

Jordan School District
Anthony Godfrey, Ed.D., Superintendent of Schools
West Jordan, Utah

Intradistrict Communication

DATE: Thursday, April 24, 2025

TO: Elementary Principals

FROM: Carolyn Gough, Administrator of Teaching & Learning
Amanda Bollinger, Associate Administrator, Teaching & Learning
Amy Kinder, K-12 Math Consultant, Teaching & Learning

SUBJECT: Elementary Math Expression Surplus

Elementary Principals,

As we transition to the new K-5 Open Up Resources materials, we need to surplus the old Math Expression materials. This process will follow the same procedure as the Journeys Reading program surplus from last year.

Please follow these steps:

1. Fill Out a Surplus Textbook Form: Schools should complete a surplus textbook form. You can use one form for multiple boxes; just ensure the total number of boxes is indicated.
2. Boxing Requirements: Use only paper-sized boxes. Ensure all items are boxed and ready for pickup before sending the form.
3. Submission: Send the completed form to Steven Oldham at the surplus warehouse: steven.oldham@jordandistrict.org.

Once the warehouse receives your form, they will arrange to pick up the materials.

Teachers may want to consider keeping math manipulatives such as base-ten blocks, counters, etc. as they can be used in lower grades. Thank you for your cooperation in making this transition smooth.