

JORDAN SCHOOL DISTRICT
Anthony Godfrey, Ed.D., Superintendent of Schools
West Jordan, Utah

Intradistrict Communication

DATE: June 23, 2022

TO: Principals
Administrative Assistants

FROM: Michael Anderson, Associate Superintendent

SUBJECT: Fee Waiver Materials 2022-23

The annual Certificate of Compliance report will be due **October 31, 2022**. **October 1st** of each year the Local Board Chair, District Superintendent, and each Principal will receive an email containing a personalized link to complete the Certificate of Compliance. The email will be titled *Utah State Board of Education School Year 2022-2023 Certificate of Compliance*. Each individual will have 30 days to complete the certificate. [Click here to access a sample Certificate of Compliance](#).

All USBE School Fees Notices and School Fee Waiver Applications can be found by clicking [HERE](#).

Forms can be found under Grades K-6 and Grades 7-12 in multiple languages. The Fee Waiver Application, for both elementary and secondary was revised 4/4/2022. Use the current form when having parents fill out the application.

Attention: *Students who previously showed verification of eligibility do not need to resubmit documentation. It may be necessary for the principal (or designee) to contact the previous school of transferring students for verification of fee waiver status. Kindergarten students coming into the school, new students to the District, and students with extenuating circumstances will still be required to submit documentation.*