

Intradistrict Communication

DATE: Thursday, May 10, 2018

TO: Elementary and Middle School Principals

FROM: Laura Finlinson, Administrator of Curriculum and Staff Development
 Ben Jameson, Director of Evaluation, Research and Accountability

SUBJECT: Nextera Fall Trainings

To effectively utilize the new Nextera testing platform and its Interim and Benchmark resources, the following Nextera professional learning classes have been scheduled.

It is required that an administrative representative (principal or designee) and school testing coordinator attend one of these professional learning classes. In addition, elementary school team leads, middle school ELA, math, and science department representatives, and school special education team leads or designee are required to attend with the expectation that they will each return to their schools and train their grade level teams/departments. A half day sub will be provided. Please use sub code 9202.

In addition, there are several optional Nextera professional learning classes that have been scheduled outside of regular contract time for those teachers who will administer the new CAT and who want to learn the system. Those who attend these optional outside-of-contract classes will be paid at in-service rate.

A table containing who should attend, available sections, dates, times and locations with any pertinent comments is provided below:

Who Should Attend:	Available Sections, Dates, Times and Locations			Comments
	Date	Location	Time	
- Elementary and Middle School Principals - Elementary and Middle School Testing Coordinators - Elementary 3 rd , 4 th , 5 th , and 6 th grade Team Leaders - Elementary special education Team Lead - Middle 7 th and 8 th grade ELA, math and science department representatives - Middle special education representative	Monday, Sep. 17, 2018	ASB - PDC 113	8-11 am 12-3 pm	All sections are the same.
	Wednesday, Sep. 19, 2018	ASB – PDC 103	8-11 am 12-3 pm	
	Thursday, Sep. 20, 2018	ASB – PDC 101	8-11 am 12-3 pm	Register for 1 section only. Each section has a maximum capacity of 35 participants.
	Monday, Sep. 24, 2018	ASB – PDC 101	8-11 am 12-3 pm	
	Tuesday, Sep. 25, 2018	ASB – PDC 101	8-11 am 12-3 pm	Register online through JPLS Course # 101315
	Wednesday, Sep. 26	ASB – PDC 101	8-11 am 12-3 pm	
				Half day sub provided through

				curriculum. Use sub code 9202.
OPTIONAL training provided to teachers who will administer the new CAT and who wish to learn the Nextera testing platform and its Interim and Benchmark resources.	Monday, Sep. 17, 2018	ASB – PDC 102	3:30-6:30 pm	All sections are the same.
	Tuesday, Sep. 18, 2018	DO – Room 129	3:30-6:30 pm	
	Wednesday, Sep. 19, 2018	DO – Room 129	3:30-6:30 pm	Register for 1 section only. Each section has a maximum capacity of 35 participants.
	Thursday, Sep. 20, 2018	DO – Room 129	3:30-6:30 pm	
	Monday, Sep. 24, 2018	DO – Room 129	3:30-6:30 pm	Register online through JPLS Course # 101315.
	Tuesday, Sep. 25, 2018	DO – Room 129	3:30-6:30 pm	
	Wednesday, Sep. 26, 2018	DO – Room 129	3:30-6:30 pm	
	Thursday, Sep. 26, 2018	DO – Room 129	3:30-6:30 pm	

We ask that principals ensure that team leaders and department representatives register on JPLS for and attend one of the above trainings. Please instruct team leaders and department representatives that they will be asked to train their grade level team or departments in the utilization and administration of the Nextera testing platform. Please use the JPLS Course Code #101315.

An online course on the Nextera testing platform will also be available later in the 2018-19 school year through Canvas for relicensure credit.

Please direct any questions or concerns to Ben Jameson in Evaluation, Research & Accountability.