

# Intradistrict Communication

DATE: June 25, 2020  
TO: Principals  
FROM: Cody Curtis, Administrator of Schools  
SUBJECT: Fee Waiver Materials 2020-21

The annual Certificate of Compliance report will be due **October 31, 2020**. **October 1st** of each year the Local Board Chair, District Superintendent, and each Principal will receive an email containing a personalized link to complete the Certificate of Compliance. The email will be titled *Utah State Board of Education School Year 2020-2021 Certificate of Compliance*. Each individual will have 30 days to complete the certificate. [Click here to access a sample Certificate of Compliance](#).

All USBE School Fees Notices and School Fee Waiver Applications can be found by clicking [HERE](#).

Forms can be found under Grades K-6 and Grades 7-12 in multiple languages. The Fee Waiver Application, for both elementary and secondary was revised in March 2020. Please use the current form when having parents fill out the application.

**Attention:** *Students who previously showed verification of eligibility do not need to resubmit documentation. It may be necessary for the principal (or designee) to contact the previous school of transferring students for verification of fee waiver status. Kindergarten students coming into the school, new students to the District, and students with extenuating circumstances will still be required to submit documentation.*