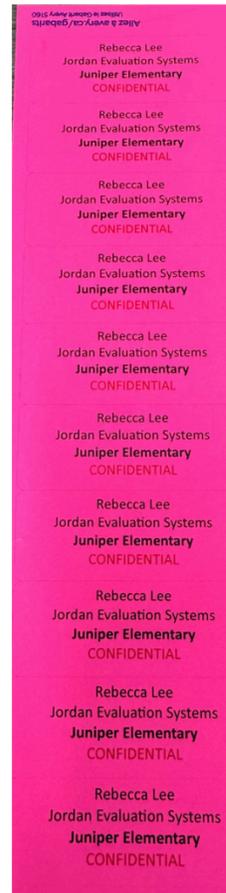


# Evaluation Reminders & Due Dates

## Reminders

1. Classroom teachers and SLPs on a full evaluation are required to upload their stakeholder input and student growth with data into Perform **before** the final rating is generated.
  2. Teacher specialists on a full evaluation are required to upload all evidence into Perform. **before** the final rating is generated.
  3. Enter evaluation information into Perform within 5 days of the observation.
  4. Use the pink labels sent to you to send evaluation items (plan for improvement, request for consulting educator, etc.) to the evaluation office. →
  5. Monthly List in Google Drive
    - Check frequently
    - Evaluation updates are made here
    - Do not use Perform for checking updates or evaluation completion
- Remember that those on an interim are still required to upload stakeholder input and student growth with data into Perform.



## Due Dates

- ALL full evaluations due March 31, 2026
- ALL interims due May 31, 2026
- ALL ESP evaluations due May 31, 2026

## Contact Information

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