

Important Payroll Dates for May 2020

Payroll Due: <u>including all April absences and approvals</u>	May 4
Last day to change direct deposit accounts	May 10
** Please let Payroll know of any changes to your account after this date. Any bank account changes will affect your check on payday.	
Paychecks available for viewing in Employee Access	May 20
** Strongly recommended	
Payday	May 22

True Time Deadlines for Pay Period

4/6/20 – 5/3/20

Employee Final Submittal:	5/6/20
First Approval:	5/8/20
Final Approval:	5/12/20