



Sign On

Username:

Same as computer

Password:

Need Help? [Tech Support](#) - [Online Manual](#)

Forgot your password? [Request a password change](#)

Logon – Active Directory Account for Jordan District Users

For outside users, email and password will be sent to personal email account with login info.



Signed onto Jordan School District as Shannon Hickman (shannon.hickman)

- Home
- Folders
- Packages
- Logs

Welcome to Jordan School District! Please watch this area for important messages.

Find File/Folder:

Find File
Go To Folder:

Go To

Install the Upload/Download Wizard

It is recommended that you install the Upload/Download Wizard, a browser add-on that allows you to:

- Transfer files faster
- Transfer files greater than 2GB
- Transfer multiple files at once
- Perform automatic integrity checking to ensure file non-repudiation
- Compress/Uncompress data on the fly
- Add files via drag-and-drop

The ActiveX version of the Upload/Download Wizard requires Internet Explorer.

[Install the Upload/Download Wizard \(ActiveX\)](#)

If you prefer, you may choose to install the [Java version](#) of the Upload/Download Wizard instead. Only one version is needed.

~ OR ~

[Disable the Wizard](#)
[Disable the Wizard \(for this session only\)](#)

If you disable the Upload/Download Wizard or are unable to install it, you can re-enable or try re-installing through your My Account page.

Disable the Wizard

- Home
- Folders
- Packages
- Logs

Home

Find File/Folder:

Find File

Go To Folder:

/

Go To

Need Help?

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Browse Files and Folders...

To search for a particular file, enter the file name or file ID in the Find File box on the left side of the page and press the "Find File" button.

- Go To Your Home Folder
- Browse Other Folders

Upload a File Now...

Select a folder: /Home / shannon.hickman

Pick a file with the "Browse" button: Browse...

Enter any applicable notes:

...and then press the "Upload" button:


Package Actions

- Send a new package...
- Manage your address book...

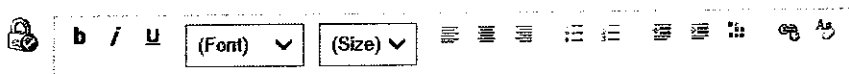
Send a new package



New Package

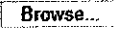
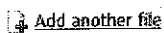
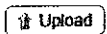
     

To: noname@jordandistrict.org 

Subject: test

Note: 
test

Files:
(Optional)  Staff Screen Revised.docx (156.8 KB) 
Total: 156.8 KB

Options:

- Delivery Receipt(s)
- Prevent "Reply All"
 - Prevent all replies
- Package will expire after 14 days

New Package Instructions:

Compose email to and subject lines.

Note: there must be text in the notes section.

Files: (optional) Browse to file, then upload. File name will show by files when complete.

(as in example above)

Send

Jordan School District S. **New User Account for Jordan School District (moveit.jordan.k12.ut.us)** - Welcome to Jordan School District! An account has been created for you with the username
Shannon.Hickman **New Package Is Waiting** - New Package Notification Welcome to Jordan School District! A new package has been posted for you

Emails will be sent to recipient as in example above.

If Jordan District Employee, new user account email will not send, they will login with AD account.

New Package is waiting, will give them a link to logging in (as in example below).

New Package Notification

A new package has been posted for you.

From: Shannon.Hickman
Subject: test

Please use the following URL and your username/password to view this package over a secure connection. After viewing this package, you may also download any associated attachments or compose a reply using your favorite web browser.

(<https://moveit.jordan.k12.ut.us/human.aspx?CtrlID=29948&Arg12=message&Arg06=256476601>)

Regards,
Jordan School District Secure FTP Notification Service

Package will appear for user as below.

Welcome to Jordan School District! Please watch this area for important messages.

Package from Shannon.Hickman

Trash Reply Reply All Forward

To: shannonhickman2004@hotmail.com
From: [Shannon.Hickman](#) at 12/11/2013 11:41:03 AM
Subject: test
Mailbox: / [Inbox/](#) Will Expire: in 14 days

test

Files:

[Staff Screen Revised.docx](#) (156.8 KB) [Download](#)
Total: 156.8 KB






Trash Reply Reply All Forward

[View Package History](#) - [View Print Friendly](#)

/Sent/

Go To Mailbox: /Sent Go To Mailbox

Packages

<input type="checkbox"/>	<u>Subject</u>	<u>Files</u>	<u>Size</u>	
<input type="checkbox"/>	 <u>test</u>	1	157.4 KB	
<input type="checkbox"/>	 <u>test</u>	1	157.4 KB	

Click on package name to see details of Packages.

View Package History to see history of email.


Package to shannonhickman2004@gmail.com

Trash Forward Save As Template

To: sha
From:

Package History

<u>Time</u>	<u>Entry</u>
12/11/2013 11:41:54 AM	<u>Attachment</u> added to <u>Package</u>
12/11/2013 11:41:54 AM	Sent new package notification to Recipient
12/11/2013 11:41:54 AM	<u>Package</u> posted by <u>Shannon.Hickman</u>
12/11/2013 12:02:40 PM	Viewed by <u>Shannon.Hickman</u>
12/11/2013 12:03:45 PM	Viewed by <u>Shannon.Hickman</u>

 [Return to Package](#)