



JORDAN
SCHOOL DISTRICT

Mentor Contract

2022-2023

Each JSD trained mentor is eligible for up to 8 hours pay at their hourly rate each year.

Date	Mentor activity	Evidence	Hours
Required Mentor Activities			
Required: Up to 1 hour	Complete at least one observation of each mentee, including reflection and goals	Submit form with observation notes / reflection	
Other Possible Mentor Activities			
Other possible activities for which you can be paid			
One-on-one planning with mentee(s) (not including PLC time)		Logs or documentation showing meetings	
Additional observations (up to 1 additional observation)		Submit form with observation notes / reflections	
Accompanied observation of another teacher with debriefings		Submit form with observation notes / reflections	
Review and reflect with mentee classroom management and pedagogical skills		Notes of problems and solutions	
Additional time outside of PLC to assist beginning educator in collecting and interpreting student data to drive instructional decisions		Snapshot of data and changes in instruction	
Other (one hour with administration approval)		Reflection	
		Up to 8 Total Hours:	

Mentor Agreement:

The mentor agrees to complete required trainings as necessary and observe, provide feedback, and assist with goals and training of one or more new teachers for the 2022-2023 school year. The mentor will submit documented evidence of assistance or participation with a new teacher in activities that support him/her with the contractual responsibilities and instructional expectations of his/her teaching assignment. The mentor will be paid up to 8 hours at his/her hourly rate during this school year. To be paid, the mentor submits contract and documentation to lead mentor and administrator to be approved for May timesheet.

School

Date

Print mentor name

Mentor signature

Print provisional educator name

Provisional educator signature

Admin Signature