

JORDAN SCHOOL DISTRICT  
Patrice A. Johnson, Ed.D., Superintendent of Schools  
West Jordan, Utah

# Intradistrict Communication

Date: March 13, 2019

To: Applicable School Principals and Administrative Assistants (Financial and Membership)  
All Area Administrators of Schools and Administrative Assistants  
Travis Hamblin, Planning and Student Services  
Michael Heaps, Support Services Manager

From: John Larsen, Business Administrator  
Daniel Ellis, Director of Accounting, Budgets and Audits  
Jason Mott, Accountant/Internal Auditor

Subject: **External Audit Visits**

The external auditors (Squire & Company, PC) will be visiting the following schools on the dates indicated. They will be reviewing student information (e.g. full vs. part-time status, etc.), student attendance (e.g. 10-day rule, homebound/hospitalization rule, etc.), and financial information. Once finished, the auditors will want a few minutes with the Principal. If the Principal is unavailable, an Assistant Principal may meet with them. For the elementary schools they will only be performing the student information review and the Principal is not required to be there. The auditors are planning on coming to the schools in the order listed. Exact times of arrival will vary depending on length of stay at earlier schools and travel time. All schools were contacted earlier to avoid scheduling conflicts. If you have any questions, please call Jason Mott at (801)567-8388.

April 1, 2019  
West Jordan High  
Joel P. Jensen  
JATC North

April 2, 2019  
Riverton High  
JATC South  
Kauri Sue Hamilton

April 3, 2019  
Copper Hills  
West Hills  
West Jordan Middle

April 4, 2019  
Herriman High  
South Hills

April 5, 2019  
Bingham  
South Jordan Middle