

Intradistrict Communication

Date: March 6, 2020

To: Applicable School Principals and Administrative Assistants (Financial and Membership)
All Area Administrators of Schools and Administrative Assistants
Caleb Olson, Planning and Enrollment
Steven Harwood, Support Services and Programming Manager

From: John Larsen, Business Administrator
Daniel Ellis, Director of Accounting and Audits
Jason Mott, Accountant/Internal Auditor

Subject: **External Audit Visits**

The external auditors (Squire & Company, PC) will be visiting the following schools on the dates indicated. They will be reviewing student information (e.g. full vs. part-time status, etc.), student attendance (e.g. 10-day rule, homebound/hospitalization rule, etc.), and financial information. Once finished, the auditors will want a few minutes with the Principal. If the Principal is unavailable, an Assistant Principal may meet with them. For the elementary schools they will only be performing the student information review and the Principal is not required to be there. The auditors are planning on coming to the schools in the order listed. Exact times of arrival will vary depending on length of stay at earlier schools and travel time. If you have any questions, please call Jason Mott at (801)567-8388.

March 30, 2020

Butterfield Canyon
Silver Crest
Riverton Elementary
Rosamond
Elk Meadows
Jordan Ridge
Welby

March 31, 2020

Fox Hollow
Heartland
Majestic
Oakcrest
West Jordan Elementary
Westvale

April 1, 2020

Copper Mountain
Fort Herriman
Herriman High
Mountain Ridge

April 2, 2020

Oquirrh Hills
Riverton High
Elk Ridge
Bingham

April 3, 2020

Sunset Ridge
Copper Hills
West Jordan High