

FROM: Ben Rasmussen, Executive Secretary  
Utah Professional Practices Advisory Commission

SUBJECT: Nomination to the Utah Professional Practices Advisory Commission

DATE: April 22, 2019

State Superintendent Sydnee Dickson is soliciting nominations for positions on the Utah Professional Practices Advisory Commission. UPPAC reviews investigative reports, considers evidence, and makes recommendations to the Utah State Board of Education on educator licensing. Five positions are open for three-year terms beginning on July 1, 2019. Four positions must be filled by licensed educators, two of which must be educators whose primary responsibility is teaching. Two positions should be filled by educators with non-teaching assignments. Special education teachers are highly encouraged to apply. A fifth position is designated for a community representative.

A candidate nominates himself/herself by submitting a completed application form, a letter of interest, and a resume or C.V. Application materials are due on or before **May 31, 2019** to:

Ben Rasmussen, Executive Secretary  
Utah Professional Practices Advisory Commission  
250 East 500 South  
P. O. Box 144200  
Salt Lake City, Utah 84114-4200  
[Ben.Rasmussen@schools.utah.gov](mailto:Ben.Rasmussen@schools.utah.gov)

The following positions are open:

- Two educators whose primary responsibility is teaching
  - One member term-limited and may not renew.
  - One member expected to renew.
- Two educators whose primary responsibility is other than teaching.
  - One member term-limited and may not renew.
  - One member expected to renew.
- One community representative
  - One member expected to renew.

# UPPAC

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The Superintendent and Board strive for a balanced representation from throughout the state when making appointments. Members who will continue to serve on the Commission are from the Juab, Salt Lake City, Ogden, Davis, and Iron County School Districts. Members from the Logan City School District and Weilenmann School of Discovery are expected to renew. This does not rule out applicants from these districts; however, applicants from other areas of the state may be given preference. The Superintendent seeks gender, ethnic, and geographic diversity, as well as a balance between elementary and secondary representation. Applicants from charter, private, and parochial schools are also encouraged to apply. Once an educator applies for the Commission, UPPAC staff will retain the application for consideration if vacancies arise, if the educator is not initially selected.

**Please encourage outstanding educators in your schools and L.E.A.s to apply for positions on the Commission. Attached is a copy of a nominating application.** The membership of this committee is even more critical and interesting due to current issues in educator ethics. You may make additional copies or you may print the information from our website, [www.schools.utah.gov/policy/uppac](http://www.schools.utah.gov/policy/uppac). For further information, interested educators may contact me at (801) 538-7835.

Attachment

# APPLICATION FOR APPOINTMENT TO THE UTAH PROFESSIONAL PRACTICES ADVISORY COMMISSION (UPPAC)

Responsibilities of UPPAC Members: (1) Attendance at a half-day meeting held monthly; (2) Participation in licensure hearings, as needed, approximately four to six per year.

Commission members may be reimbursed for travel, meals and lodging in accordance with Board policy and rules. A member's LEA will be reimbursed for the cost of substitutes, upon request, while the member is fulfilling Commission responsibilities.

Applicants must agree to serve a three-year term and may apply for one additional three-year term.

APPLICANT: \_\_\_\_\_ Applications are due to Ben Rasmussen by **May 31, 2018**:

CACTUS ID: \_\_\_\_\_ Applications may be mailed to:  
Ben Rasmussen, Utah Professional Practices Advisory Commission  
250 East 500 South  
P. O. Box 144200  
Salt Lake City, Utah 84114-4200  
or e-mailed to: [ben.rasmussen@schools.utah.gov](mailto:ben.rasmussen@schools.utah.gov)

PREFERRED PHONE: \_\_\_\_\_ Applicants should submit:  
1. This completed form;  
2. A personal statement of interest, and  
3. A resume or C.V.

PRESENT EDUC. ASSIGNMENT: \_\_\_\_\_  
SCHOOL & DISTRICT: \_\_\_\_\_ Applicants are encouraged to highlight experience with administrative procedures, professional affiliations, and specialized experience both inside and outside of the education profession.

E-MAIL: \_\_\_\_\_

SIGNATURES:

\_\_\_\_\_  
Applicant's Superintendent

\_\_\_\_\_  
Applicant's Principal/ Supervisor  
(If applicable)

\_\_\_\_\_  
Applicant's Signature