

JORDAN SCHOOL DISTRICT
Dr. Anthony Godfrey., Superintendent of Schools
West Jordan, Utah

Intradistrict Communication

Date: June 30, 2025

To: School Administrators

From: Scott Thomas, Administrator of Auxiliary Services
Paul Bergera, Director of Transportation
Kitt Soumpholphakdy, Field/Activity Trips Coordinator

Subject: Field/Activity Trips Planning for the 2025-26 School Year - Revised

In May, you received notice that the Department of Transportation's Field/Activity Trips Office was preparing to launch a new software solution for managing field/activity trip requests, approvals and resource allocations.

Since that time, we've determined that it's in the best interest of Jordan School District to continue using BusHive for all field/activity trip requests for the 2025-26 school year.

Therefore, you are now able to submit field/activity trip requests for the 2025-26 school year effective immediately.

Feel free to contact Mike Westover at michael.westover@jordandistrict.org or ext. 88809 or Michele Yuill at michele.yuill@jordandistrict.org or ext. 88804 with any questions you may have.