
SUBJECT: MATERNITY/PATERNITY LEAVE

I. Board Directive

It is the policy of the Board to allow benefit eligible employees Maternity/Paternity Leave as indicated below.

II. Administrative Policy

- A. Benefit eligible employees shall receive six weeks of maternity leave, to be used when the child is born, in addition to any other leave for which the employee is already eligible. For more information see policies [DP324 NEG Sick Leave – Licensed](#) and [DP335 NEG Annual Leave – Licensed](#).
- B. Benefit eligible employees shall receive two weeks of paternity leave, to be taken during the first year of the child's life, in addition to any other leave for which the employee is already eligible.
- C. If you have questions about how this policy applies to your family situation, please call Human Resources.