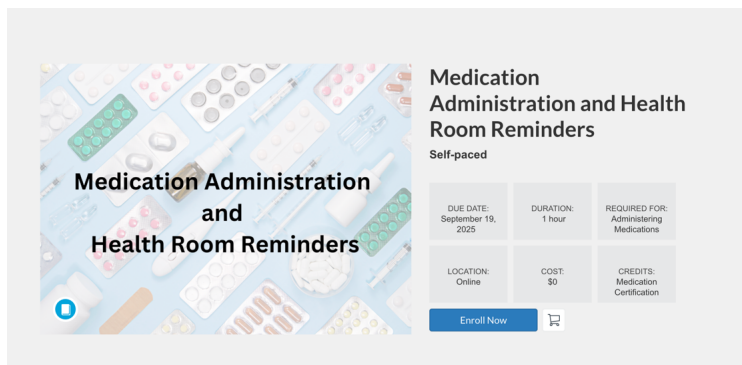


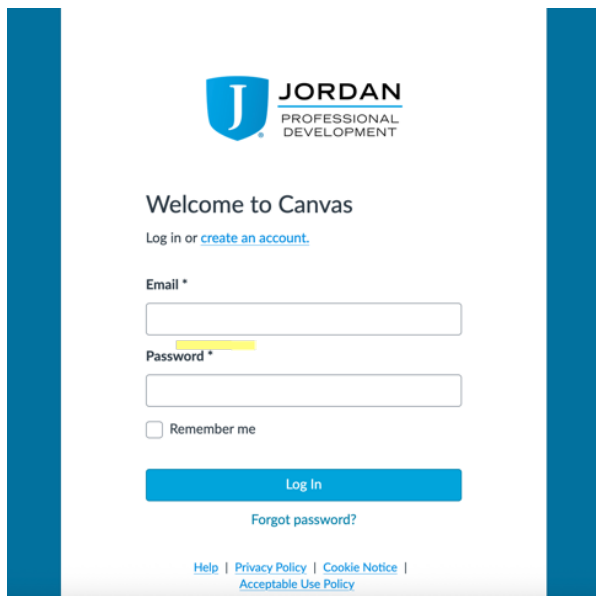
How to Access Canvas Course and Print Completion Certificate

Accessing the course

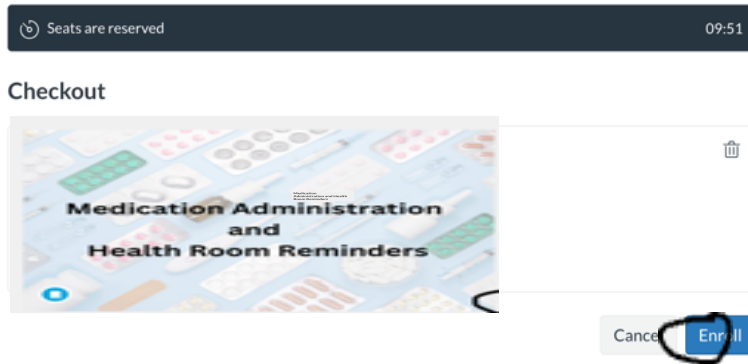
1. Click on the link provided.
2. Click “Enroll Now.”



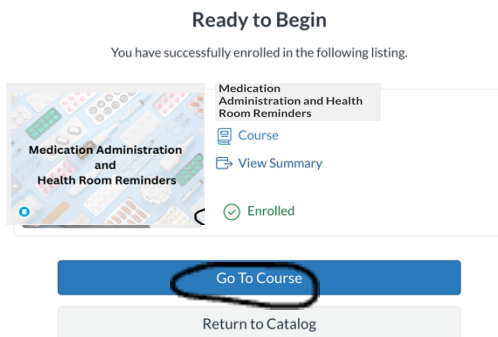
3. Log in with account or click “forgot password” if never logged in before.



4. Click "Enroll."



5. Click "Go to Course" to access the course on Canvas.

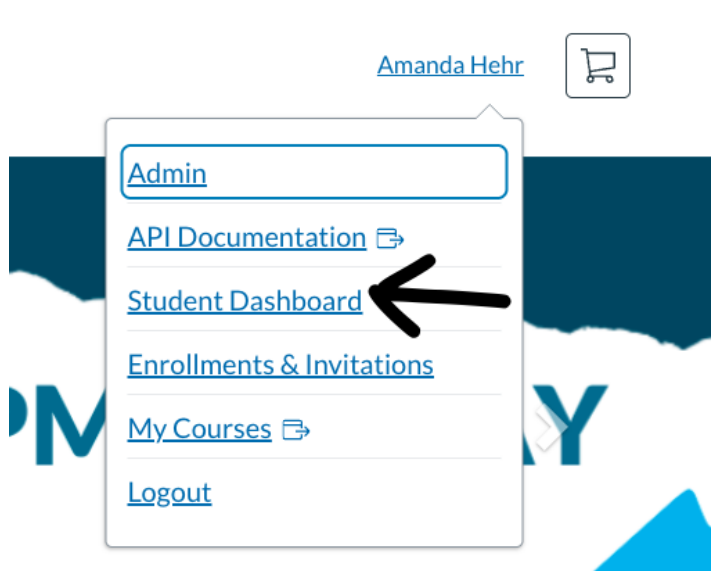


Printing the Completion Certificate

Once you have completed all portions of the course (assignments, powerpoints, quizzes, etc), canvas will create a completion certificate for you to print and for your school nurse to sign. You should receive an email with your certificate attached. If you don't receive it that way, follow these instructions.

1. Go to <https://pd.jordandistrict.org/>
2. Log in to your account.

- Click on your name at the top, once logged in, and select “Student Dashboard” from the drop down menu.



- Click on “Completed”, where you will find the course information. If you do not see the course information there, go back to Canvas and be sure to complete all components of the course. A certificate will not be generated if there are incomplete tasks/quizzes.

Student Dashboard

In Progress (0)

Completed (1)

Not Completed (0)

Courses



Medication Administration and Health Room Reminders

Completed August 14, 2025

This course is for any staff that need to administer medication during the school day on a regular basis.

Administration Certificate | [View](#) | [Download](#)

 **Nursing Services**

Review Course

- Click “View” to open your certificate.

6. Once the certificate opens, click on the print icon on the top left of the screen.



7. Reach out to your assigned school nurse to sign your certificate and place it in the medication or healthcare plan book in the front office.