

JORDAN SCHOOL DISTRICT  
Anthony Godfrey, Ed.D., Superintendent of Schools  
West Jordan, Utah

# Intradistrict Communication

DATE: November 2, 2023

TO: Building Principals  
Assistant Principals  
Elementary Administrative Assistants  
Secondary Registrars  
Secondary Attendance Secretaries.

FROM: Michael Anderson, Associate Superintendent  
Travis Hamblin, Director of Student Services  
Caleb Olson, Enrollment Consultant, Planning & Enrollment

SUBJECT: Enrollment of Charter School Students Returning Mid-Year

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In the February 2022 Principal Meeting, school principals were directed to consult with and receive permission from their AOS before denying enrollment to a student who lives in the school's boundary and wishes to return at any point in the school year from a charter school. This guidance remains in effect for principals and assistant principals at all levels.

This information should be communicated to individuals who have responsibility for enrolling students at each school location.