

Interoffice Communication

DATE: January - February, 2017

TO: All Principals

FROM: Ron Bird, Director of Information Systems
Mark Sowa, Instructional Technology Consultant

SUBJECT: Encryption of Hard Drives on Specific Systems

In order to better protect HIPPA and FERPA data on Jordan School District PCs and laptops, hard drives will be encrypted on systems used by employees with the following job functions.

1. Psychiatrists
2. Speech Language Pathologists
3. Occupational Therapists
4. Physical Therapists

The encryption will be done by the Instructional Support Technician who is assigned to your school. The technician will provide some training on what encryption means and what will change on the systems that have the hard drive encrypted. Some systems have already been encrypted throughout the school district. Users have reported that encrypted systems function normally as they did prior to being encrypted.

It is anticipated that encryption will take place at each school during the months of January and February.

Thank you for your support and understanding of this important effort to protect student data.

RB