

# Interoffice Communication

DATE: May 1, 2017

TO: All Middle School Principals

FROM: Herb Jensen, Director of Transportation  
Kathy Simmons, Transportation Trainer/Risk Coordinator

SUBJECT: **LAGOON DAY THURSDAY, JUNE 1, 2017**

We are looking forward to helping you provide an exciting, successful, and safe experience for your students this year. Following the same procedure as last year, it is okay to load the first bus at your school and let it depart without waiting for the other buses. As each bus is loaded and a chaperone is on board, please let it depart for Lagoon. Your help with this last year helped alleviate some of the waiting on the bus and congestion at the ticket gates.

This year the park will close at 5:00 p.m. The buses will be taking the students home at the same time as last year, which will be **5:00 p.m.** For the safety of everyone, please have those persons you have designated as chaperones report to their assigned school bus loading area at **4:45 p.m.** The students will load at **5:00 p.m.** All buses will be gone by **5:15 p.m.** As a reminder, there will be instructions and signs posted on the South side of the roller coaster at Lagoon for the afternoon return to school.

The map and instructions are to be used by your staff traveling to Lagoon and will help keep a safe environment for the students on this special day. Please feel free to make any copies you need of the map and the instructions for your staff to use that day.

If you need further information, please contact:

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