

JORDAN SCHOOL DISTRICT  
Anthony Godfrey, Ed.D., Superintendent of Schools  
West Jordan, Utah

# Intradistrict Communication

Date: May 28, 2020

To: Applicable School Principals and Administrative Assistants (Financial and Membership)  
All Area Administrators of Schools and Administrative Assistants  
Caleb Olson, Planning and Enrollment  
Steven Harwood, Support Services and Programming Manager

From: John Larsen, Business Administrator  
Daniel Ellis, Director of Accounting and Audits  
Jason Mott, Accountant/Internal Auditor

Subject: **External Audit Visits**

The external auditors (Squire & Company, PC) will be visiting the following schools on the dates indicated. They will be reviewing student information (e.g. full vs. part-time status, etc.), student attendance (e.g. 10-day rule, homebound/hospitalization rule, etc.), and financial information. Once finished, the auditors will want a few minutes with the Principal. If the Principal is unavailable, an Assistant Principal may meet with them. For the elementary schools they will only be performing the student information review and the Principal is not required to be there. The auditors are planning on coming to the schools in the order listed. Exact times of arrival will vary depending on length of stay at earlier schools and travel time. If you have any questions, please call Jason Mott at (801)567-8388.

June 8 2020  
Copper Mountain  
Fort Herriman  
Herriman High  
Mountain Ridge

June 9, 2020  
Oquirrh Hills  
Riverton High  
Elk Ridge  
Bingham

June 10, 2020  
Sunset Ridge  
Copper Hills  
West Jordan High

June 11, 2020  
Butterfield Canyon  
Silver Crest  
Riverton Elementary  
Rosamond  
Elk Meadows  
Jordan Ridge  
Welby

June 12, 2020  
Fox Hollow  
Heartland  
Majestic  
Oakcrest  
West Jordan Elementary  
Westvale