



## Extended School Year (ESY) Services Packet

(Please submit this completed checklist with each eligibility packet)

Remember that ALL students on IEPs must be considered for ESY services. Please make sure that you review and understand the following updated documents:

- √ Memo: Extended School Year (ESY) Qualification Procedures and Timelines (January 2019)
- √ JSD Extended School Year (ESY) Guidelines (January 2019)



It is the responsibility of the student’s IEP team to determine ESY eligibility (including the parents). You must submit the following information for all students who are eligible for ESY Services by the **due date of March 27, 2019**. *This date is crucial in order to provide sufficient time for parents to be afforded their rights.*

**Indicate that you have completed and included the following items:**

- Extended School Year (ESY) Services Packet Checklist*
- Jordan School District ESY Services Plan*  
(6 pages total – with additional copies of page 4 as needed)
  - Page 1 – Notice of Eligibility
  - Page 2 – Eligibility Data – Step 1
  - Page 3 – Eligibility Data – Step 2
  - Page 4 – Goals (multiple copies included as needed)
  - Page 5 – Student Information
  - Page 6 – Summer Contact Information – completed with the parents
- A copy of the student’s current IEP (if new IEP is developed before ESY starts re-submit a copy of newest IEP)
- A sample of a completed data sheet for any goals indicated
- A blank data sheet for each goal indicated
- A copy of the student’s current *Health Care Plan* (if applicable)
- A copy of the student’s current *Behavior Intervention Plan – BIP* (if applicable)
- Any materials or tools needed to implement the ESY goal(s)**  
*ESY teachers have very limited access to materials that look like what your student needs*
- For Support Class/Boundary Students Only—ESY packet has been reviewed by Teacher Specialist      TS initial here \_\_\_\_\_

**All ESY packet information should be submitted to the following ESY coordinators:**

- Support Classes/Boundary School Students (all classifications):  
Submit to **Kristin Norris** at the District Office (801) 567-8372
- Kauri Sue Hamilton Students:  
Submit to **Teri Griffiths** at Kauri Sue Hamilton School (801) 567-8511
- River’s Edge School Students:  
Submit to **Don Link** at River’s Edge School (801) 565-7584
- Preschool Students:  
Submit to **Jill Durrant** at Kauri Sue Hamilton School CDC (801) 567-8510



If you have questions, please contact the Teacher Specialist assigned to your school.