Guided Reading Level Reports in Skyward

You have the option to print GRL reports by school, grade, or individual teacher. It is possible to include DIBELS and SRI scores on this report, as well.

To print a report:

- 1. Log into Skyward Student.
- 2. Select the 'Students' tab from the menu bar across the top.
- 3. On the far right, under 'Jordan Programs', select 'Entity Reports'.

ŀ	ome	 Students 	Families	Staff	Student Services	Office	Administration	Educator Access Plus	Advanced Features		deral/State Reporting	Custom Reports	Q,		
	Q				:										Que
ſ	- St	udents			Setup		Emergency Co	ntacts	Setup		🕶 Jordan	Program	s		
		dent Profile			1	10	Emergency Contac	ots	(Entity Re	ports		1	
	Dat	stom Forms a Mining			1		Online Enrollm	ent							
ų	Re	ports			1		Enrollment Applica		1	1					1
	▼ St	udent Acces	SS				Online Enrollment Reports	Portal Users	1 1						
l		dent Access l	Jsers		1										4
	· ·	jin History ports			1 1	J									4

4. Select 'Language Arts Growth Report.'

Entity Reports
🗄 \ominus 🔂 Student Reports - SR
Student Enrollment Count by Entity - SE
Homeless Report - HR
Language Arts Growth Report - LG

5. Select 'ADD'.

Language Arts Growth	n Report		A	6	1	ō.	?
🔽 Display My Templates 🛛 🗹 Disp	play Shared Templates	🗹 Display Skyward Templates					
Language Arts Growth Report	Templates		×			Print	
						Add	
There are no records to display; c	check your filter settings.					Edit	

6. From this screen, you will customize your report.

a. FIRST, give it a name.

Language Arts C	Growth Report	Ľ	á ใ	Ō	?
Template Settings			Save	$ \rightarrow$	
* Template Description	: October Reading Scores		Save ar Print	nd	
	 Share with other users in entity 127 Print Greenbar 6 Lines Per Inch 8 Lines Per Inch 	(Back		

b. Then select WHO should be included in the report. IF you want the whole school, leave your entity number in both the Low and High boxes and the 'All Teachers' box checked.

Class Ranges		
Low Entity: 127	High 127	
🗹 All Teac	hers Teachers	

c. If you would like to specify a certain group of teachers (grade level) or an individual teacher, uncheck the 'All Teachers' box and click on the 'Teachers' button.

Class F	Ranges				
	Low		High		
Entity:	127		127		
	🗌 All Te	eachers	Teach	ers]★

d. Here you can select the teachers you would like to include in the report. Enter their last name in the white box. Select 'ADD' and they will appear in the large box as a list. When you are finished adding teachers, select 'OK' to return to the Settings page.

Individual Teacher Selection		💿 î	Ē
Individual Teacher(s) Selections			
Select a Name Teacher: COX MEG001 COX MEGAN	Add	OK Back	
Selected Names			
	Remove All		

e. Now to select your 'Sort Options'. The 'Sort Order' indicates the order, by teacher last name, in which the pages of your report will appear. Next select the data you would like included on the report.

NOTES: If you select a GRL, that will be the only data point included. All reported levels preceding the month you select will be included. For example, if I select November the report will include recorded levels for August, September, October and November.

If you select a DIBELS or an SRI data point, the report will include those scores AND all Guided Reading Levels currently recorded in the system.

Only ONE data point can be selected to generate a report. Depending on the selection, multiple scores may be included as outlined above.

ort Order	
 Ascending (A-Z) Descending (Z-A) 	
Sort By	
Alpha	
Buided Reading Level	
Aug GRL	Sep GRL
Oct GRL	Nov GRL
	Jan GRL
Feb GRL	Mar GRL
O Apr GRL	May GRL
)ibels	
Fall Composite Score	Fall On or Above
Mid Yr Composite Score	Mid Yr On or Above
Spring Composite Score	Spring On or Above
RI	
Fall Lexile Score	Mid Yr Lexile Score
Spring Lexile Score	

f. Once all selections have been made, select 'SAVE' to save the report in the template menu or 'Save and Print' to save the report and print immediately.