

## Intradistrict Communication

DATE: April 13, 2018

TO: Middle School Principals  
High School Principals  
Middle School Self Contained Support Class Teachers  
High School Special Education Team Leaders

FROM: Laura Finlinson, Administrator of Curric./Staff Development & Special Programs  
Lisa Robinson, Director of Special Education  
Julie Brown, Program Specialist

SUBJECT: Middle School to High School Transition for Self-Contained Support Classrooms

In order to support the transition of students in Middle School Self-Contained Support Classrooms (SCSC) to High School, the Special Education Department is providing an opportunity for the Middle School SCSC teachers to meet with the High School Special Education Team Leaders. Since most of the students will be attending their boundary high school, it is helpful for the current SCSC teacher to provide information on the needs of the student to create an appropriate high school class schedule as well as know the necessary accommodations for the student to be successful. Middle school teachers need to bring a copy of the current IEP, Evaluation Results Summary, Functional Behavior Assessment and Behavior Intervention Plan, health care plan and a copy of the classes the students have completed or have in progress for high school credit. In order to maintain the schedule, it is imperative that teachers are prepared to provide a brief summary of the student's needs. Half-day substitutes will be provided through budget code 1292 for those that need half-day coverage. Teachers may also arrange for para-educator coverage if this meets with principal approval. Special educators must make their own substitute arrangements. The transition meeting is scheduled for Friday, April 27, 2018 at South Valley School in room A-103. High School team leaders and severe-endorsed teachers will need to be present from 7:30 a.m. - 12:00 p.m. Please see the attached schedule for Middle School meeting times. **Attendance is at the discretion of the building principal.**

BINGHAM HIGH

7:30-7:45 ERMS Mair  
8:00-8:15 SJMS Lyons  
8:15-8:30 SHMS Sneed  
8:30-9:00 SJMS Williams  
9:00-9:15 WJMS Preece

COPPER HILLS HIGH

7:30-7:45 JPJMS Charon  
7:45-8:15 WJMS Preece  
8:30-8:45 ERMS Mair  
8:45-9:00 SJMS Lyons  
9:00-9:15 SHMS Sneed  
9:15-9:30 WJMS Hansen  
9:30-9:45 JPJMS Lutz

HERRIMAN HIGH

7:30-8:00 SHMS Marx  
8:00-8:30 ERMS Mair  
8:45-9:00 OHMS Taylor

RIVERTON HIGH

7:45-8:15 SHMS Lewis  
8:00-8:15 SHMS Marx  
8:15-8:30 OHMS Taylor  
8:30-9:00 SHMS Sneed  
9:15-9:45 OHMS Siavrakas

WEST JORDAN HIGH

7:30-7:45 WJMS Zander  
7:45--8:15 JPJMS Charon  
8:15-8:45 WJMS Hansen  
8:45: 9:15 JPJMS Lutz  
9:15-9:45 WJMS Preece