

Intradistrict Communication

DATE: May 24, 2018

TO: Principals
Elementary and Middle School Resource Team Leaders
High School Special Education Team Leaders

FROM: Laura Finlinson, Admin. of Curriculum/Staff Development & Special Programs
Lisa Robinson, Director of Special Education
Julie Brown, Program Specialist
Courtney Titus, Program Specialist

SUBJECT: Information Regarding Beginning of 2018-19 School Year

The 2017-18 school year is quickly rolling to a close and the Special Education Department wants to send out a big thanks to all of you for a great school year. We've had many challenges, but even more celebrations, and the work you all do each day for students is our biggest celebration.

In looking forward to the coming school year, there are several items that we wanted to make you aware of prior to leaving for the summer:

- 1) **Summer Special Education Conference** - This year the Special Education Department will provide our summer professional development in a conference format – ***Cultivating Success – Reaching All Learners***. The date will be August 3, 2018, 8:00 a.m. at Elk Ridge Middle School. All special education staff and all administrators are invited to attend. If you are a special educator and are not on contract that day you will receive a \$150.00 stipend for attending the day of training. If you are on contract in a year-round school and would need a substitute to attend the conference, we are happy to provide one. Use the program code 1292. We have a great keynote speaker and breakout sessions for everyone. There will also be a specific strand for administrators. You can sign up on JPLS by searching for Special Education Summer Conference (flyer attached) or by using the course 101190.
- 2) **Extended Year for Special Education Teacher Stipends** – Next school year (2018-19) the legislature has funded 5.0 days of stipends for Special Education Teachers, Special Education Preschool Teachers, and Speech-Language Pathologists. The details and timesheets will be sent to your school July 1, but we wanted to inform you of the option to use these 5.0 extended days to complete IEP related duties the two weeks prior to or following your contract days beginning July 1, 2018. Year-round off-contract options are also available.
- 3) **IEP File Reviews** – the attached chart indicates those schools that are on the rotation for file reviews. You will get more information from your teacher specialist in the fall. Additional file reviews may be requested by administrators or for follow-up purposes from this year's file review. Those will be scheduled on an individual basis. Also, if you are due for a full JPAS evaluation in 2018-19, please remember that you must have a file review completed with your assigned teacher specialist prior to completing your JPAS evaluation with your administrator. Please schedule those early in the year.

Thanks again for all you do and we look forward to another great year!

**Jordan School District
2018-19 Special Education IEP File Review Schedule**

School	Level	Audit Date
Copper Hills High	HS	9/13/18
Fox Hollow	ES	9/27/18
Fort Herriman	MS	10/4/18
West Jordan High	HS	10/11/18
Midas Creek	ES	10/25/18
Copper Hills High	HS	11/1/18
Joel P Jensen + Clusters	MS	11/8/18
Westvale	ES	11/15/18
Southland	ES	12/06/18
Riverton High	HS	12/13/18
Riverton	ES	12/20/18
West Jordan Middle + Clusters	MS	1/10/19
West Jordan Elementary + Clusters	ES	1/17/19
West Jordan Pre School	Pre	1/17/19
Herriman	ES	1/24/19
Copper Mountain Middle	MS	1/31/19
Copper Hills High	HS	2/7/19