Method of Instruction

The **Method of Instruction** will allow schools to track how a student is receiving instruction, whether they are learning full-time In-Person, full-time Virtual or have a Hybrid schedule (both in-person and virtual courses). The **Method of Instruction** can be used to identify a student's learning method in data mining, attendance, and scheduling reports, i.e. the Day Summary and the Class Roster.

The Method of Instruction will need to be added or updated anytime a student 1) is enrolled, 2) is withdrawn or 3) has a schedule change that would change their **Method of Instruction**.

1) To add a new Method of Instruction record, navigate to Skyward Student> Expand Special Program> Select Method of Instruction.

Select Begin Sts:

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| ustomize Tabs | ▲ Student, I 3 ▼E i ◀ ▶ @ Ranges Add Delete Transfer Pseudo |
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| MESA Section 504 YIC Read Grd Lvl Mil. Connected | |
| Method of Instr Entity | < <p>20 v 0 records displayed Start Date:</p> |

Enter the **Method of Instruction**:

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| Method of Instruction 1. * Start Date: 12/09/2020 Add an End Date End Date: * Method of Instruction: ONL Conline 2. Entrance Comment: Exit Comment: | 3. Save 2021 | Input the start date. Use the drop-down arrow to select the method of instruction the student will be receiving. Select save. |

Once you save the **Method of Instruction**, an indicator will appear that indicates whether the student is Virtual or Hybrid. There is no indicator for In-person students.

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| Customize Tabs | Student I 3 VE 3 4 V @ Ranges Add Delete Transfer Pseudo |
| ✓ General Profile | Grad Year (Grade): 2028 (05) DOB (Age): () Entity, School, Status: 121, 121, A Default: 121, 121, A |
| Address Birth Hist | Customee NY Status: A Other ID: 5 Phone: 7 Gender: M Internal ID: 8 1 |
| School Path Vehicles | Profile |

2) If a student is withdrawing from school you will need to end the record as follows:

Highlight the current Method of Instruction record and select End Sts:

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Input the End Date, then select Save.

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| Method of Instruction | | Save |
| * Start Date: 11/23/2020 | 2021 | Back |
| * End Date: 12/09/2020 | 2021 | |
| * Method of Instruction: IP 💌 In-Person | | |
| Entrance Comment: | | |
| Exit Comment: | | |

3) If a student is changing their schedule in a manner that would change their Method of Instruction, i.e. from in-person to hybrid, you would need to end the current Method of Instruction record and create a new record with the new Method of Instruction. To do this, follow the instructions above to end the current record. Then add a new record. When finished, the student should have multiple records in their Method of Instruction, as shown here:

| Student: Add Delete Transfer Pseudo | | | | | | | | udo | |
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