

JORDAN SCHOOL DISTRICT  
Anthony Godfrey, Ed.D., Superintendent of Schools  
West Jordan, Utah

# Intradistrict Communication

DATE: August 5, 2024

TO: All Principals

FROM: Lisa Robinson, Administrator of Schools  
Kim Lloyd, Director of Special Education  
Brian King, Ph.D., Assistant Director of Special Education  
Mike Trimmell, Ed.D., Special Education Administrator

SUBJECT: Mandatory DLM Training for Self-Contained Teachers

There will be two dates for the mandatory DLM training for all self-contained teachers. Teachers need only attend one of the two days. A link to sign up for the training will be sent to each self-contained teacher.

**Option 1:**

Date/Time: August 16 8:30 am - 11:30 am

Location: ASB Presentation Room (Room C-100)

**Option 2:**

Date/Time: August 30 12:00 pm - 3:00 pm

Location: ASB Presentation Room (Room C-100)

Please note that if teachers cannot attend the August 16th PD, they will need to get a substitute for August 30th. The Special Education Department will cover the costs of substitutes for licensed special education teachers who attend the August 30th training. Please use budget code 1292.