

Intradistrict Communication

DATE: January 16, 2020

TO: Principals
Administrative Assistants
Registrars

FROM: Administrator of Schools
Michael Anderson, Associate Superintendent
Travis Hamblin, Director of Student Services
Caleb Olson, Planning and Enrollment Consultant

SUBJECT: New Student Grade Level Placement

When a student enrolls in Jordan School District they should be placed according to their age (see "[Appropriate Age Chart](#)" in online [Planning & Student Services Manual](#)). This would include students that enroll from another state or country. Exceptions include:

- A military child who does not meet the deadline but has previously attended kindergarten or a higher grade as a resident in another state. ([53G-4-402](#) and [53E-3-902](#))
- A student who was accelerated or retained in a previous school or district within the state of Utah. Jordan District will honor the acceleration or retention and continue to place the student in the next consecutive grade.
- A student who was home schooled should be placed based on the parent's request. Examples include, but are not limited to:
 - The student attended a public school in the 7th grade but was in home school for the 8th grade. The parent(s) or guardian(s) requests placement in the 8th grade. The school would place the student according to the request.
 - The student attended public school in the 7th grade but was in home school for the 8th grade. The parent(s) or guardian(s) states that the student completed both the 8th and 9th grade during the past school year, and requests placement in the 10th grade. The school would place the student according to the request.
- A student who has never been in an educational setting should be placed according to their age.
- A student may be enrolled in the first grade even though the child did not meet the entry date for kindergarten the previous year, provided a full year of kindergarten was successfully completed in another state or private school (not daycare or preschool). The parent(s) or guardian(s) shall provide convincing evidence that the child has the academic, social and emotional skills necessary to succeed in first grade AND provide a statement from the previous school that verifies the student's successful completion of the kindergarten curriculum.

Jordan School District does **NOT** enroll:

- Any student who has previously received a diploma.
- Any student who is not five (5) years of age before September 2nd of the year they will be entering school ([R277-419-2](#)).

If the parent(s) or guardian(s) disagree with the student's placement they may request acceleration or retention testing. Acceleration and/or retention testing is conducted to determine academic ability (see "[Accelerations and Retentions](#)" in online [Planning & Student Services Manual](#)).

Please contact Student Services (801-567-8183) with any questions you may have.