

# Intradistrict Communication

DATE: Thursday, August 5, 2021

TO: Elementary School Administrators  
Elementary Administrative Assistants

FROM: Shelley Nordick, Ph.D., Administrator of Teaching and Learning  
Ben Jameson, Director of Evaluation, Research and Accountability

SUBJECT: Fall 2021 Acadience Reading and Math Testing

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Principals should have received their schedule for when district assessment assistants will be in schools to administer the state-mandated K-3 Acadience Reading and Math Benchmarks. For questions about scheduling, please contact Shannon Johnson at 801-567-8873 or [shannon.johnson@jordandistrict.org](mailto:shannon.johnson@jordandistrict.org).

There will be 9-10 assessment assistants during your assigned testing time along with your school's instructional coach, which means that we will need space for 10-11 testing stations. To minimize distractions and the chance that students will overhear answers to test prompts, we are requesting a larger space to accommodate our testers. The school media center is preferred. If this is not possible, two classrooms in close proximity may be an option. The assessment assistants will need a larger table space than a student desk as they will be using an electronic device to administer Acadience Reading benchmarks and will also have additional materials to administer the Acadience Math benchmarks via paper/pencil.

## Acadience Math:

For the first time, the state is also requiring that the Acadience Math benchmarks be administered in grades K-3. Kindergarten and first grade students will participate in one-on-one individual measures with the assessment assistants at the same time they complete the Acadience Reading benchmarks. In addition, there are whole class measures in grades 1-3 that classroom teachers will proctor. Here is what is expected of grades 1-3 teachers for Acadience Math benchmark administration:

- Evaluation, Research & Accountability will send master copies of the quizzes to schools.
- Each teacher will need to make copies of their quiz(zes):
  - First Grade: Computation only
  - Second and Third Grade: Computation as well as Concepts & Applications
  - Each teacher will need to attach a label with each student's information (provided by Evaluation, Research & Accountability) to each quiz.

- Teachers can administer both quizzes consecutively on the same day or at separate times.
- Teachers will follow the instructions provided, proctor the quizzes and then collect them when the allotted time has expired.
- All quizzes need to be completed prior to the date on which the assessment assistants are coming to your school. Completed quizzes will be given to assessment assistants on this day.
- Evaluation, Research & Accountability will grade quizzes and then manually enter the data into Acadience Data Management (ADM). Teachers will only proctor the quizzes.
- Because all Acadience Math measures are administered via paper/pencil and then manually entered into ADM, test results will not be immediately available. For at least BOY 2021, test results will be available by October 30<sup>th</sup>.

Please contact Ben Jameson or Shannon Johnson in Evaluation, Research & Accountability with any questions or concerns. We look forward to working with you on a smooth Acadience Reading and Math test administration.